

BROCKHAM PARISH COUNCIL

Clerk to the Council

Mrs C M Plumb
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Mill Hill Lane
Brockham
Surrey RH3 7LR

Tel: 01 737843471

Chairman

Cllr R Hammond
Tel: 01737843407

TO ALL MEMBERS OF THE PARISH COUNCIL

Your attendance is requested at the General Meeting of the Parish Council to be held in the Pavilion, Middle Street on 6th October 2008 at 7.30 pm. Committees will meet at 7.00 p.m.
Celia Plumb Clerk to the Council

AGENDA

1. Apologies
2. Minutes of the Meeting held on 1st September 2008 (already circulated)
3. Declaration of Interest
4. Person Responsible for Report to Parish News

PRESENTATION BY INSPECTOR JOHN TADMAN – Surrey Police

5. Matters Arising
6. Chairman's Report
7. Financial Report
War Memorial up date
8. Clerk's Report
9. Parish Plan
10. Brockham School – Governor's Report
11. Youth Council for Brockham
12. Recreational Facilities including Elizabeth Bailey Field
MVDC – Agreement of Lottery Grant for EBF
13. Brockham Website
14. Planning Matters:

MO/2008/1240/PLA The Lodge, Castle Gardens
MO/2008/1251/PLA 8 Jubilee Terrace
MO/2008/1281/PLA 21 Wheelers Lane

Erection of Conservatory
Garage to replace shed
Extensions

15. Highways and General Purposes
16. Allotments
17. Local Competition similar to Best Kept Village Competition – for discussion
18. Reports of Meetings
19. Any Other Urgent Business

PART 2

PUBLIC TIME

Approximately 8.30 p.m.

BROCKHAM PARISH COUNCIL

Minutes of the General Meeting of Brockham Parish Council held on Monday 1st September 2008 in the Pavilion, Middle Street, Brockham at 7.30 p.m.

77. **PRESENT:** Cllr Hammond (in the Chair)
Cllrs Homewood, Luff, Washtell, Richards, Hamilton, Smith and Budd
PC D Loraine – Surrey Police
Michelle Manser – SCC – Children’s Centre Co-ordinator
78. **APOLOGIES:** Apologies were received from Cllr Millward
79. **MINUTES:** Minutes of the meeting held on the 4th August 2008 were approved and signed.
80. **DECLARATIONS OF INTEREST:**
Only one declaration by Cllr Washtell regarding any reference to the Strood Green Stores.
81. **PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**
Cllr Hammond agreed to submit the September report.

Presentation by Michelle Manser from SCC – Children’s Centre Co-ordinator

Ms Manser gave a brief explanation of the services offered to support children and families in the area and the work to be undertaken by the Centre which is based at Dovers Green School in Reigate. Children’s centres are part of a national policy to support children and families achieve better outcomes in the following five key areas of Every Child Matters.

1. Be Healthy
2. Stay Safe
3. Enjoy and Achieve
4. Make a Positive Contribution
5. Achieve Economic Well Being

Links in the village were exchanged with Ms Manser and Cllr Budd would continue to communicate regarding future plans. It was felt that this service covered issues raised in the Parish Plan.

82. **MATTERS ARISING:**
Cllrs were reminded that Inspector Tadman from Surrey Police based at Dorking would be attending the October Meeting.
War Memorial up date – under Finance
Village Pump repairs to cross – Cllr Richards contacted MVDC.
Hedge adjacent to Big Field in Kiln Lane – Highways Steward confirmed job placed on second schedule (non-urgent work). Suggestion put forward that funds raised from website advertising is used for local maintenance matters. Quote for cutting of hedge between £200 - £300 + VAT.
Tree in River Mole – Environment Agency to be contacted again due to a change in the tree position - the original position was not considered urgent.
Railings across Green – Clerk in contact with MVDC who are now awaiting historical information from Mrs Victoria Houghton before decision is made.

Big Field – Dorking Rugby Club – letter to be sent to the Rugby Club requesting date for public meeting to learn of their future plans for the Field.

Middle Street buildings – MVDC confirmed that the site is not being used as a dwelling but by Dogs 4 Us in conjunction with their business.

Parking in Dodds Park – matter of car parking on the verges in Dodds Park to be raised with Mole Valley Housing Association.

1 Dodds Park – Mole Valley Housing Association confirm tree surgery has taken place on adjacent yew tree and now awaiting report on condition of boundary wall.

83. CHAIRMAN’S REPORT:

Cllr Hammond thanked Cllr Homewood for taking the Chair at the August meeting.

Cllr Hammond confirmed that he and the Clerk would attend the Surrey Village of the Year presentation at Ripley on the 6th September. Await results.

No news regarding the future of the Village Society.

Confirmed that the Chairman of MVDC would attend our meeting in February 2009.

84. FINANCIAL REPORT:

Current Account	10,067.34	add £100 then transferring £6,000 to dep account	
Deposit Account	14,614.26		
Reserve Account	489.51		
War Memorial Acc/No2	3,889.39	add £20	
EBF Account	834.88		
BACS – MVDC	6,022.50	precept received from MVDC transferring to dep acc	
Cheques drawn –			
015 Mrs C M Plumb	Expenses	Tele 27.50	
		Mileage 37.76	
		Internet 40.82	£106.08
016 Mr C Long	Maintenance at EBF		£170.00
017 Recreation Ground	Hire of Hall		£20.00
018 HM Revenue and Customs	Tax		£77.60
019 Mrs C M Plumb	Clerk’s Wages		£310.73
020 Mr C Long	Maintenance of EBF (9 cuts to date £695)		150.00
021 Petty Cash	Sundries		£20.00
Payments In – Transfer from EBF for Cushionfall			£544.00
Dukes donation to Village Weekend Loos			£100.00

Date for Budget meeting 29th October 2008 at 7.30 pm at Cllr Washtell’s home.

Conclusion of Audit – Notices to be put up on Board and Cllrs approved and accepted the Annual Return for the year ended 31st March 2008.

Re monies raised from advertising on Website Section 19 Local Government Act 1976 allows for Parish Council to raise monies and use to make grants to the local community. SCAPCT specify that no links are allowed from the website to avoid possible difficult situations arising.

Annual Return for the EBF needs completing for 2008.

H M Revenue and Customs – up date on personal allowances on CD

WAR MEMORIAL - Banner for Village Weekend paid £105.75 but VAT of £15.75 to be reclaimed. Ad hoc meeting held and provisional start date for works on war memorial now February 2009.

Clarify position on cutting of hedges to be agreed prior to the budget meeting.

85. CLERK'S REPORT:

Mr Sid Huggett attended meeting to take a group photo of the Parish Council for the website
Surrey Police – reply from Inspector – re visit October meeting

SCC Local Committee (MV) – SCC acknowledgement letter re traffic management at Pump Corner.

MVDC – letter regarding new Rural Area Forum 22nd October at Ockley 7.00 pm

Olympic Flag Handover – 24th August – advertised

Big Tidy up Campaign - North Leatherhead – 13th September 10.00 – 2.00

3 R's Conference 18th September at Normandy Village Hall 9.00 – 2.00 SCA

Surrey Hills Launch Party – 17th September – 7.00 pm – Cllr Hammond

Heritage Open Days – booklets distributed around village

SCC Surrey Countryside Access Forum – Cllr Hammond agreed to have his name put forward as a candidate to join the Forum.

MVDC – Chewing Gum Awareness Campaign – Clerk to acquire additional poster for the Notice Boards and Bus Shelters.

Items to be tabled

Surrey Care Trust

Gladson Brochure

SCA Training Courses

English Rural Housing Association Bulletin

The Playing Fields Newsletter

Wicksteed Services

SCC Surrey Matters

Steelway Fensecure Information

Clerk and Councils Direct

CPRE Newsletter

86. PARISH PLAN:

Up date at October meeting.

87. GOVERNORS REPORT – BROCKHAM SCHOOL

Inset day 3rd September and Full Governors Meeting 18th September. Cllr Budd would report more fully on new Governors format at next meeting. The changes evolved following training and it was hoped that it would improve links with the community.

88. YOUTH COUNCIL FOR BROCKHAM:

At present there has been no interest in taking this matter forward.

89. RECREATIONAL FACILITIES INCLUDING THE EBF:

No news on the agreement with MVDC regarding the Lottery Funding due to staff holidays.

Cllr Budd reported that the next Play Partnership meeting was the 16th September. It was reported that the Friends of the EBF had obtained two quotes for the drainage on the field.

Cllr Millward reported that there was a good community spirit at the BBQ held on the 16th August at the Field. Monies raised were to go towards the Strood Green Stores fund. MVDC Play Ranger scheme attended and was appreciated by the children.

90. BROCKHAM WEBSITE:

Cllr Richards had nothing to report.

Publicity regarding advertising on the website displayed on the Parish Council Notice Boards.

91. PLANNING MATTERS:

There were no objections to the undermentioned applications:

MO/2008/1134/PLA	28 Tynedale Road	Single storey extension
MO/2008/1191/CAT	Riverbanks, Kiln Lane	Tree Surgery
MO/2008/1198/PLA	Hillsea, Middle Street	Single storey side/rear ext
MO/2008/1206/CAT	35 Brockham Lane	Tree Surgery
MO/2008/1209/PLA	55 Middle Street	Two storey side and single rear ext

MO/2007/1953/PLA 1 Tynedale Road Extensions

New set of proposals with amendments to the above application– more clarification required before October planning meeting.

Decisions

MO/2008/0943/PLA	Riverdale House	Tractor Shed	Approved
MO/2008/0975/PLA	34 The Borough	Exts	Approved
MO/2008/0929/PLA	1 Nutwood Close	Ext	Withdrawn
MO/2008/1026/PLA	Brockham School	Tree Surgery	No Objection

Appeal

MO/2007/2010/PLA	The Steading	Two storey dwelling	Dismissed
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92. HIGHWAYS AND GENERAL PURPOSES:

Action taken to rectify overhanging hedges.

Bus Shelter Nutwood Avenue – local residents to provide details of usage of the bus service.

Outstanding jobs with SCC - Highways Steward now Bob Weston

Borough Bridge repairs reported to SCC Bridges Structures again. Now becoming dangerous.

82061532	Tweed Lane	light broken	instructions given EDF 12.6.08
82085128	Little Borough F Path	overgrown and	needs resurfacing reported
82085129	Kiln Lane	overgrown hedge	reported for cutting not considered urgent - phase 2
82085132	Old School Lane	Clappers	overgrown - completed
82085133	Old School Lane	Clappers	blocked drains - completed
82085134	87 Hillside Gardens		eroded road surface kerbside HS

Condition of road/footpath at entrance from Wheelers Lane to Allotments – correspondence from resident to MVDC. Await news.

Litter outside Village Hall Club – increasing amount of litter in the area since the Village Hall requested the removal of the litter bin on their premises. Now there is no cigarette bin outside the Club. Contact to be made with the Village Hall over these matters.

Local parishioner suggested holding an annual local competition similar to the Best Kept Village Competition – agenda item for October.

Issues to be raised with SCC –

Replacement Slow signs on approaches to the Borough Bridge and request for 20 mph signs in the village.

Cllr Richards to meet with Highway Steward to discuss issues relating to the Borough Bridge and the blocked drains in the vicinity.

SCC – Mr Jack Roberts requires to know what type of nuisance happens on the C classified road – Middle Street. (LORDS)

93. ALLOTMENTS:

Now a waiting list for allotments – inspection of allotments to ascertain those which need tidying up in agreement with the Rules.

Seat at Middle Street Allotments – MVDC unable to help with the purchase. Cllr Hammond to make enquiries with allotment holders.

Decision to be made on limiting the number of allotments housing hens. No more than 1/10th on both sites to be given over to chickens. Advice to be sought from the National Association of Allotment Holders.

94. REPORTS OF MEETINGS:

Parish Forum Meeting date 19th November in Pavilion, Middle Street. Mr Burn, Solicitor MVDC to give a presentation on Standards.

Dorking Rural Transport Meeting 3rd December at Newdigate.

95. ANY OTHER URGENT BUSINESS:

Enquiries to be made regarding the new traffic signs – Unsuitable for HGV vehicles.

REPORT FROM SURREY POLICE:

Pc Dominic Loraine reported on various incidents around the village and surrounding area.

It was reported that the Stop Notice was now back in place at Brockham Court Farm following a meeting with the residents.

A Parish Councillor drew to the attention of the police an untaxed vehicle in the village.

Enquiries to be made.

Meeting closed at 10.13 p.m.

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