

BROCKHAM PARISH COUNCIL

Clerk to the Council
Mrs C M Plumb
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Mill Hill Lane
Brockham
Surrey RH3 7LR

Tel: 01 737843471

Chairman
Cllr R Hammond
Tel: 01737843407

TO ALL MEMBERS OF THE PARISH COUNCIL

Your attendance is requested at the General Meeting of the Parish Council to be held in the Pavilion, Middle Street on **TUESDAY 7th April 2009** at 7.30 pm Committees will meet at 7.00 p.m.

Celia Plumb Clerk to the Council

AGENDA

1. Apologies
2. Minutes of the Meeting held on 2nd March 2009 (already circulated)
3. Declaration of Interest
4. Person Responsible for Report to Parish News
5. Matters Arising
6. Chairman's Report
Strood Green Stores
7. Financial Report
CCTV at Village Hall
8. Clerk's Report
9. Parish Plan and Parish Emergency Plan (SCC)
10. Brockham School – Governor's Report
11. Youth Council for Brockham
12. Recreational Facilities including Elizabeth Bailey Field
13. Brockham Website
14. Planning Matters:

MO/2009/0132/PLA	15 Middle Street	Summerhouse, sheds & play frame
MO/2009/0194/CAT	3 Way House	Tree surgery
MO/2009/0207/PCL	Bramblewood Cottage	Certificate of Lawfulness
MO/2009/0050/PLA	Land 78 Nutwood Avenue	Erection of 1 dwelling and parking
MO/2009/0224/PLA	22A Tweed Lane	Alterations to fenestration of dwelling permitted MO/2006/0230
MO/2009/0260/CAT	Poland Woodland	Tree Surgery
MO/2009/0267/CAT	14 The Borough	Tree Surgery
MO/2009/0271/CC	21 Wheelers Lane	To allow installation MO/2007/1953

Proposed development in and around Old Barley Mow Site
15. Highways and General Purposes
Lengthsmen Scheme (SCC)
Ditches
MVDC works around Green
16. Allotments – Meeting 14th April 2009 in the Pavilion at 7.30 pm
17. Annual Parish Meeting – 24th April 2009 in the Pavilion at 7.30 pm
18. Any Other Urgent Business

PART 2

PUBLIC TIME

Approximately 8.30 p.m

BROCKHAM PARISH COUNCIL

Minutes of the General Meeting of Brockham Parish Council held on Monday 2nd March 2009 at the Pavilion, Middle Street, Brockham at 7.30 pm.

192. **PRESENT:** Cllr Hammond (in the Chair)
District Cllr Homewood, Luff, Smith, Richards and Millward
Jenni Maynard, SCC – Emergency Planning
Colin Baker – MVDC – Emergency Planning
Pc Dom Loraine and PCSO Aimee Lucas - Surrey Police
193. **APOLOGIES:** Apologies were received from Cllrs Washtell, Budd and Hamilton
194. **MINUTES:** Minutes of the meeting held on the 10th February 2009 were approved and signed.

195. **DECLARATION OF INTEREST:**
District Councillor Homewood declared his interest as Chairman of the Development Control Committee at MVDC and would not take part in any voting on planning matters.

196. **PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**
Cllrs Hammond and Homewood agreed to submit a report for the March meeting.

Emergency Planning by Jenni Maynard – SCC – Presentation given on suggested contingency plans to be drawn up by the Parish Council or body of people to be used in the event of an emergency. The most likely emergency being a flu pandemic or flooding. Suggested a Planning Co-ordinator be appointed with road stewards to identify areas, contacts and action required. Useful websites www.surreyalert.info and www.ukresilience. Parish Council considering the next course of action.

197. **MATTERS ARISING:**
Village Pump - Cllr Richards has the cross and will liaise with Mr Harding regarding its installation. Token gift to be given to local contractor for work undertaken.
Dog Bins – Cost of bin, installation and VAT approximately £220 plus additional £120 for annual emptying. Meeting to be arranged with Cllrs Hammond, Homewood and Millward regarding possible sites.
CCTV – No further action to be taken at present. Cllr Millward will monitor the situation.

198. **CHAIRMAN'S ACTION:**
Cllr Hammond had nothing specific to report.

199. **FINANCIAL REPORT:**
- | | | |
|----------------------|-----------|--|
| Current Account | 2,058.30 | still to transfer £1,000 to War Memorial A/C |
| Deposit Account | 14,715.91 | |
| Reserve Account | 1,393.18 | |
| War Memorial Acc/No2 | 5,838.39 | |
| EBF Account | 834.88 | |

Cheques drawn –			
1054	Mrs C M Plumb	Clerk's Wages	310.73
1055	HM Revenue and Customs	Tax	77.75
1056	Dorking Stationers	Cartridges	21.42
1057	Mrs Plumb - expenses	Internet £60.00	
		Mileage 37.76	
		Phone 20.00	117.76
1058	Recreation Committee	Hire of Hall	20.00
1059	Mr C Long	Big Field Footpath	320.00
1060	Mr C Long	Pruning at Allotments & EBF	180.00

Monies for allotment rents £277.50

Awaiting suggestions from Strood Green Stores – agreed at July 08 meeting to purchase an item for the Stores £500 - £1,000.

Tax – Employers Annual Return to be completed

SCC – re War Memorial and Big Field Ditch letters of confirmation regarding current funding.

200. CLERK'S REPORT:

Dates for April and May Meetings – moved to Tuesday 7th April and AGM 5th May 2009
MVDC – Parish Emergency Plans – form sub-committee and arrange meeting to complete form.

Surrey Community Action – Village of the Year Competition Form – Cllr Hammond to complete.

No reply or acknowledgement to letter to Chief Executive re Parking Charges

Reply re ditch clearance unsatisfactory result with MVDC and SCC

Letter re condition of Allotments – discuss at Allotment Meeting

MVDC Questionnaire re Planning Workshop - Cllr Smith to complete.

SCC – Surrey Minerals and Waste Development Framework up date.

Issue of Lengthsmen – SCC Dorking Rural Transport Forum 4th March at Beare Green

Need more clarification on the matter. Request speaker on matter from SCC.

MVDC - Funding Seminar 24th March 6.00 pm no one available to attend.

Items to be table:

CCP Groundcare

SCC – Local Committee MVDC 4th March 2009

SCA – Training Programme March – September

201. PARISH PLAN:

Nothing to report.

202. BROCKHAM SCHOOL – Governor's Report

Representative absent from meeting.

203. YOUTH COUNCIL FOR BROCKHAM:

Information on Youth Project Bulletin SCC. No further action at present.

204. RECREATION FACILITIES TO INCLUDE THE EBF:

Next meeting of the Friends of the EBF 9th March. Plans for area and drainage site meeting.

205. **BROCKHAM WEBSITE:**
Projects need to be identified using the advertising revenue.

206. **PLANNING MATTERS:**

MO/2009/0100/PLA	Bay Trees, Reigate Road (concern over proposed dormer windows)	Loft Conversion
MO/2009/0130/PLA	22 Glenfield Road (speak to Building Control and request further visit. No objections to undermentioned:	Extensions
MO/2009/0101/CAT	15 The Borough	Tree Surgery
MO/2009/0106/TFC	15 Middle Green	Tree Surgery
MO/2009/0120/PLA	76 Brockham Lane	Extensions

Decisions

MO/2008/1689PLA	Bramblewood Cottage	Replacement dwelling	Withdrawn
MO/2008/1706/LBC	2 Way House	Exts	Approved
MO/2008/1734/PLA	2 Way House	Exts	Approved
MO/2009/0018PLA	29 Hillside Gardens	Exts	Approved

Letter received from Hortons thanking the Parish Council for their recent advice.

207. **HIGHWAYS AND GENERAL PURPOSES:**

Bus Shelter at Nutwood Avenue MVDC have no funding at present for this project- Clerk to monitor the situation.

MVDC – site meeting - issues to be addressed around the Green. Replacing cobbles with granite sets on Tanners Hill and opposite the Church; repairing glass in Bus Shelter; placing hard standing for litter bin; replacing railings outside North View and widening barriers by Church Hall and repairing fencing outside Church Hall.

Outstanding jobs with SCC:

82061532	Tweed Lane	Broken light	await response from EDF
82096239	Old School Lane	Blocked culverts	instructions to jet
82105409	Borough Bridge	Request salt bin	Awaiting action
82105421	Borough Bridge	Narrow sign and SLOW sign	Awaiting action
82105422	Middle Street	Broken light	Repaired

SCC investigating blockage of drain from Green to Borough Bridge

Balchins Pond – pond clearance - Cllr Hammond to liaise with Mr Elson

Whealers Lane - Problems with flooding due to ditches not been cleared- Mr Bartlett pursuing MVDC.

Clerk to pursue SCC regarding installation of light column between The Borough and Hillside Close.

Reported potholes Middle Street to Tweed Lane and down towards Tynedale Road repaired.

Wood Yard Old School Lane – logs still entering the Brook and concern over them blocking the stream. Clerk to contact the Environment Agency.

208. **ALLOTMENTS:**

Allotment Meeting 14th April in the Pavilion. Need Parish Councillor to serve tea and coffee.

Inspection of allotments on both sites taking place in March.

Cllr Richards to monitor the water situation and take the necessary action.

209. REPORTS OF MEETINGS:

Annual Parish Meeting – 24th April in the Pavilion. Cllrs Richards and Smith agreed to serve coffee.

Mr Graeme Kane from MVDC has agreed to speak on Climate Change and reducing carbon footprints.

210. ANY OTHER URGENT BUSINESS:

Request for footpath from Gadbrook Crossroads to Strood Green Stores. Matter to be referred to Betchworth Parish Council.

Condition of Coach Road to be referred to MVDC.

SURREY POLICE

Pc Dom Loraine reported a total of 9 offences between 5th January and 2nd March 2009

PC Loraine agreed to arrange for PC Tom Arthur, PC Ken Wheeler's replacement to attend a Parish Council Meeting.

PART 2

No issues raised

Meeting closed at 9.59 pm

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