

BROCKHAM PARISH COUNCIL

DRAFT Minutes of the Meeting of Brockham Parish Council held on Monday 2nd November 2015, in the Pavilion Middle Street, Brockham at 7.30 pm.

- 129. PRESENT:** Cllrs Hammond in the Chair
Cllrs Homewood, Millward, Budd, Songhurst and District and
Parish Councillor J Muggeridge and Buckle
PCSO Dave Sadler – Surrey Police – attended for Community
Police Report.
District Councillor Paul Potter
Mr Simon Budd -BERT
1 Parishioner
- 130. APOLOGIES:** Apologies were received from Councillors Washtell and
Hamilton
- 131. MINUTES:**
Minutes of the Meeting held on the 5th October 2015 were approved and signed as a true
record.
- 132. DECLARATIONS OF INTEREST**
There were no declarations of interest.
- 133. PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**
Cllr Hammond agreed to submit the November report to the Parish News.
- 134. COMMUNITY POLICE REPORT:**
PCSO Sadler reported 1 dangerous dog offence in the village.
PCSO Sadler confirmed that the Police will attend the Remembrance Day Parade on 8th
November.
Concern was again expressed about vehicles parking in Brockham Lane close to The
Borough and also on the corner of The Avenue with Brockham Lane. Police to monitor the
position.
Police contact details – PC Lee Munday number 07967986355 and Sergeant Chris
Law number 07967986382 PC Sadler number 07967987387.
- 135. MATTERS ARISING:**
BERT – it was reported that members of BERT had completed a training day with the
Surrey
Fire Brigade. It was also reported that BERT was launching the BERT I, an alarm system.
BT Telephone Box on Green – Clerk to continue enquiries on its status and requested an
inspection and clean of the Kiosk. The Kiosk is a listed building
Flooding issues relating to house insurance- Cllr Songhurst reported that he was still
awaiting
a response from Sir Paul Beresford and MVDC.
- 136. CHAIRMAN'S REPORT:**
SCC have been undertaking snagging issues following the resurfacing of Middle Street
but there were several outstanding matters. Letter to be sent to SCC Highways Department

with copies to Country Councillor H Clack and the MP.

RH

The Chairman gave his apologies for the December meeting and Cllr Homewood kindly agreed to take the meeting.

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Chairman invited Cllrs and our District Councillors to pre Christmas Chairman's drinks on Friday, 11th December.

137. BROCKHAM VILLAGE HALL:

No representative attended to give a report

138. FINANCIAL REPORT:

Current Acc	9,020.47	await £15 Litter pick
Deposit Acc	11,750.38	
Reserve Acc Web	2,264.70	
War Memorial Acc	1,224.49	
BERT Acc	2,801.94	
EBF Acc	284.33	
Youth Council	14,749.28	

Cheques:

1867	Office Expenses	£50.00
1868	Recreation Committee	£50.00
1869	Tim George Tree Surgeon (Wheelers Lane)	£96.00
1870	R & J Mason (Willows – Brockham Lane)	£90.00
1871	Dorking Stationers	£58.04
1872	Mr C Long	£190.00
1873	Mrs C M Plumb (Clerk's Salary)	£535.00
1874	H M Revenue and Customs	£55.00
1875	Mrs C M Plumb Expenses – Internet, mileage	£143.49
1876	N. Fuller (Hedge Kiln Lane)	£222.00

Receipts	Allotment Rents Wheelers Lane & Middle Street	£100.00
	Allotment Rent Middle Street	£30.00
	Allotment Rent	£14.00

BERT

0028	Potentem	£384.00
Receipt	CAMEL donation	£529.73

Youth Council

Interim Account from Wellers (awaiting payment) 27/07/15 – 21/08/15	£469.20
Interim Account from Wellers (awaiting payment) 25/08/15 – 26/08/15	£248.40

List of cheques for authorisation: Attached

Financial Risk Assessment and Financial Regulations 2015 discussed at Budget meeting and now presented to the Parish Council for approval. Cllrs agreed to approve both the documents.

Ascend Internet – renewals – await invoices

Budget meeting – draft precept 2016/17 presented to the meeting. This was approved subject to clarification regarding the Clerk's salary. Clerk to make enquiries with SALC.

Youth Council's request for funding towards Youth Café of £300 granted.
Requested SCC (H Clack grant of £500 towards maintenance of Big Field Ditch await News.

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139. CLERK'S REPORT:

Remembrance Day Parade – Cllrs donated monies for a wreath which Cllr Homewood will lay on behalf of the Parish Council.
Heartstart Course – 10th November in the Pavilion
Pension Regulator form and SALC information on pensions circulated. To be Discussed December meeting
CPRE – Newsletter passed to Cllr Budd
Dorking Heritage Newsletter passed to Cllr Buckle

140. PARISH PLAN AND EMERGENCY

Flood Forum Meeting – await date of next meeting.

141. COMMUNITY ISSUES:

Dog Bins await news from MVDC's Dog Warden.

142. YOUTH COUNCIL FOR BROCKHAM:

Skatepark issues: no update as Mrs Ritchie was absent from the meeting.

143. RECREATIONAL FACILITIES INCLUDING THE EBF:

Cllr Millward estimated amount of hardwood chippings needed for the play area (100-80 litre bags) quote to be obtained with a view to ordering about March 2016. Cllr Millward awaiting a quote for the base for a possible concrete table-tennis table. He confirmed that there would not be any celebrations in the field for bonfire night due to safety and insurance issues.
Cllr Millward said he would be undertaking some clearance and general tidying-up around the pond.

144. BROCKHAM WEBSITE:

No report available.

145. PLANNING MATTERS:

There was no objection to the undermentioned planning applications.

MO/2015/1546/TFC **Providence Cottage**, The Green Tree Surgery
MO/2015/1552/PLAH **Haytor**, Old Reigate Road Erection of single storey side ext
MO/2015/1661/PLAH **1 The Avenue** Amendments to MO/2013/1182
for extension to existing dwelling to increase the size of the window on the ground floor of west elevation – inset a new window on the ground floor to the east elevation.

(agreed to monitor the situation)

MO/2015/1725/PLAH **29 Brockham Lane** erection of 2 storey rear/side extension and changes to roof to include Juliet balcony and dormer window to rear to create room in roof space.

MO/2015/0688 35 The Borough Amendments to original planning Application. Agreed to write to MVDC objecting to the amendments to this property within The Borough Conservation Area. **MH**

DECISIONS:

MO/2015/1048/PLA **19 Warrenne Road** Single store rear ext **APPROVED**

- MO/2015/1477/PCL **40 Brockham Lane** Certificate of Lawfulness for proposed development in respect of the insertion of 2 dormer windows. **APPROVED**
- MO/2015/1254/PLAH **6 Park Close** Erection of single storey rear extension reduction in width of previously approved front bay window. **APPROVED**

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- MO/2015/1216/PLA **Dorking Rugby Club** Addition of red plain clay tile cladding to 1st floor elevation of pavilion, erection of a viewing balcony at 1st floor level and resurfacing of front car parking area. **APPROVED**
- MO/2015//1401/ADV **NISA Local Store, The Green** Erection of 1 externally illuminated fascia sign **APPROVED**
- MO/2015/1445/PLAH **Riverbanks, Kiln Lane** Detached garage and removal of 1 yew tree **APPROVED**

146. HIGHWAYS AND GENERAL PURPOSES:

MVDC – Parish Council agreed to contribute £500 towards parking improvements on The Green – estimate for the work to be completed is £2,880. Await response from MVDC.

Dog Bins – Clerk in contact with Dog Warden, MVDC, regarding an additional bin near the Wheelers Lane Allotments and one on the Island at Strood Green. Await news.

SCC – Clerk to contact Highways Steward regarding surface of road outside 48-50 Nutwood Avenue – Mr Abbott informed of the site meeting. SCC visited the site and could not find any potential holes in the road. Cllr Buckle to monitor the situation.

SCC are checking whether there was a SLOW sign on the road south of the River approaching Borough Bridge and have confirmed the hole on the bridge north of the River has been repaired.

SCC to be informed of an overgrown hedge encroaching on the highway in Brockham Lane.

SCC, Structures Department, to be informed of the weak barriers on the south side of Borough Bridge.

147. ALLOTMENTS:

Inspection of allotments on both sites being carried out in November and a review of the Rules undertaken.

Request for greenhouse on a plot in Middle Street – await plan.

148. REPORTS OF MEETINGS:

Gatwick Airport meeting 4th November 19.30 Dorking Halls – Cllr Hamilton will try to attend.

GACC – Gatwick Grounded – 13th November 7.00 Copthorne Hotel - Cllr Hammond to attend.

MVDC Planning Meeting – 25th November at Pippbrook Cllrs Homewood and Buckle to attend.

MVDC-Clerks Meeting 24th November at Pippbrook 2.00pm

149. ANY OTHER URGENT BUSINESS:

None

PUBLIC TIME

Resident raised concern over amendments to a planning application.

PART 2

Issues relating to cycle races and flooding issues at Tanners Meadow.

Meeting closed at 9.55 pm

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