

BROCKHAM PARISH COUNCIL

Clerk to the Council
Mrs C M Plumb
Willow Cottage
Mill Hill Lane
Brockham
Surrey RH3 7LR

Tel: 01 737843471

Chairman
Cllr R Hammond
Tel: 01737843407

TO ALL MEMBERS OF THE PARISH COUNCIL

Your attendance is requested at the General Meeting of the Parish Council to be held in the Pavilion, Middle Street on **Monday 6th July 2009** at 7.30 pm Committees will meet at 7.00 p.m.

Celia Plumb Clerk to the Council

AGENDA

1. Apologies
2. Declaration of Interest
3. Minutes of the Meeting held on 1st June 2009 (already circulated)
4. Person Responsible for Report to Parish News
5. Matters Arising
6. Chairman's Report
7. Financial Report
8. Clerk's Report
9. Parish Plan and Parish Emergency Plan (SCC)
10. Brockham School – Governor's Report
11. Youth Council for Brockham
12. Recreational Facilities including Elizabeth Bailey Field
13. Brockham Website
14. Planning Matters:

MO/2009/0488/PLAH	54 Oakdene Road	Replace flat roof with pitched roof
MO/2009/0544/ADV	Dorking Garden Centre	2 replacement forecourt signs
MO/2009/0590/CAT	Churchside, 4 Wheelers Lane	Tree Surgery
MO/2009/0481/OUTMAJ	Old Barley Mow Site	Outline application (Betchworth)
MO/2009/0680/PLA	55 Wheelers Lane	4 Bed dwelling incorporating part of Existing building
MO/2009/0694/CAT	2 Middle Street	Tree Surgery
15. Highways and General Purposes
Lengthsmen Scheme (SCC)
MVDC works around Green
16. Allotments
17. Any Other Urgent Business

PART 2

PUBLIC TIME

Approximately 8.30 p.m

BROCKHAM PARISH COUNCIL

Minutes of the General Meeting of Brockham Parish Council held on Monday 1st June 2009 at the Pavilion, Middle Street, Brockham at 7.30 p.m.

22. **PRESENT:** Cllr R Hammond (in the Chair)
Cllrs Luff, Millward, Richards, Smith and Budd
P C Dom Loraine – Surrey Police
23. **APOLOGIES:** Apologies received from District Councillor Homewood, Cllrs Washtell and Hamilton
24. **DECLARATION OF INTEREST:**
There were no declarations.
25. **MINUTES:**
Minutes of the meeting held on the 5th May 2009 were approved and signed.
26. **PERSON RESPONSIBLE FOR REPORT OF PARISH NEWS:**
Cllr Hammond agreed to submit the June report to the Parish News.
27. **MATTERS ARISING:**
Plane Tree at Holly Cottage has now had a TPO placed on it by MVDC.
Village Pump – repaired but further maintenance work is required. Clerk to enquire whether MVDC would undertake the repairs.
28. **CHAIRMAN'S REPORT:**
The Chairman signed the declaration forms.
The Chairman thanked Cllrs Homewood for standing in and Chairing the Annual Parish Meeting and Annual General Meeting whilst he was recovering from surgery.
The Chairman discussed the format for the judging of the SCA -Village of the Year Competition. It was agreed to ask representatives from Elizabeth Bailey Field, The Shop at Strood Green, War Memorial, Web Team, Poland Trust, Bonfire Committee, Village Weekend Committee, Good Companions and our local police representative agreed to attend. Date for meeting 22nd June at 10.30 in the Pavilion and Cllr Richards agreed to serve coffee
Emergency Plan – Chairman to speak to Mr Bartlett with a view to seeking his assistance in setting the scheme up.
Mole Valley Rural Transport Meeting – await outcome of local elections before setting a date sometime in July.
Brockham Green Village Society at present in hibernation but Clerk in contact with Mr Green regarding Balchins Pond and the autumn clearance and also the possible erection of a noticeboard adjacent to the Pond.
29. **FINANCIAL REPORT:**
- | | |
|----------------------|-----------|
| Current Account | 6,286.11 |
| Deposit Account | 12,718.18 |
| Reserve Account | 1,543.43 |
| War Memorial Acc/No2 | 5,994.14 |
| EBF Account | 834.88 |

Details regarding paying in and cheques at July meeting as Accountant has books for Audit.

Annual Report form presented to the meeting and after discussion it was proposed and second to accept the figures.

Tax – Employers Annual Return completed P35 and P14 and approved by H M Revenue and Customs

Audit date 10th July when all forms and relevant paper work to be sent to the external auditor.

Letter from Victorian Village Weekend Committee requesting a contribution towards the mobile toilets for this event. Agreed to sponsor this event as in previous years.

Payments - Internal Audit fee and agreed to give a small token of appreciation. Contractor for the Elizabeth Bailey Field monthly grass cut together with hedge clearance along the boundary. Clerk requested cartridge from Dorking Stationers – all approved.

Letter of thanks received from The Shop at Strood Green in connection with the Parish Council's contribution towards the chiller. Their AGM to be held 17th June in the Village Hall – Cllr Washtell to attend.

30. CLERK'S REPORT:

MVDC – Parish Emergency Plans – 01 306 870610 Chairman to liaise with Mr Bartlett Surrey Community Action – Village of the Year Competition – Meeting 22nd June 2009.

Issue of Lengthsmen – SCC - Clerk to speak to SCC's Project Coordinator.

Notice of County Council Elections placed on Notice Boards

CPRE - AGM Friday 29th May Leatherhead Institute 6.30 pm

Items to be table:

Bourne Amenity Newsletter – passed to Cllr Millward

Local Council Clerks – Playground Safety – 9th June

Crimestopper

31. PARISH PLAN AND EMERGENCY PLAN:

Items covered in the Meeting.

32. BROCKHAM SCHOOL:

No report as relevant Cllr not present at this part of the meeting.

33. YOUTH COUNCIL FOR BROCKHAM:

Suggestion that perhaps Cllrs Washtell and Budd would be prepared to investigate this matter further.

34. RECREATIONAL FACILITIES TO INCLUDE THE EBF:

Cllr Millward confirmed he had carried out an inspection and clear-up of the Field.

He informed the meeting that the Field is in regular use. It was reported that matters were now moving towards a meeting prior to the consultation period. BBQ planned for the 4th July. Cllr Budd planning a site meeting with the recreation committee and contractors.

35. BROCKHAM WEB SITE:

Decision to be made on what to spend the advertising monies on – Cllr Richards to speak to the team. It was reported that the site was very busy.

36. PLANNING MATTERS:

There were no objections to the undermentioned applications

MO/2009/0435/PLAH	15 Middle Green	Erection of single storey rear ext
MO/2009/0445/PLAH	52 Middle Street	Rear ext and off street parking
MO/2009/0456/PLA	Wyevale Garden Centre	Retrospective app for horticultural plant shade
MO/2009/0495/LBC	Brockham House	Replacement conservatory
MO/2009/0520/PLAH	Feltons Farm Cottage	Erection of Orangery
MO/2009/0521/LBC	Feltons Farm Cottage	Erection of Orangery
MO/2009/0468/PLA	Brockham Barns	Amendments to MO/2005/1395 & 1396
MO/2009/0469/LBC	Brockham Barns	Amendments to MO/2005/1395 & 1396
MO/2009/0563/CC	Dorking Garden Centre	Variation of Condition 11

MO/2009/0458/CAT Holly Cottage 1 Middle Green Tree Surgery MVDC placed TPO on tree

As plans unavailable – Chairman’s action will be taken regarding these applications.

MO/2009/0545/PLAH	5 Nutwood Avenue	Part single part two storey side ext –
MO/2009/0546/PLAH	2 The Smithers	1 st Floor rear ext

Decisions

MO/2009/0271/CC	21 Wheelers Lane	Variation of Condition 4	App
MO/2009/0275/PLA	1 Tynedale Road	Changes to South, East & West	App
MO/2009/0341/CC	68 Brockham Lane	Variation of Condition 3	App
MO/2009/0366/CAT	Brooklands	Tree Surgery	No Objection
MO/2009/0334/PLA	Old Inn Lodge	Porch, garden room etc	App
MO/2009/0335/LBC	Old Inn Lodge	Porch, garden room etc	App
MO/0417/CAT	6 Middle Street	Tree Surgery	No Objection

37. HIGHWAYS AND GENERAL PUPROSES:

Issues around the Green to be raised with MVDC – repairs to bus shelter; litter bin adjacent to bus shelter; village pump; sweeping of Tanners Hill, grass cutting adjacent to Balchins Pond and by the Pumping Station; alterations to the railings by the Church Room.

Outstanding jobs with SCC - Highways Steward now Bob Weston investigating issues

82061532 Tweed Lane light broken instructions given EDF 12.6.08

(new programme to replace all lighting columns so may not get done)

82096239 Old School Lane Blocked culvert raised job for Feb

(Environment Agency checking the position)

82105409 Borough Bridge Condition and request for salt bin south side

(No resources available)

82061539 Borough Bridge narrow sign ordered 28.11.08 request for SLOW painting on road AWAIT NEWS

83014853 Outside River Cottage Pot hole on highway Temp job

83019537 The Avenue Pot Hole

83019539 Hillside Gardens Pot Holes

83019541 Tweed Lane Pot Holes

83019542 Tynedale Road Pot Holes

83019545 Wheelers Lane junction Middle Street Request for hatching

83021079 Borough Bridge Repairs to surface boards

Cllr Richards to cut the grass area between the two bridges on the north and south sides.

Bridleway 52 Clerk to contact SCC regarding surface.

Lengthsmen scheme SCC – Clerk to contact SCC

Contact SCC regarding lighting column from Borough to Hillside Close?

Dog Bins – Cllrs Hammond and Homewood to organise a site meeting.

Condition of the Coach Road to Dorking discussed – Clerk to make enquiries regarding the western end.