

BROCKHAM PARISH COUNCIL

Clerk to the Council
Mrs C M Plumb
Willow Cottage
Mill Hill Lane
Brockham
Surrey RH3 7LR

Tel: 01 737843471

Chairman
Cllr R Hammond
Tel: 01737843407

TO ALL MEMBERS OF THE PARISH COUNCIL

Your attendance is requested at the General Meeting of the Parish Council to be held in the Pavilion, Middle Street on Monday 5th October 2009 at 7.30 pm Committees will meet at 7.00 p.m.

Celia Plumb Clerk to the Council

AGENDA

1. Apologies
2. Declaration of Interest
3. Minutes of the Meeting held on 7th September 2009 (already circulated)
4. Person Responsible for Report to Parish News
5. Matters Arising
6. Chairman's Report
7. Financial Report
 - Budget Meeting
 - Risk Assessment
8. Clerk's Report
9. Parish Plan and Parish Emergency Plan (SCC)
10. Community Issues
11. Youth Council for Brockham
12. Recreational Facilities including Elizabeth Bailey Field
13. Brockham Website
14. Planning Matters:

MO/2009/1033/CC The Steading, Wheelers Lane
MO/2000/1059/PLAH Greystones, Chalkpit Lane

Remove agricultural condition
side and rear exts replacement
garage and roof alterations

15. Highways and General Purposes
 - Lengthsmen Scheme (SCC)
16. Allotments
17. Any Other Urgent Business

PART 2

PUBLIC TIME

Approximately 8.30 p.m

BROCKHAM PARISH COUNCIL

Minutes of the General Meeting of Brockham Parish Council held on Monday 7th September 2009 at the Pavilion, Middle Street, Brockham at 7.30 p.m.

79. **PRESENT:** Mr Roger Hammond (in the Chair)
District Councillor M Homewood (vice-Chair)
Cllrs Richards, Smith, Budd and Millward
2 Parishioners - Mr S Budd and Mrs D Bates
PCSO's Ivor Williams and Aimee Lucas
3 members of the Sussex Counter Terrorist Unit
80. **APOLOGIES:** Apologies were received from Cllrs Luff, Washtell and Hamilton
81. **DECLARATION OF INTEREST:**
District Councillor Homewood declared his interest on the Development Control Committee at MVDC and would not take part in any voting on planning matters.
82. **MINUTES:**
Minutes of the meeting held on the 3rd August 2009 were approved and signed.
83. **PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**
Cllr Hammond agreed to submit the September report to the Parish News.

PRESENTATION BY SUSSEX COUNTER TERRORIST UNIT

PCSO Chris Hardstone and two colleagues showed a DVD explaining their role in and around Gatwick and requesting everyone to be vigilant when out and about and to report any suspicious circumstances or activities however small to the police because it could form part of a larger picture.

84. **CHAIRMAN'S REPORT:**
Chairman to make enquiries with various people regarding the proposed Emergency Plan. Mole Valley Transport Forum renamed Mole Valley Highways Forum – Brockham hosting the meeting on the 10th September in the Pavilion. CC Helyn Clack to Chair the meeting and Derek Poole, Mole Valley Highways Manager to attend with representatives from local Parish Councils.
Cllr Richards agreed to Chair the October meeting in the absence of the Chairman.
85. **MATTERS ARISING:**
Village issues – Clerk to contract MVDC regarding repairs to the Bus Shelter, village pump and repositioning of the litter bin.
Dog Bins - Request for one at the end of Hillside Close and Cllrs Hammond and Homewood to have a site meeting regarding one north of the Village. Clerk to contact dog warden to activate the matter.
War Memorial – repairs completed - now just waiting for the low chain-link fencing around the monument. Application for some minor tree surgery to be undertaken in the Church Gardens. Following a meeting of interested parties it has been agreed to hold the re-dedication of the War Memorial on Remembrance Sunday prior to the Service. The finer details to be discussed in October.

86. FINANCIAL REPORT:

Current Account	2,572.15	
Deposit Account	12,719.48	
Reserve Account	1,743.60	
War Memorial Acc/No	5,394.24	monies received from Poland & Bonfire Committee
EBF Account	1,021.57	

Payments in

£2000	Poland Trust	donation to War Memorial
£2000	Brockham Bonfire Committee	donation to War Memorial

Cheques drawn

1113	Dorking Stationers	Cartridges for printer	£58.62
1114	Recreation Committee	Hire of Hall	£20.00
1115	R Archer	Tap for Allotment	£41.40
1116	C Long	Maintenance of EBF	£150.00
1117	Mrs C M Plumb	Clerk's Wages	£386.73
1118	H M Revenue and Customs	Tax	£96.60
1119	Recreation Committee	Hire of Hall Forum Meeting	£20.00
1120	Petty Cash	Petty Cash	£25.00

War Memorial Account mini statement - payments

17.3.09	Mr Anstey	£860 + £129 VAT =	£989.00
4.8.09	Mr Anstey	£2,286 + £342.90 VAT =	£2,628.90
9.9.09	Mr Anstey	£5,551 + £832.65 VAT =	£6,383.65

C Long re maintenance of EBF account £150 for August - approved

Risk Assessment – Cllr Washtell – October/November meeting

Cllrs asked for ideas on what to use the Surrey Community Action prize money for - cheque was for £200. One suggestion was to enquire the cost for the hire of the Life Bus to visit Brockham School. Cllr Budd to make enquiries.

Christ Church Brockham Green thanked the Parish Council for the donation towards Parish News.

Budget meeting – October – Cllr Washtell – request for projects to be made in the Parish News.

Letters received from Scouts and Guides requesting financial support towards their activities. After a discussion it was proposed to donate £500 to the Guides and £500 to the Scouts from the revenue raised by the advertising on the Web site. This was proposed by Cllr Richards and seconded by Cllr Smith and unanimously agreed by Cllrs.

87. CLERK'S REPORT:

Clerk away for October meeting

Royal British Legion wreath – Cllrs to give donation for wreath to be laid on Remembrance Sunday.

C C Helyn Clack to bring SCC Chief Executive to Parish on 12th October – suggested he should visit the community shop at Strood Green as part of his visit to the Dorking Rural area.

Letter from Chairman of MVDC requesting the opportunity to attend one of our meetings - dates submitted now await confirmation of the chosen date.

BAA Gatwick – Public Consultation re Draft Noise Action Plan concludes 7th October
Surrey Police Public Meeting 10th September Waverley B C 10th September – no one available to attend

MVDC wish to know if the Parish Council want to be involved in the Land Allocations Development Plan. It was agreed to register an interest in view of the recent Housing Survey carried out by The Poland Trust and SCA.

SCC Rights of Way Annual Report 2008-2009 passed to Cllr Hammond

Surrey Community Action AGM 6th October East Horsley 10.00 SCAPTC – Cllr Hammond sends his apologies.

Issue of Lengthsmen – SCC. Following recent information obtained by SCAPTC Parish Councils have been advised to await clarification on a number of issues before signing up to any Agreement.

Surrey Hills Information circulated

Items to be table:

Local Councils Direct

CPRE News letter

SCA – Newsletter/courses

Mole Valley Arts Alive Festival

Lexis Nexis Catalogue

Glasdon Brochure

88. PARISH PLAN AND SCC EMERGENCY PLAN:

Chairman to action this.

89. COMMUNITY ISSUES:

No action

90. YOUTH COUNCIL FOR BROCKHAM:

No action

91. RECREATIONAL FACILITIES INCLUDING THE ELIZABETH BAILEY FIELD:

Cllr Budd reported that work had started on the hard surface area on the Recreation Ground and that tree surgery had been undertaken around the area. It was expected to be finished by the middle of September. Cllr Budd presented a plan of the proposed equipment to be installed on the Elizabeth Bailey Field. It is hoped that the equipment can be ordered and work commence in October. Cllr Millward confirmed he had undertaken inspection of the Field and carried out a litter pick. It was reported that the Friends of the EBF held a BBQ on the Bank Holiday weekend with approximately 100 attending. The Friends were considering a Car Book Fair but Cllrs had reservations about this and felt it was too late for this year.

92. BROCKHAM WEBSITE:

It was agreed to donate £500 towards the Scouts and the same amount to the Guides.

93. PLANNING MATTERS:

There were no objections to the undermentioned applications -

MO/2009/0321/ECL	10 Bishops Cottages Chalk Pit Lane	Certificate of Lawfulness
MO/2000/0863/PLAH	1 Nutwood Close	Single storey rear ext
MO/2009/0878/PLAH	44 Hillside Gardens	New Bay Window to front
MO/2009/0929/PLAH	3 The Smithers	Single storey rear ext
MO/2009/0975/EBC	Land west of Chalkpit Lane	Cable work by EDF Energy

The Parish Council has concerns over this application and object on the grounds of highway/traffic safety and would wish to see smaller houses on the site.

MO/2009/0881/PLA 6 Brockham Lane 2 Houses following demolition of existing house

Letter to be sent to the Inspectorate enforcing our original objections

APPEAL

MO/2009/0050 Land adj 78 Nutwood Ave 1 dwelling with parking & access

Decisions

MO/2009/0680/PLA	55 Wheelers Lane	1 dwelling incorporating existing building	
		Withdrawn	
MO/2009/0694/CAT	2 Middle Street	Tree Surgery	No Objection
MO/2009/0733/TFC	17 Brew House Road	Tree Surgery	No Objection
MO/2009/0716 /TFC	19 Middle Green	Tree Surgery	Approved
MO/2009/0754/PLAH	Brooklands Cottage	single storey side ext	Approved
MO/2009/0606/PLAH	8 The Avenue	ext and roof alterations	Approved
MO/2009/0774/PCL	Feltons Farm Cottage	Certificate of Lawfulness	Approved

94. HIGHWAYS AND GENERAL PURPOSES:

Big Field Ditch – agreed with Contractor to weed kill the footpath early November and it was agreed to cut the hedge adjacent to Kiln Lane at a cost of £175 plus VAT.

CC Helyn Clack has confirmed she will contribute £500 from her allowances towards the maintenance of the Big Field Ditch 2009/2010.

Outstanding jobs with SCC –

82096239	Old School Lane	Blocked Culvert – EA checking the position
83021523	Borough Bridge	approach to Bridge painted SLOW sign (waiting on budget)
83019545	Wheelers Lane/Middle St	hatching requested at junction – letter required

Borough Bridge – general condition – report to SCC

Hedges and Ditches – remind residents of their responsibilities and to take action with any overgrown hedges – reference to be made in Parish News.

Chairman to contact representative from Village Society regarding Balchins Pond.

95. ALLOTMENTS:

Awaiting request from Allotment Holder on Wheelers Lane site for permission to keep chickens on their plot.

Waiting clarification regarding the tap on Wheelers Lane Allotments.

Several allotment holders have received a warning regarding the condition of their allotment.

96. REPORTS OF MEETINGS:

Cllr Budd to attend Extra Ordinary Meeting of Brockham School.

97. ANY OTHER URGENT BUSINESS:

None

PART 2

Nothing to report

SURREY POLICE REPORT:

PCSO Ivor Williams reported on a total of 5 offences between 3rd August and 7th September 2009 – 1 vehicle interference: 1 drink/drive but person lives in Sutton:
1 Theft from motor vehicle – nothing stolen: 1 theft from ATM machine and 1 Burglary.
The usual exchange of village information took place.

Meeting closed at 10.35 pm

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