

BROCKHAM PARISH COUNCIL

Minutes of the General Meeting of Brockham Parish Council held on Monday 1st August 2011 in the Pavilion, Middle Street, Brockham at 7.30 pm

61. **PRESENT:** Cllr Roger Hammond (in the Chair)
Cllr M Homewood Vice-Chairman
Cllrs Hamilton, Richards, Millward, Budd and Buckle
PCSO Ivor Williams and Zuzana Sucha
2 Parishioners
Approximately 20 parishioners wishing to raise issues with
Surrey Police – moved to Betchworth Parish Council.
62. **APOLOGIES:** Apologies were received from District Councillors
J Muggeridge and P Potter and Cllr J Washtell.
63. **MINUTES:** Minutes of the meeting held on the 4th July 2011 were
approved and signed as a correct reference.
64. **DECLARATION OF INTEREST:** There were no declarations made.
65. **PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**
Cllr Hammond agreed to write the August report for the Parish News.
66. **MATTERS ARISING:**
Dog Bins – in the Tweed Lane area – Cllr Millward to make some local enquiries
but opinion was to position it near the sub station.
Tennis Club in Village – Cllr Hammond to contact the Brockham Big Field
Community Sports Committee.
Pavilion refurbishment – suggest Village Society Funds be transferred to Pavilion
Project and Cllr Buckle to liaise with Mr Haines of the Recreation Committee.
Village Pond – Cllr Hammond to contact local society regarding an autumn work
party to tidy up the pond.
Borough Bridge – tidy up – Cllr Hammond to liaise with local resident keen to
organise a work party.
67. **CHAIRMAN'S REPORT:**
Standing Orders – agreed to consider an up date after the November Meeting.
Neighbourhood Watch – Mr Songhurst local contact for The Borough/Hillside
Gardens area. No further information.
Island at Strood Green – letter delivered to households around the island – situation
being monitored. Agenda item for September.
No further news regarding the Big Fields involvement regarding the Olympic
cycling event for the Olympics in 2012. Contact to be maintained with the Big
Field Committee.
68. **FINANCIAL REPORT:**
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|---------------------------|-----------|-----------------------------|
| Current Account | 2,621.47 | including MVDC grant £1,581 |
| Deposit Account | 12,729.19 | |
| Reserve Account – web acc | 1,256.09 | |

War Memorial Acc/No2	1,224.14	keep account for maintenance fund
EBF Account	1,372.28	
Youth Council Account	5,572.26	transferred £815.00 - mobile skate park - August - £50 North Downs School - £570 hire of Skateram

Cheques drawn

1322	Surrey Hills Society	Subs	£25.00
1323	Mrs C M Plumb	Clerk's Wages	£440.00
1324	H M Revenue and Customs	Tax	£79.00
1325	Mr C Long	Maintenance of EBF	£240.00
1326	Highlife Adventure	Hire of Skatepark	£978.00 (transferred £815 from Youth Council, hire skatepark exclusive of £163.00 VAT)
1327	North Downs Primary School	Use of Playground July	£50.00 (transferred from Youth Council)
1328	Mrs C Ritchie	Hire of Skateram Oct-Feb 12	£570.00 (transferred from Youth Council)
1329	R Hamilton	Youth Council Meeting	£12.31
1330	Recreation Committee	Hire of Hall – August	£25.00

Receipts

£1581 Balance of MVDC Grant re EBF

Payments

John Anderson Hire re Toilets for Village Weekend £585 + £117 VAT £702
(await monies from The Royal Oak and The Grumpy Mole £300)
Donation to Parish News - Agreed £360
Ruth Hamilton for Youth Council Spray Paints £45.43 Youth Council Account
Clarify position on Bank Forms re signatures
NALC – Financial Regulations – proposals drawn up by Cllr Washtell adopted in principle.

69. CLERK'S REPORT:

Brockham Vicarage Trust has approached the Parish Council regarding taking over Chairmanship of this Charity. Clerk seeking advice from SCAPTC's Solicitors.
Boundary Commission is asking people across Surrey to comment on proposed new local electoral arrangements for SCC.
Declaration of Interest Forms – completed and submitted to MVDC.
Cllr Washtell working on Risk Assessment with Clerk.
The Queen Elizabeth 11 Fields Challenge – decided that the village has no suitable area to put forward.
Queens Diamond Jubilee – suggestion passed to plant trees at EBF - but after discussion it was agreed not to plant any additional trees.
Local Parishes Meeting 10th November - Headley Parish Council hosting the event
Adoption of Surrey minerals plan documents and publication of Inspector's Report

Items to be tabled
Dorking & District Preservation Society – Summer Newsletter

Glasdon Direct
English Rural Housing Association
Surrey Road Race Newsletter
Surrey Community Action

70. PARISH PLAN AND PARISH EMERGENCY PLAN:

Cllr Hammond to organise meeting during September to draw up an emergency plan. Interested parties to be contacted.

71. COMMUNITY ISSUES:

Congratulations to the organisers of the Village Weekend – despite the weather the event was most successful and enjoyed by the village.
Details of the Surrey Classic Cycle Race (14th August 2011) were distributed to the meeting.

72. YOUTH COUNCIL FOR BROCKHAM:

Youth Cafe – Launch 20th July from 5.00pm – 7.00pm in the Village Hall Club. Very successful with many interested parties including Mole Valley Housing Association attending.
Youth Council to contact Brockham Big Field Community Sports regarding possible hard standing for use as a skatepark.
Youth Council to pursue the purchasing of a coffee/hot chocolate maker for use at the Youth Cafe.

73. RECREATIONAL FACILITIES INCLUDING EBF:

Friends of Elizabeth Bailey Field bank balance stands at £1,372.28. Agreed balance of £719 be withdrawn from account to pay for the additional works on the access path etc. Balance of the grant of £1,581 received from MVDC.
Annual Inspection Report for EBF and recreation ground received – Cllr Millward has carried out the Parish Council's inspection and taken the necessary action.
Friends of EBF held a summer event which raised approximately £300.
Contractor to carry out some minor tree works in the area.

74. BROCKHAM WEBSITE:

No report available.

75. PLANNING MATTERS:

There were no objections to the undermentioned applications:-

MO/2011/0808/PLAH	60 Brockham Lane	single storey rear ext and conversion of existing garage to habitable acc
MO/2011/0837/PLAH	74 Brockham Lane	demolition of conservatory, erection of infil ext and single storey ext resubmission of MO/2010/1580
MO/2011/0842/PLAH	26 Wheelers Lane	single storey ext with pitched roof and 3 roof lights
MO/2011/0863/PLAH	5 Nutwood Avenue	detached summer house in rear garden
MO/2011/0902/CAT	6 Little Borough	Tree Surgery
MO/2011/0936/PLAH	5 Nutwood Avenue	Front Porch
MO/2011/0878/SCC	Land to south Old Reigate Road	

Details of Skylark survey pursuant to Condition 12 of planning permission MO/07/1036 – SCC application for consultation only

APPEAL

MO/2011/0415	Dorking Garden Centre	Glazed infill to existing canopy re pet products
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Decisions

MO/2011/0561/PLAH	40 Hillside Gardens	rear ext	APP
MO/2011/0612/PLAH	24 Hillside Gardens	pitched roof and internal alterations	APP
MO/2011/0699/CAT	38 The Borough	Tree Surgery	Withdrawn
MO/2011/0619/PLAH	62 Middle Street	Conservatory	APP
MO/2011/0531/PLAH	111 Middle Street	side & rear ext	APP
MO/2011/050/PLAH	15 Kiln Lane	side ext, pitched roof and rooflights	APP
MO/2011/0270/PLAH	16 The Avenue	side ext with acc in roof and Conservatory	APP
MO/2011/0705/PLAH	93 Hillside Gardens	Side ext and converting garage to accommodation	APP
MO/2011/0735/PLA	8 Brockham Lane	2 new dwellings	Withdrawn

76. HIGHWAYS AND GENERAL PURPOSES:

Borough Bridge – SCC carrying out repairs to the footbridge. Clerk to contract SCC Highways Steward regarding the standard of the work.

Work to reinstate the Green – Meeting with MVDC on 4th August at 2.00 pm.

Cllr Buckle requested information as to when Nutwood Avenue was last resurfaced. Clerk to raise the matter with SCC Highways.

Yew Tree in Wheelers Lane – MVDC and Mole Valley Housing Association checking out the position – it is within the Conservation Area but has no protection order on it.

Kiln Lane Road Closure now not likely until at least October – Betchworth Parish Council will keep the Council updated on developments.

Confusion over works on the Middle Street hedge. Cllr Hammond to arrange meeting Sept/Oct with SCC Highways to clarify works they are to carry out.

Reports of hedge in The Smithers very overgrown. Action to be taken by way of a letter.

Problems over the footpath between The Borough and Hillside Close.

Investigations to me made.

77. ALLOTMENTS:

Wheelers Lane Allotment gate needs urgent repair. Clerk to contact carpenter for an estimate to repair.

Application for shed on Wheelers Lane site approved.

BBQ held at Middle Street Allotments in July – weather not too good but event to be repeated in 2012.

78. REPORTS OF MEETINGS:

Dorking Rural Highways Meeting in Leigh 20th July – County Councillor Helyn Clack chaired the meeting. Unfortunately, May Gurney the new contractor for SCC failed to turn up. Brockham, Betchworth and Buckland disappointed to hear that Old Road/Kiln Lane has not been placed as a category 1 for the winter maintenance programme. Clerk to Betchworth pursuing the matter.

Brockham Big Field Community Sports Limited attended by Cllrs Hammond, Homewood and Clerk. It was reported that the cost of the redevelopment programme had increased substantially. Await further news.

79. **ANY OTHER URGENT MATTERS:**
None

PART 2

Issues regarding Wheelers Lane Allotments were discussed and MVDC's comments and observations reported. It is an unsatisfactory and disappointing response from MVDC's Environmental Health Department.

REPORT FROM SURREY POLICE

PCSO Williams reported a total of 4 offences from 4th July to 1st August 2011. Theft from a motor vehicle, Public Order Section 4, Theft of 19 manhole-drain covers – stolen and 1 burglary of a charity box.

Unfortunately the Parishioners that attended the meeting missed the Police, due to a misleading report in the local newspaper, so continued to Betchworth Parish Council meeting to catch up with the Police.

PUBLIC TIME:

The issues of parking on the island at Strood Green were raised and the Chairman explained the history of the island. The situation is to be monitored before any further action is considered.

Meeting closed at 10.25 pm

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