

BROCKHAM PARISH COUNCIL

Draft Minutes of the General Meeting of Brockham Parish Council
Monday 5th November 2018, in The Pavilion, Middle Street, Brockham at 7.30pm.

PRESENT:

Cllr Roger Hammond – Chairman

Cllrs Homewood, Songhurst, Muggeridge, Venables, Gargani, Farmer, Buckle and Knight.

District Councillor and BERT Simon Budd, Ada Zaffina – Brockham Oil Watch.

Tracy Hamer - Clerk

Also present – three members of the public.

394. **APOLOGIES:** Apologies were received from County Councillor Helyn Clack from Surrey CC.

395. **DECLARATIONS OF INTEREST:** MO/2018/1784/PCL Cllr. Venables & MO/2018/1815/PLAH Cllr. Farmer.

396. **MINUTES:** Minutes of the meeting dated Monday 1st October were read, unanimously approved and signed.

397. **PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:** Cllr. Hammond agreed to submit the November report to the Parish News.

398. **COMMUNITY POLICE REPORT:** The following report was received via email from Andy Reid 12011, Police Office Manager.

Vehicle Interference x1. Theft from motor vehicle x1. Burglary x1. Public order x3.

Suspicious Circumstances	3
Road Related Offence	3
Abandoned vehicle	2
Road collision damage only	1
Vehicle Nuisance	1
Highway Disruption	1
Rowdy Behaviour	1
Police Stop	1
Pets/Domesticated Animals	1
TOTAL	14

399. **MATTERS ARISING:**

Cllr. Hammond formally thanked and congratulated Brockham Bonfire Committee and Volunteers on another highly organized and successful event. Cllr. Farmer was also welcomed at the meeting.

BERT: Nil.

REMEMBRANCE SUNDAY: The road closure notices and signage is in place. Cllr. Gargani will manage a team of people to man the road closures and allow access in between the parade and church service where possible.

BROCKHAM OIL WATCH: Cllrs. Hammond, Homewood and Gargani reported they recently met with PR representative Robin McKie from Angus Energy where questions were raised regarding operations on site. Some clarification required – TH to follow up.

2019 PARISH COUNCIL DATES: Tracy Hamer circulated the following dates. The AVM date may be subject to change – Cllr. Hammond to confirm.

January 7 th	July 1 st
February 4 th	August 5 th
March 4 th	September 2 nd
April 1 st	October 7 th
April 19 th - Annual Village Meeting	November 4 th
May 6 th - Annual Meeting	December 2 nd
June 3 rd	

NEW BENCH ON COACH ROAD: Replacement bench required near South Lodge on the Village Green. The bench no longer has a back and is also rotten with exposed nails. Tracy Hamer to check if we can make a claim via MVDC. Cllr. Gargani has the plaque from the bench to attached a new one.

400. **FINANCIAL REPORT:**

November 2018 – payments for authorisation	Chq no	Amount
Tracy Hamer October Salary PAID	DD	713.33
RBLI Poppy Wreath PAID	2140	20.00
Reigate Conservation Volunteers PAID	2141	75.00
November PC Meeting Pavilion Hire	2142	30.00
Tracy Hamer October Expenses	2143	90.54
CPRE Membership	2144	36.00
Chris Long Gardening Services	2145	280.00
Eclipse Trees – EBF Weed Control	2146	180.00
SCA Quarterly Payroll	2147	18.00
Sell Electrical – Defib Install	2148	309.60
NJ Fuller Landscapes	2149	360.00
SES Business Water – Wheelers Lane	2150	124.66
SES Business Water – Middle Street	2151	219.99

Bank balances as at 29th October 2018	
Current account	21,633.36
Deposit account	9,865.75

401. **CLERK'S REPORT:** TH reported that PKF Littlejohn have completed and signed off the Annual Governance & Accountability Return for year ended March 2018. The Budget Meeting was held on Tuesday 30th October and TH will circulate notes accordingly.

402. **COMMUNITY ISSUES:**

DEFIBRILLATOR: Cllr. Gargani reported that the defibrillator has now been installed in the red phone box opposite the Green. Guardians are in place to regularly check the device. Replacement signage to be ordered to make it more visible. Training has been organized for 20 participants in the Village Hall on the 18th November – there is also space for spectators. The defibrillator will be officially opened by the PC, Bonfire, BERT and Poland House Trust at 1.30pm, before the training.

VILLAGE POND – Cllr. Venables confirmed that the planning application to remove the maple tree has been withdrawn following strong objections from residents. Residents living near the tree are offering to contribute towards pruning it back, subject to permission.

CAROLS ON THE GREEN – Cllr. Venables confirmed the date as 21st December in the Church Garden. Cllr. Gargani will support front of house and safeguarding the attendees.

VILLAGE HALL – Helen Melia reported via email that the Harvest Supper was a great success and raised £1,480 towards the renovations of the hall.

403. **YOUTH COUNCIL FOR BROCKHAM:** Cllr. Gargani reported the current trustee discussion regarding the use of the Village Bar for the Youth Cafe is still ongoing and not yet satisfactory. Cllr. Gargani is restarting the Youth Café and will meet with young people in the village to gain their input into the future of the village and get suggestions for youth activities, funded via the Youth Council and Parish Council.

404. **RECREATIONAL FACILITIES:**

ELIZABETH BAILEY FIELD – Cllr. Knight to contact Ian Millward in relation to previous Annual Return which is now due. Tracy Hamer to liaise.

405. **BROCKHAM WEBSITE:** No updates.

406. **PLANNING:**

MO/2018/1476/CAT	Brockham House, Middle St	Tree work
MO/2018/1671/PLAH	3 Nutwood Avenue	Rear conservatory
MO/2018/1706/CAT	Maple Lodge, Coach Rd	Tree work
MO/2018/1744/CAT	11 Wheelers Lane	Tree work
MO/2018/1694/TFC	Middle Green	Tree work
MO/2018/1749/LBC	2 The Borough	Replacement front door
MO/2018/1763/PLAH	48 Tynedale Road	2 storey extension & driveway changes
MO/2018/1784/PCL	Cotterstock Lea	Single storey garage/gym
MO/2018/1815/PLAH	60 Tynedale Road	Erection of detached garage

DECISIONS BETWEEN MEETINGS

MO/2018/1208	Brockham Computers	APPROVED WITH CONDITIONS
MO/2018/1507/CAT	Mole Hatch, Kiln Lane	NO OBJECTION
MO/2018/1561/CAT	Claire Cottage	NO OBJECTION
MO/2018/1569/CAT	Riverbanks	NO OBJECTION
MO/2018/1621/CAT	Elm Cottage	NO OBJECTION
MO/2017/1921/PLAH	Claymont, Kiln Lane	WITHDRAWN
MO/2018/1515/PLAH	53 Tynedale Road	APPROVED WITH CONDITIONS
MO/2018/1528/PLAH	Tanners Mead	REFUSED

407. **HIGHWAYS AND GENERAL PURPOSES:**

BOROUGH BRIDGE – TH to contact SCC to request regular inspections of the boards.

ROAD CALMING IDEAS: TH reported that the speed survey will begin 08/11/18 and will be in place for up to 9 days. The feasibility study will be completed before the next meeting.

STROOD GREEN ISLAND: Dave Varney attended the meeting to feedback on the general sentiment of local residents that the area requires regular maintenance. Cllr. Buckle suggested that all Councillors should arrange a site visit with Chris Long. Tracy Hamer to speak to Chris Long to organize a revised quote based on how often it is felt the grass should be cut. Cllr. Hammond to speak to Roger Mason regarding ad hoc tree work. To be added to 2019/20 budget.

It was also noted that the verges at the junction of Wellhouse Lane have not been cut and are restricting visibility. Tracy Hamer to contact SCC.

- 408. **ALLOTMENTS:** Cllr. Hammond discussed the need for slightly more stringent rules and regulations in reference to the upkeep of allotments. TH to research.
- 409. **REPORTS OF MEETINGS:** Nil.
- 410. **AOB:** Cllr. Hammond confirmed he will not be in attendance at the December meeting due to his forthcoming foot operation. Cllr. Gargani will chair the meeting in his absence.

411. **PART 2**

The meeting closed at 10pm.

The next meeting will be held on Monday 3rd December at 7.30pm in the Pavilion.

Signed: Chairman

Dated:.....