

**BROCKHAM PARISH COUNCIL**

**DRAFT Minutes of the Meeting of Brockham Parish Council held on Monday 5<sup>th</sup> October 2015, in the Pavilion Middle Street, Brockham at 7.30 pm.**

- 108. PRESENT:** Cllrs Hammond in the Chair  
Cllrs Washtell, Millward, Budd, Songhurst and District and Parish Councillor J Muggeridge, Buckle and Hamilton  
PCSO Dave Sadler – Surrey Police – attended for Community Police Report.  
Mrs C Ritchie – Youth Council – attended part of the meeting  
2 Parishioners
- 109. APOLOGIES:** Apologies were received from Councillor Homewood and District Cllr. Potter
- 110. MINUTES:**  
Minutes of the Meeting held on the 7<sup>th</sup> September 2015 were approved and signed as a true record.
- 111. DECLARATIONS OF INTEREST**  
Cllr Washtell declared an interest, being personal not pecuniary, in any matters relating to the Tanners Meadow Development.
- 112. PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**  
Cllr Hammond agreed to submit the October report to the Parish News.
- 113. COMMUNITY POLICE REPORT:**  
PCSO reported 2 criminal damage incidents in the village – rear windscreen of car smashed whilst parked on driveway and front windscreen smashed further along the road (persons arrested – enquiries continuing).  
PCSO Sadler will confirm that the Police will attend the Remembrance Day Parade on 8<sup>th</sup> November.  
Concern expressed again about vehicles parking in Brockham Lane close to The Borough and also on the corner of The Avenue with Brockham Lane. Police to monitor the position.  
Police contact details – PC Lee Munday number 07967986355 and Sergeant Chris Law number 07967986382 PC Sadler number 07967987387.
- 114. MATTERS ARISING:**  
**BERT** – no update available.  
**Soil Contamination at Tanners Meadow** – no further news – Cllr. Potter not available to comment  
**BT Telephone Box on Green** – Clerk to continue enquiries on its status and requested an inspection and clean of the Kiosk. The Kiosk is a listed building.  
**Kiln Lane** – white lining in Kiln Lane completed following the recent resurfacing.
- 115. CHAIRMAN'S REPORT:**  
SCC have been undertaking snagging issues following the resurfacing of Middle Street and have addressed issues relating to dropped kerbs, the excess tarmac dumped in the ditch, the camber of the road and the layby opposite the houses in Middle Street.

SCC to be requested to check the ditch adjacent to houses 97 – 111 in Middle Street. Meeting of Flood Forum received presentation from developers regarding the proposed/revised flood alleviation works at Tanners Meadow. Thee Parish Council agree they have addressed some issues but the main one of what happens following heavy rain has not been resolved. A further open consultation was held in the Village Hall on Friday 2<sup>nd</sup> October when further plans were available. Now they propose 18 executive homes, 8 for social housing and 4 low cost houses. A clearer view of the village's housing needs is required and the policy for social housing. Also concern regarding access to the site – more information needed.

Standing Orders – Chairman and Clerk dealing with this item.

**116. BROCKHAM VILLAGE HALL:**

No representative attended to give a report.

**117. FINANCIAL REPORT:**

Current Acc	9,940.52	precept MVDC paid £8,322.50 – await £15 Litter pick
Deposit Acc	11,749.99	
Reserve Acc Web	2,264.70	
War Memorial Acc	1,224.44	
BERT Acc	2,272.21	<b><u>Cheque awaited from winding up of CAMEL £573 RH -</u></b>
EBF Acc	284.33	
Youth Council	14,749.28	
Cheques:		
1861	BDO	external audit 240.00
1862	Recreation Committee	Hire of Pavilion 25.00
1863	C Long	EBF etc
1864	Mrs C M Plumb	Salary 535.00
1865	H M Revenue and Customs	Tax 55.00
1866	Sutton and East Surrey Water	Water Rates
		Middle Street £175.88
		Whealers Lane £108.17 284.05

**Receipts**

MVDC – ½ yearly precept £8,322.50

**BERT Acc**

0027 Potentem £720.00

**Youth Council**

Interim Account from Wellers (awaiting payment) £469.20

27/07/15 – 21/08/15

Interim Account from Wellers (awaiting payment) £248.40

25/08/15 – 26/08/15

List of cheques for authorisation: Attached

Accounts to end September – prepared for Budget meeting

Financial Risk Assessment 2015 for approval at Budget meeting

Financial Regulations for approval at Budget meeting

Ascend Internet – renewals – await invoices

**Budget meeting 21<sup>st</sup> October at 7.30 pm Cllr Washtell agrees to host meeting.**

Youth Council – Budget request for funding towards Youth Café of £300

Requested SCC (H C-27-lack grant of £500 towards maintenance of Big Field Ditch and

Money re Flood meeting in September re Tanners Meadow – still awaited)  
MVDC – agreed to contribute £500 towards improving the access along the Green.

**118. CLERK'S REPORT:**

Remembrance Day – Cllrs donated monies for wreath to be laid at Remembrance Day Parade.  
Heartstart Course – 10<sup>th</sup> November in the Pavilion – names to be given to Clerk – maximum of 20 people for each course.

NALC – Transparency Requirements – needs to be clarified with SALC

MVDC – Poppies received from MVDC but requested additional amount. – passed to Mr Budd

**109. PARISH PLAN AND EMERGENCY**

**Flood Forum Meeting** – await date of next meeting.

**110. COMMUNITY ISSUES:**

MVDC – Green Dog Walkers Scheme launched in September – await details.

Notice Board for Balchins Pond – Clerk to contact Buckland Parish Council.

**111. YOUTH COUNCIL FOR BROCKHAM:**

Skatepark issues: Concern expressed at the escalating Solicitors costs regarding finalising the Lease. Letter to be written to Wellers/Hedleys explaining that no further work should be undertaken until the Solicitors for the Hamilton Estate have been contacted regarding the Title Deeds to the Land.

**112. RECREATIONAL FACILITIES INCLUDING THE EBF:**

Cllr Millward estimated amount of hardwood chippings needed for the play area (100-80 litre bags) to be ordered immediately following Brockham Bonfire. Friends of EBF considering the possibility of a concrete table tennis table in the corner of the field. Enquiries being made. Contractor to be asked to trim the perimeter of the field and behind the play area. Also around the ditch behind the pond.

**113. BROCKHAM WEBSITE:**

No report available.

**114. PLANNING MATTERS:**

There was no objection to the undermentioned planning applications.

**105. HIGHWAYS AND GENERAL PURPOSES:**

MVDC – await news relating to proposed parking woks across the Green.

**RH**

Dog Bins – Clerk to contact with Dog Warden, MVDC, regarding an additional bin near the Wheelers Lane Allotments and one on the Island at Strood Green. Await news.

SCC – road signs at Tanners Hill and Middle Street (near Bridge) need attention. SCC dealing with the matter.

Condition of hedge adjacent to Kiln Lane/Kiln Lane Nurseries encroaching onto the footpath and making access for pedestrians and wheelchair users difficult. Highways Steward to resolve the matter.

Footpath across the Poland Woods – obstruction reported to Poland Trust and SCC.

Flood issues raised with Local MP and MVDC – still await a reply.

**106. ALLOTMENTS:**

Inspection of allotments on both sites to be carried out in October and a review of the Rules undertaken.

Request for post and hook to hold gate at Wheelers Lane site. Matter receiving attention.

Tree surgeon to inspect the dead tree at Wheelers Lane site and also remove dead branches from a tree on the approach to the Wheelers Lane Allotments. Await quote for work.

**107. REPORTS OF MEETINGS:**

SALC – AGM at Dorking Halls – Cllr Homewood to confirm whether he is available to attend.

Cllr Songhurst had a meeting with Sir Paul Beresford regarding house insurance and flooding premiums. He will raise the matter with the Environment Minister and in the House. MVDC are able to confirm whether flooding occurred at a specific address. Council to take further action on the matter.

**108. ANY OTHER URGENT BUSINESS:**

None

**PUBLIC TIME**

The meeting was informed about the problems in Middle Street and understand SCC are visiting the site to discuss the issues.

**PART 2**

Issues regarding development around to Green being monitored.

Meeting closed at 10.15 pm

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