

# BROCKHAM PARISH COUNCIL

Clerk to the Council  
Mrs C M Plumb  
Willow Cottage  
Mill Hill Lane  
Brockham  
Surrey RH3 7LR

Tel: 01 737843471

Chairman  
Cllr R Hammond  
Tel: 01737843407

## TO ALL MEMBERS OF THE PARISH COUNCIL

Your attendance is requested at the General Meeting of the Parish Council to be held in the Pavilion, Middle Street on 1<sup>st</sup> December 2008 at 7.30 pm. Committees will meet at 7.00 p.m.

Celia Plumb Clerk to the Council

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## AGENDA

1. Apologies
2. Minutes of the Meeting held on 3<sup>rd</sup> November 2008 (already circulated)
3. Declaration of Interest
4. Person Responsible for Report to Parish News
5. Matters Arising
6. Chairman's Report
7. Financial Report
8. Clerk's Report
9. Parish Plan
10. Brockham School – Governor's Report
11. Youth Council for Brockham
12. Recreational Facilities including Elizabeth Bailey Field  
MVDC – Agreement of Lottery Grant for EBF
13. Brockham Website
14. Planning Matters:  
MO/2008/1509/PLA **Brooklands, Brockham Green** single rear ext following  
demolition of existing single storey rear element  
MO/2008/1523/CAT **Surrey House, Brockham Green** Tree surgery  
MO/2008/1547/PLA **2 The Smithers** 1<sup>st</sup> floor rear ext and loft conversion  
MO/2008/1511/CAT **21 The Borough** Tree surgery
15. Highways and General Purposes
16. Allotments
17. Reports of Meetings
18. Any Other Urgent Business

## PART 2

### **PUBLIC TIME**

Approximately 8.30 p.m.

**BROCKHAM PARISH COUNCIL**

**Minutes of the General Meeting of Brockham Parish Council held on Monday 3<sup>rd</sup> November 2008 at the Pavilion, Middle Street, Brockham at 7.30 p.m.**

115. **PRESENT:** Mr Hammond (in the Chair)  
Cllrs Homewood, Luff, Richards, Budd, Millward, Smith and Hamilton.  
PC Dom Loraine and PCSO Ivor Williams (Surrey Police)
116. **APOLOGIES:** Apologies were received from Cllr Washtell
117. **MINUTES:** Minutes of the meeting held on the 6<sup>th</sup> October 2008 were approved and signed.
118. **DECLARATIONS OF INTEREST:**  
District Cllr Homewood declared an interest as Chairman of MVDC Planning.
119. **PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**  
Cllr Hammond agreed to submit the November report.
120. **MATERS ARISING:**  
Village Pump – still no news on repairs regarding the Cross. DR  
Hedge adjacent to Kiln Lane – SCC Highways Steward not optimistic about the hedge being cut in the near future. Received estimate for the work at approximately £300. It was agreed to go ahead with this estimate and place an order with the contractor.  
River Mole – Environment Agency contacted regarding tree in River adjacent to Borough Bridge and informed that it was not a priority.  
Railings across Green by North View – Cllr Homewood to contact MVDC and find out the present situation.  
Dorking Rugby Club – letter received informing Council of proposed presentation regarding the future plans for the Club to be held on 26<sup>th</sup> November in the Pavilion.  
Borough Bridge – repairs to fence now completed but concern regarding the surface of the footway when frosty. Cllrs Hammond and Richards to monitor the position. Any improvement regarding the drains on The Green.  
Balchins Pond – await news regarding clearance of the weed and its removal from the site.  
Dodds Park Garages – Mole Valley Housing require to know who owns the garages that back onto the Middle Green development – request for information to be placed in Parish News.  
Tanners Hill – reason for the lack of road sweeping at Tanners Hill due to a new driver on the contract. Situation now resolved.  
Request for larger gap between the barriers adjacent to the Church – enquiries in hand with MVDC.
121. **CHAIRMAN'S REPORT:**  
Cllrs were reminded of Christmas Corner on the 24<sup>th</sup> December at 7.00 pm junction with Brockham Lane/Kiln Lane.  
Chairman's Drinks 7<sup>th</sup> December at noon at Chairman's home.

**122. FINANCIAL REPORT:**

Current Account	3015.81		
Deposit Account	20675.98		
Reserve Account	1391.16		
War Memorial Acc/No2	4276.39		
EBF Account	834.88		
Paid in	£900 for advertising on Website		
	£168.89 conclusion of Parish Plan		
	£345.00 War Memorial Fund		
Cheques drawn –			
1026	H M Revenue and Customs	Tax	£77.75
1027	Mr Long	Maintenance EBF	150.00
1028	Petty Cash	Petty Cash	25.00
1029	Christ Church Brockham	Donation to Parish News	300.00
1030	Mrs C M Plumb	Clerks Wages	310.00
1031	Mr Long	Maintenance of EBF	245.00
1032	H M Revenue and Customs	Tax	77.75
1033	Mrs C M Plumb	Internet	40.82
		Mileage	37.76
		Telephone	26.50
			105.08
1034	Recreation Committee	Hire of Hall	20.00

PRECEPT 2009/10 – draft precept of £12,670 presented to the meeting – Cllr Richards proposed acceptance and Cllr Millward seconded the proposal and it was agreed nem com. Precept details attached.

Request for Dog Bin in the Tweed lane area and also one north of the river – Cllr Richards to contact MVDC's Dog Warden. Clarification required as to whether there is a dog bin on the Elizabeth Bailey Field.

Elizabeth Bailey Field additional insurance for £40,000 cover approximately £533 – Council required to carry out weekly inspections and submit a list of the items to be covered (new for old) All risks.

It was suggested the advertising revenue be used for donations ie Scouts Bus and Surrey Air Ambulance.

Approval - Subscription to CPRE £28.00

Subscription to Surrey County Playing Fields £25.00

J Parker for BW 52 £170.00

M Palmer maintenance work at EBF approx £400.00

Budget meeting to set the 2009/10 precept held 29<sup>th</sup> October Cllr Washtell's house 7.30 pm Cllr Washtell thanked for hosting the meeting.

Annual Return for the EBF needs completing for 2008 – await paper copy – Cllr Richards

War Memorial – Quote for work now accepted - £9,477.00. Work to commence early Spring. Requested estimate for maintenance contract for Memorial.

**123. CLERK'S REPORT:**

Clerk thanked Cllrs for helping with the meeting in her absence.

Clerk collected Cllrs for money for Remembrance Day wreath

SCC Surrey Countryside Access Forum – Nominating candidate to join the Forum – too late in applying.

GACC AGM Meeting 13<sup>th</sup> November Gatwick Manor Hotel 7.30 pm Dr Caroline Lucas MEP

Letter from residents in Ridge Close re parking in Ridge Close awaiting action.

Letter from Mr Higgins re Betchworth Castle – no further action.

Petition from residents in the Nutwood Avenue area for Bus Shelter in Kiln Lane forwarded to MVDC.

MVDC – Parish Emergency Plans – 01 306 870610 to arrange meeting to discuss form. Surrey Community Action – Rural Affordable Housing 14<sup>th</sup> November - Shere 9.30 – 2.00 no one available to attend.

MVDC – Appeal – 29 Tanners Meadow - no further action

MVDC – Appeal – Betchworth Service Station – no further action – original submission still stands

Information from Betchworth Park Golf Club passed to Cllr Hammond

MVDC – Visitor Information Centre

SE Regional Assembly – Gypsy and Traveller Accommodation Questionnaire

Local Council Review – circulated to meeting.

**Items to be table:**

Communities and Local Government

Campaign to Protect Rural England

Surrey Hills News Letter

Shaws Publications

Wicksteed Brochure

Surrey Community Action News Letter

Playsafe Playgrounds

**124. PARISH PLAN:**

Await timetable and priority of tasks – Cllr Hammond

**125. BROCKHAM SCHOOL GOVERNOR'S REPORT:**

Cllr Budd gave a resume on the Governing Board.

**126. YOUTH COUNCIL FOR BROCKHAM:**

No further news

**127. RECREATION FACILITIES INCLUDING THE EBF:**

Agreement for EBF Grant Funding - following a conversation with Mr Cawdell of MVDC the Parish Council agreed unanimously to sign the Agreement in principle and subject to a positive outcome of the current grant application before the Executive Members in January – its agreed on the condition that this grant is approved. MVDC have set aside £5,000 towards drainage works. Friends of EBF need to get confirmation of further funding for the drainage. Recreation Committee needs to give approval for equipment at the Recreation Ground. Cllr Budd to liaise with Mr Farmer and give a description and position of where the equipment is to be placed. Meeting to be arranged with Friends of EBF- Cllrs Homewood, Budd and Millward. Friends of EBF to make enquiries regarding grants from Grass Roots.

Cllr Millward reported on a successful bonfire party held on EBF which raised approximately £300. Safety Report on EBF passed to Cllr Millward for action.

**128. BROCKHAM WEBSITE:**

Advertising monies - £900 paid in. Web Team suggest the monies be used to make donations to ie Scout Bus and local organisations.

**129. PLANNING MATTERS:**

Cllr Luff announced his wished to stand down as Chairman of Planning for personal reasons. He was thanked for all the hard work he had put in during his time in office.

There were no objections to the following applications:

MO/2008/1400/PLA	<b>39 Oakdene Road</b>	Conservatory
MO/2008/1414/PLA	<b>76 Nutwood Avenue</b>	Pt single/pt two storey side ext and new front porch
MO/2008/1419/PLA	<b>Verge Borough/Brockham Lane</b>	Kiosk for water level Monitoring equipment
MO/2008/1426/PLA	<b>7 Bishops Cottages</b>	Retention of log cabin in rear garden

The Parish Council discussed the undermentioned-application and a letter of objection to sent to MVDC.

MO/2008/1390/PLA **29 Brockham Lane** demolish side ext/raise roof and erect 1st floor ext

MO/2008/1391/PLA **land to rear of 29 Brockham Lane** erection of dwelling with integral garage

The Parish Council to enquire that the amendments to the undermentioned application abide by the original conditions -

MO/2008/1377/PLA **Brockham Barns Brockham Court Farm** Amendments to permission re Hay Barn

MO/2008/1378/LBC **Brockham Barns** Amendments to permission re Hay Barn  
Concern was expressed over the undermentioned application – Clerk to contact the Tree Officer, MVDC, requesting he visit the site and that permission will only be granted once he has given his assurance that the tree surgery will not alter the street scene which is an established feature of the village and falls within the Conservation Area.

MO/2008/1461/CAT **Brooklands, The Green** Tree Surgery

**DECISIONS**

MO/2008/1240/PLA	1 The Lodge, Castle Gardens	Conservatory	Approved
MO/2007/1953/PLA	1 Tynedale Road	Alterations to plans	Approved
MO/2008/1257/PLA	8 Jubilee Terrace	Garage replacing shed	Approved
MO/2008/1281/PLA	21 Wheelers Lane	Extensions	Approved

**Appeal**

APP/C362/A/08/2082655/NWF Betchworth Service Station – Guy Pinney,  
The Planning Inspectorate, 0117 372 8869 3/21 Temple Quay House

**130. HIGHWAYS AND GENERAL PURPOSES:**

Bus Shelter Brockham Green – report broken glass to MVDC

Recycling Bins in Car Park – Request clarification from MVDC on their position.

Matters for SCC's Highway Steward –

Drains outside River Cottage and Wheelers Lane still blocked.

Request anti-slip surface for Borough Bridge footbridge.

82061532	Tweed Lane	broken light	instructions give to EDF 12.6.08
82085129	Kiln Lane	overgrown hedge	reported for cutting – phase 2
82085134	87 Hillside Gardens	eroded road surface kerbside	- reported

Concern expressed over the amount of litter found on the Green especially on a Friday and Saturday night – bin removed at request of Village Hall – Request Village Hall provide somewhere to place cigarette ends at front of hall.

Footpath adjacent to Big Field to A25 blocked.

Condition of BW52 to be reported to SCC again.

Culvert under Old School Lane adjacent to Pondtail Farm blocked - reporting the matter to SCC.

Condition of Little Borough to Brockham Lane requires attention - SCC

**131. ALLOTMENTS:**

Inspection of allotments on both sites to be undertaken.

Reports of children making camps at Wheelers Lane allotments to be investigated.

Cllr Richards to turn the water off and read the meter at Wheelers Lane mid November – owners of the chickens have been informed of the position and are making alternative arrangements. Plumber to repair tap at Wheelers Lane allotments.

Approval given for the pruning of an apple tree and Wheelers Lane allotments and further tree work may be required.

Request for shed on Middle Street allotments granted.

**132. REPORTS OF MEETINGS:**

Big Field Committee meeting – Dorking Rugby Club 29<sup>th</sup> September

Parishes Forum Meeting 19<sup>th</sup> November in Pavilion – Mr Burns, MVDC, Solicitor to give presentation on Standards. Cllr Hamilton agreed to serve coffee.

Dorking Rural Transport meeting at Newdigate 3<sup>rd</sup> December.

MVDC Local Forum Meeting 22<sup>nd</sup> October at Ockley Village Hall

**133. ANY OTHER URGENT BUSINESS:**

None

**SURREY POLICE REPORT**

3 reported offences – 2 theft offences and 1 burglary (dwelling).

Meeting closed 10.30 pm

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