

**BROCKHAM PARISH COUNCIL**

**Minutes of the Meeting of Brockham Parish Council held on Monday 3<sup>rd</sup> August 2015, in the Pavilion Middle Street, Brockham at 7.30 pm.**

**67. PRESENT:**

Cllrs Hammond in the Chair  
Cllrs Homewood, Washtell, Millward, Hamilton, Budd,  
Buckle, Songhurst and District and Parish Councillor J  
Muggeridge  
County Councillor Helyn Clack – attended part of the meeting  
Parish Clerk Mrs Celia Plumb  
PCSO D Sadler (Surrey Police) – attended part of the meeting  
Mr Simon Budd – Victorian Weekend and BERT  
Mrs C Ritchie – Youth Council – attended part of the meeting  
Mr J Short representative for the Village Hall – attended part of  
the meeting  
1 Parishioner

**68. APOLOGIES:**

Apologies were received from District Councillor Paul Potter

**69. MINUTES:**

Minutes of the Meeting held on the 6<sup>th</sup> July 2015 were approved and signed as a true record.

**70. DECLARATIONS OF INTEREST**

There were no declarations.

**71. PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**

Cllr Hammond agreed to submit the August report to the Parish News.

**72. COMMUNITY POLICE REPORT:**

PCSO Sadler reported 5 crimes during the period 6<sup>th</sup> July – 3<sup>rd</sup> August 2 violent crimes, 1 theft offence and 2 burglary offences (dwelling)

PCSO Sadler answered concerns as to how the police are judged by their response times. He explained the policy to responding to 999 calls in particular with regard to burglaries.

Police contact details – PC Lee Munday number 07967986355 and Sergeant Chris Law number 07967986382 PC Sadler number 07967987387.

**73. MATTERS ARISING:**

**BERT** – Mr Budd informed the meeting of various works that BERT had carried out during the month. Also he explained that BERT had invested in a Maxprobe Pipeline Inspection System to assist with drainage issues at a cost of £6,000.

**Parking in Dodds Park** – Clerk to liaise with Circle Housing to obtain clarification of ownership of the land. It was felt that a plan similar to Warrenne Road would be suitable. SCC to be contacted and an estimate obtained for the work then C C Helyn Clack would try and assist with the project. Agreed to form a sub-committee Cllrs Homewood, Muggeridge and Songhurst and for them to liaise with SCC.

**Soil Contamination at Tanners Meadow** – no further news – Cllr. Potter to make enquiries with MVDC.

**Nutwood Avenue drainage** – Betchworth Estate to undertake ditch clearance following the

harvesting of the field adjacent to the houses.

**BT Telephone Box on Green** – Clerk to make enquiries on its status and request an inspection and clarification that the system is working. The Kiosk is a listed building. Cllrs Hammond and Homewood met with new owners of NISA to discuss the condition of the outside of the shop and architects are working with MVDC to upgrade the store bearing in mind it falls within the conservation area.

**Parking** of breakdown vehicles adjacent to Borough Bridge – matter being investigated with the Traffic Commissioners.

**Kiln Lane** – concern expressed regarding any proposed white lining in Kiln Lane following the recent resurfacing. Clerk to liaise with SCC.

**74. CHAIRMAN'S REPORT:**

The Parish Council congratulated the Village Weekend Committee for the excellent organisation and success of the event which was enjoyed by the village. Letter to be sent to the Committee.

SCC Highways Road works due to commence 10<sup>th</sup> August with the resurfacing of Brockham Lane from A 25 through the village to Gadbrook Crossroads. A great deal of effort has been placed on trying to minimise the inconvenience to residents whilst this much needed work is undertaken. The daily start time is now to commence at 8.00am.

Standing Orders – Chairman and Clerk to up date.

**75. BROCKHAM VILLAGE HALL:**

Mr J Short gave a report of the activities at the Village Hall Club and said that membership was rising. The Village Weekend had been very successful with the EXPO 15 exhibition etc. He said there were plans for the Queens 90<sup>th</sup> Birthday celebrations. He also mentioned the Club was considering making signage alterations to the front of the Club and was reminded that it was within the Conservation Area and they should consult with MVDC's Conservation Officer.

**76. FINANCIAL REPORT:**

Current Acc	4,573.04
Deposit Acc	11,749.18
Reserve Acc Web	2,264.70
War Memorial Acc	1,224.34
BERT Acc	2,342.21
EBF Acc	284.33
Youth Council	15,813.28

**Cheque awaited from winding up of CAMEL £573 RH - plus £250 donation**

**Cheques:**

1848	Recreation Committee	25.00	
1849	SALC Cllrs Training	60.00	
1850	Mr C Long	EBF maintenance	250.00
1851	Christ Church Brockham	donation to Parish News	360.00
1852	Mrs C M Plumb	Clerk's wages	535.00
1853	H M Revenue and Customs	Tax	55.00
1854	Mrs C M Plumb	Expenses Jun-Aug	143.49

**Receipts**

Allotment	rent	14.00
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BERT Acc			
Cheque 0025	R Thomas	Manhole Covers	252.00
Cheque 0026	Scanprobe	re Camera	£6,000.00

**YOUTH COUNCIL**

Interim Account from Wellers re Skatepark  
01/06/15 – 10/07/15 £414.00

List of cheques for authorisation: Attached  
Financial Risk Assessment 2015 for approval at September meeting  
Financial Regulations for approval  
Annual External Audit Notification awaited  
Information regarding Planning Infrastructure Contributions (PIC) available for  
Environmental improvements (May 2015) £782 contribution  
Clerk to purchase scanner in order to forward information to the web site.  
Ascent Internet invoices for renewal – agreed.

**77. CLERK'S REPORT:**

Sign Bank Form for telephone banking  
Parking issues in Mill Hill Lane – Kiln Lane Nurseries – Clerk to contact SCC.  
Heartstart Course – agree to organising a course. Clerk to liaise with MVDC.  
NALC – Transparency Requirements – need to speak to Mark Mulberry re position  
Surrey Hills membership renewal - agreed  
MVDC – Ordered Poppies

**78. PARISH PLAN AND EMERGENCY**

**Flood Forum Meeting** – await date of next meeting.

**79. COMMUNITY ISSUES:**

MVDC – Green Dog Walkers Scheme to be launched in September – await details.

**80. YOUTH COUNCIL FOR BROCKHAM:**

Skatepark issues: No further action this month.  
No report available. Parish Council Solicitors - Hedleys and Hamilton Estate Solicitors in  
communication. Await details of Lease. Further interim account from Weller Hedleys for  
£414 .

**81. RECREATIONAL FACILITIES INCLUDING THE EBF:**

Cllr Millward reported the grass seed was growing well and the weedkilling was successful  
on the paths to be repeated in the Autumn. Clerk contacted MVDC regarding suitable  
chippings. Cllr Millward to estimate amount of cushionfall needed for the play area (100-80  
ltr bags. Friends of EBF considering the possibility of a concrete table tennis table in the  
corner of the field. Enquiries to be made with MVDC regarding the possibility of a second-  
hand one becoming available. Cllr Millward to complete and submit the EBF's Annual  
Return.

**82. BROCKHAM WEBSITE:**

No report available.

**83. PLANNING MATTERS:**

There was no objection to the undermentioned planning applications.

- MO/2015/1036/PLAH    **5 Tynedale Road**    single storey extensions to side and rear of property following removal of conservatory.
- MO/2015/1048/PLA    **19 Warrenne Road**    Erection of single storey rear extension  
(This application to be monitored)
- MO/2015/1072/PLAH    **Old Cottage, Mill Hill Lane**    2 storey side ext, single storey rear lean to and 1<sup>st</sup> floor side ext  
(Letter to be sent to MVDC regarding clarification of size)

**DECISIONS – September**

**84. HIGHWAYS AND GENERAL PURPOSES:**

Issues around Green – Cllrs Hammond and Homewood and resident met with MVDC to consider the parking issues and the possibility of extending the cobble stones and posts on the Green opposite the pubs. Await costs from MVDC.

Dog Bins – Clerk to contact with Dog Warden, MVDC, regarding an additional bin near the Wheelers Lane Allotments and one on the Island at Strood Green. Await news.

SCC – Hippo Bags (Salt) one bag ordered.

SCC – road signs at Tanners Hill and Middle Street (near Bridge) need attention. Clerk to speak to Highways Steward.

Condition of hedge adjacent to Kiln Lane/Kiln Lane Nurseries encroaching onto the footpath and making access for pedestrians and wheelchair users difficult. Highways Steward to be contacted.

**85. ALLOTMENTS:**

Inspection of allotments on both sides to be carried out in October and a review of the Rules undertaken.

Request for post and hook to hold gate at Wheelers Lane site. Matter receiving attention.

**86. REPORTS OF MEETINGS:**

Parish Forum on 7<sup>th</sup> June at Newdigate. Issues raised changes to flight paths, planning issues and the monitoring of Flanchford Bridge.

SALC – Cllrs training Cllr Songhurst attended.

Cllr Songhurst meeting with Sir Paul Beresford regarding flooding issues – rescheduled.

**87. ANY OTHER URGENT BUSINESS:**

Meeting to be arranged for Persimmon to give a presentation regarding the revised plans to resolve drainage issues. Scheduled for September.

Meeting closed at 10.24 pm

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