

Brockham Parish Councillor Roles – January 2020

Role	Detail	Responsible
Parish Council Chairman	Running the Parish Council	Karen Gargani Karen.gargani@brockham.org
Vice Chairman	Co Vice Chair to be recruited later in the year	Maurice Homewood Maurice.homewood@brockham.org
Highways, Roads,	Review of Cycleways Pedestrian safety Footpaths and Bridleways Speed reduction (<i>project and task force</i>)	Gary Evans Gary.evans@brockham.org Gill Venables
Green Spaces	Allotments Big Field committee rep Litter picking Elizabeth Bailey Field Grass Cutting/verges Hedges/trees/pond Big Field Planting (<i>project</i>) Pond	Jason Keen Jason.keen@brockham.org
Communication/ publicity	Website Comms updates Social media/publicity Summer Fair (<i>project</i>) GDPR	Roshie Watkins Roshie.watkins@brockham.org
Environment	Recycling Terracycling (<i>project</i>) Wildlife protection/ green belt Green initiatives (energy efficiency) Pond (<i>project</i>)	Gill Venables Gill.venables@brockham.org
Planning and Housing needs	Planning committee Due diligence on all planning apps Letter writing/ council liaison	Bill Songhurst bill.songhurst@brockham.org Liz Knight liz.knight@brockham.org
SALC representative	Brockham rep to attend SALC meetings	Karen Gargani
Angus Energy Liaison	Attend meeting with Angus consultant	Maurice Homewood, Karen Gargani
Betchworth Charities	Participate in committee meetings	Karen Gargani
RFO/ Procurement Officer	Review and approval of tenders for contactors Expenditure and budget Monthly reconciliation Audit preparation	Laura Mann clerk@brockham.org
Flood Prevention	Flood Strategy for the village Atkins report/ Flood Forum Surrey CC Flood booklet (tbc in conjunction with BERT)	Liz Knight
Youth Council	Partnership with Youth Council	Karen Gargani Chairman Abi Wilkins youthcouncil@brockham.org
War Memorial	Maintenance and representative	Bill Songhurst