

BROCKHAM PARISH COUNCIL

You are invited to attend an **ORDINARY MEETING OF THE COUNCIL** which will be held virtually via Zoom on **Monday 21 September 2020 at 7.30pm**

Claire Minter

Claire Minter, Clerk to the Council

Meeting Chairman; Cllr K Gargani -Karen.gargani@brockham.org

15 September 2020

FORMAL A G E N D A

- 1. To receive apologies for Absence.**
 - To receive any apologies for absence as set out in Standing Orders
- 2. Declarations of Interest**
 - To receive any declarations of personal and/ or prejudicial interest from Councillors in respect of any item that is to be considered at the meeting.
- 3. Public Notices - For information only**
 - Parish Council Meeting will be held remotely via Zoom on Monday 19 October 2020 at 19:30hrs
- 4. Update from Middle Street Land Ltd**

To welcome Guest Speaker, Clive Roberts, who will provide an overview on taking over the role as Chairman and provide an update on his operation of the company.
- 5. Public Question Period (*limited to no more than 15 minutes*)**
 - To answer any questions from residents within Brockham Parish Council in accordance with Standing Orders.
 - If members of the public have any questions please email them to the Clerk by 18/9/20.
- 6. To confirm the minutes of the Council meeting held on Monday 17 August 2020**
- 7. Chairman Update**
 - To receive Chairman update
- 8. Meeting Reports**
 - To receive updates from meetings attended and agree if any action required:
 - Covid 19 Strategy group
 - Mole Valley Chamber; Where do we go from here?
 - Building a Two Way conversation
 - Woodland Trust – putting trees at the heart of the community - KG
 - SALC Finance Training - GE
- 9. Working Groups**
 - To receive new updates from working groups on any action taken since August 20 and agree proposals submitted
 - Greenspaces
 - Allotments
 - Playground at Elizabeth Bailey field
 - Highways
 - TRUST meeting with SCC Highways
 - Speedwatch
 - Footpath at Chalkpit Lane
 - Environmental

Members of the Public can view any attachments by email request to the Clerk.

If you wish to attend the Parish Council Meeting via Zoom please contact the Locum Clerk, Mrs Claire Minter, on email Clerk@Brockham.org in advance of the Meeting in order that suitable access can be made available.

- 10. Remembrance Day**
 - To receive an update for plans for Remembrance Day and agree if any action required
- 11. Financial Matters – see Clerk Report**
 - To review and agree lists of payments for August 2020
 - To note and approve Statements of Income and Expenditure up to 31/8/20 for BPC
 - To note bank reconciliation has been signed off up to 31 August 2020
 - To note second instalment of precept and grant for £16,891.50 has been received.
 - To review internal audit half year review
- 12. Planning/ Licence Applications – See Clerk Report**
 - To review and agree responses to Planning/ Licence Applications received in August/ September 2020
 - To review planning decisions made by Mole Valley DC and agree if any action required
 - To review recent communication about Angus Energy and Brockham Oil well.
- 13. Brockham Youth Council**
 - To receive update on youth projects
- 14. Correspondence Received – see Clerk report**
 - To update the Council on key correspondence received in July/ August 2020 and gain agreement on any decisions required.
- 15. District and County Council Updates**

To receive community updates and gain agreement on any decision required: -
Cllr Budd, Cllr Potter MVDC, Cllr Clack (SCC)
- 16. Clerk Report and Matters Arising – See Clerk Update for To Do list**
 - To receive Clerk Report and updates on previous matters arising and gain agreement on any decisions required.
- 17. Co-option to fill the vacancy on the Council – See Clerk Update**
 - To co-opt a member onto the Council. Candidates are:
 - Mr David Challenger
 - Mr Giles Woodhead
- 18. Urgent matters at the discretion of the Chairman for noting and for inclusion on a future agenda**
 - Please advise Chairman prior to the meeting

PART 2 – closed to the public

- 1. To agree who to co-opt as new Parish Councillor**

MEETING ID

Join Zoom Meeting

<https://us02web.zoom.us/j/81252543448?pwd=V3RlcmVGVmJlVitMQ1RoaC8zRlVnQT09>

Meeting ID: 812 5254 3448

Passcode: 639706

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