

BROCKHAM PARISH COUNCIL

DRAFT Minutes of the Meeting of Brockham Parish Council held on Monday 7th September 2015, in the Pavilion Middle Street, Brockham at 7.30 pm.

88. PRESENT:

Cllrs Hammond in the Chair
Cllrs Homewood, Millward, Budd, Songhurst and District and
Parish Councillor J Muggeridge
District Councillor Paul Potter
Parish Clerk Mrs Celia Plumb
Mr Simon Budd – Victorian Weekend and BERT
Mrs C Ritchie – Youth Council – attended part of the meeting
3 Parishioners

89. APOLOGIES:

Apologies were received from Councillors Washtell, Hamilton and Buckle.

90. MINUTES:

Minutes of the Meeting held on the 3rd August 2015 were approved and signed as a true record.

91. DECLARATIONS OF INTEREST

There were no declarations.

92. PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:

Cllr Hammond agreed to submit the September report to the Parish News.

93. COMMUNITY POLICE REPORT:

No Police report available.

Police contact details – PC Lee Munday number 07967986355 and Sergeant Chris Law number 07967986382 PC Sadler number 07967987387.

94. MATTERS ARISING:

BERT – Mr Budd informed the meeting that the emergency number for BERT was working and 5 requests for assistance during the recent heavy rain had been received. He summarised the various works that BERT had carried out during the month including flooding issues in Nutwood Close. Concerns regarding overgrown trees in this area affecting drains to be reported to Circle Housing. Clerk to liaise with Mr Abbott on this matter. He also informed the meeting of two further planned days of clearance work in Wheelers Lane to Tanners Brook.

Parking in Dodds Park – Clerk had contacted SCC and been told that there was no money available at the present time to carry out any works on trying to solve the parking problems around Dodds Park.

Soil Contamination at Tanners Meadow – no further news – Cllr. Potter to make enquiries with MVDC.

Nutwood Avenue drainage – Betchworth Estate had undertaken ditch clearance following harvesting of the field adjacent to the houses.

BT Telephone Box on Green – Clerk to continue enquiries on its status and request an inspection and clarification that the system is working. The Kiosk is a listed building.

Parking of breakdown vehicles adjacent to Borough Bridge – enquiries ongoing.

Kiln Lane – await the proposed white lining in Kiln Lane following the recent resurfacing. Clerk to liaise with SCC to clarify the lines will be at the edge of the road and not centre lines. Request for white lining at junction with Kiln Lane and Mill Hill Lane – SCC confirmed that there is no funding for this scheme, it would not be legal and not have police approval.

95. CHAIRMAN’S REPORT:

The Chairman informed the meeting that the road would be completely resurfaced from A25 though the village to Gadrook Crossroads. SCC had kept the village fully informed as to how the work was progressing and a letter of thanks to be sent to SCC and Mr Bartlett for keeping the village fully informed of the progress of the work.

Meeting of Flood Forum to receive presentation from developers regarding the proposed/revised flood alleviation works at Tanners Meadow. Further open consultation to be held in the Village Hall on Friday 2nd October when further plans will be available and questions raised.

Standing Orders – Chairman and Clerk dealing with this item.

96. BROCKHAM VILLAGE HALL:

No representative attended to give a report. Discussion regarding recent function in the Hall and the noise levels. Matter to be monitored

97. FINANCIAL REPORT:

Current Acc	2,757.55		
Deposit Acc	11,749.60		
Reserve Acc Web	2,264.70		
War Memorial Acc	1,224.39		
BERT Acc	2,942.21		
			<u>Cheque awaited from winding up of CAMEL £573 RH - plus £400</u>
EBF Acc	284.33		
Youth Council	15,813.28		
Cheques:			
1856	Recreation Committee	Hire of Pavilion	25.00
1857	Dorking Stationers	Cartridges	29.53
1858	C Long	EBF etc	230.00
1859	Mrs C M Plumb	Salary	535.00
1860	H M Revenue and Customs	Tax	55.00
Receipts			
Contribution towards Village Weekend Toilets			£350.00
MVDC Litter Pick (awaited)			£15.00
BERT Acc			
Donation received			£250.00
Youth Council			
Wellers/Hedleys interim account relating to Skatepark			£414.00
Brockham Village Hall re Youth Café March – August 2015			£650.00
List of cheques for authorisation: Attached			
Financial Risk Assessment 2015 and Financial Regulations for approval at Budget meeting			
Annual External Audit successfully completed, approved and Minuted. Notification to be displayed			
Information regarding Planning Infrastructure Contributions (PIC) available for Environmental improvements (May 2015) £782 contribution			

Clerk to purchase scanner -
Ascend Internet – renewals – await invoices
Accounts – agreed Clerk to seek advice regarding presentation (Excel)
Cllr Washtell agreed to host meeting Budget meeting – date to be fixed at
October meeting.

98. CLERK'S REPORT:

Clerk collecting donations from Councillors towards the Parish Council Remembrance Day wreath.

Heartstart Course – await dates from MVDC

NALC – Transparency Requirements – need to speak to Mark Mulberry re position

MVDC – Ordered Poppies

SCC – information re School Admissions – distributed

MVDC Clerk's meeting 16th September 7.00 pm

SCC – Mole Valley Local Committee 9th Sept 2.00 Pippbrook – No Cllrs available to attend

99. PARISH PLAN AND EMERGENCY

Flood Forum Meeting – await date of next meeting.

100. COMMUNITY ISSUES:

MVDC – Green Dog Walkers Scheme to be launched in September – await details.

Notice Board for Balchins Pond – Clerk to contact Buckland Parish Council.

101. YOUTH COUNCIL FOR BROCKHAM:

Skatepark issues: Concern expressed at the escalating costs regarding finalising the Lease.

Letter to be written to Wellers/Hedleys setting out the history. Further interim account received from Wellers/Hedleys for £469. Clerk to contact MVDC for advice.

102. RECREATIONAL FACILITIES INCLUDING THE EBF:

Cllr Millward estimated amount of cushionfall needed for the play area (100-80 litre bags) to be ordered immediately following Brockham Bonfire. Friends of EBF considering the possibility of a concrete table tennis table in the corner of the field. Unfortunately the one at MVDC's site is being repaired and returned to its original site. Enquiries now being made regarding purchasing a new table. Clerk to organise the weed killing for the Autumn.

103. BROCKHAM WEBSITE:

No report available.

104. PLANNING MATTERS:

There was no objection to the undermentioned planning applications.

MO/2015/1097/CAT	Brockham House, 3 Middle Street	Tree Surgery
MO/2015/1106/CAT	Brooklands, The Green	Tree Surgery
MO/2015/1133/PLA	Kenward Ct, Brew House Road	Erection of communal store to house 4 mobility scooters
MO/2015/1162/PLA	19 Castle Gardens	Replacement dwelling
MO/2015/1194/CAT	Garage Block, Dodds Park	Tree Surgery
MO/2015/1217/PLA	Dorking Rugby Club	Erect ancillary storage shed to aid the functionality of Dorking Rugby Club pavilion
MO/2015/1271/PCL	34 Glenfield Road	Certificate of Lawfulness for a purposed development in respect of the change of the roof from hip to gable

MO/2015/1254/PLAH	6 Park Close	Single storey rear ext, single storey ext to front bay window and 1 st floor rear ext	
MO/2015/1216/PLA	Dorking Rugby Club	Addition of red plain clay tile cladding to 1 st floor elevation of pavilion, erection of viewing balcony at 1 st floor level and resurfacing of front car park area.	
Letter to MVDC regarding the erection of viewing balcony at 1 st floor level – requesting that doors to the balcony be locked at 8.00 pm and remain closed to prevent any additional noise.			
Decisions -			
M0/2015/0505/CU	Brockham Computers	Change of Use from Computer Repair shop to an office for a construction company.	APPROVED
MO/2015/0617/OUT	Whitelands, Reigate Road	Outline application with all matters reserved for the erection of 1 dwelling to the east of Whitelands following demolition of existing garage.	REFUSED
MO/2015/1097/CAT	Brockham House, Middle Street	Tree Surgery	NO OBJECTION
MO/2015/1106/CAT	Brooklands, The Green	Tree Surgery	NO OBJECTION
MO/2015/1194/CAT	Garage Block, Dodds Park	Tree Surgery	NO OBJECTION
M0/2015/1036/PLAH	5 Tynedale Road	Erect single storey ext to side and rear following removal of conservatory	APPROVED
MO/2015/1072/PLAH	Old Cottage, Mill Hill Lane	Erection of a two storey side ext, single storey rear lean to ext and 1 st floor side ext	APPROVED

105. HIGHWAYS AND GENERAL PURPOSES:

MVDC – await news relating to proposed parking woks across the Green. **RH**
Dog Bins – Clerk to contact with Dog Warden, MVDC, regarding an additional bin near the Wheelers Lane Allotments and one on the Island at Strood Green. Await news.
SCC – road signs at Tanners Hill and Middle Street (near Bridge) need attention. SCC dealing with the matter.
Condition of hedge adjacent to Kiln Lane/Kiln Lane Nurseries encroaching onto the footpath and making access for pedestrians and wheelchair users difficult. Highways Steward to resolve the matter.
Footpath across the Poland Woods – obstruction reported to Poland Trust and SCC.

106. ALLOTMENTS:

Inspection of allotments on both sites to be carried out in October and a review of the Rules undertaken.
Request for post and hook to hold gate at Wheelers Lane site. Matter receiving attention.
Tree surgeon to inspect the dead tree at Wheelers Lane site and also remove dead branches from a tree on the approach to the Wheelers Lane Allotments. Await quote for work.

107. REPORTS OF MEETINGS:

SALC – AGM at Dorking Halls – Cllr Homewood to confirm whether he is available to attend.
Cllr Songhurst had a meeting with Sir Paul Beresford regarding house insurance and flooding premiums. He will raise the matter with the Environment Minister and in the House. MVDC are able to confirm whether flooding occurred at a specific address. Council to take further action on the matter.

108. ANY OTHER URGENT BUSINESS:

None

PUBLIC TIME

The meeting was informed about the problems in Middle Street and understand SCC are visiting the site to discuss the issues.

PART 2

Issues regarding development around to Green being monitored.

Meeting closed at 10.15 pm

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