

BROCKHAM PARISH COUNCIL

Minutes of the Meeting of Brockham Parish Council held on Monday 7th March 2016, in the Pavilion Middle Street, Brockham at 7.30 pm.

- 211. PRESENT:** Cllrs Hammond in the Chair
Cllrs Homewood, Millward, Songhurst, Budd, Buckle and
District Councillor/Parish Councillor J Muggeridge (late due to
District Council matters)
District Councillor Paul Potter
2 Parishioners
- 212. APOLOGIES:** Apologies were received from Cllrs Washtell, Hamilton and
Mrs C Ritchie.
- 213. MINUTES:**
Minutes of the Meeting held on the 1st February 2016 were approved and signed as a true
record.
- 214. DECLARATIONS OF INTEREST**
There were no declarations
- 215. PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**
Cllr Hammond agreed to submit the March report to the Parish News.
- 216. COMMUNITY POLICE REPORT:**
PCSO Dave Sadler sent the following report. 5 Vehicle Crimes – 1 Burglary Dwelling and
a further crime of threatening phone calls - all occurred between 4th January and 7th March
2016. Cllr Homewood attended the Police Crime Summit Meeting on the 29th February
where it was confirmed that there will not always be a police presence at a Council meeting
but crime figures should be available.
Clerk to request the Police attend our Remembrance Day Parade in November. It was noted
with sadness the sudden death of Sergeant Chris Law, Police contact details – PC Lee
Munday number 07967986355 - PC Sadler number 07967987387.
- 217. MATTERS ARISING:**
BERT – The BERT team had been busy again clearing ditches and the drain adjacent to
bus stop on The Green. SCC had repaired the fencing on the north side of Borough Bridge.
It was agreed if BERT needed funding or equipment for a specific task they should
approach the Parish Council.
Flooding issues relating to house insurance- Cllr Songhurst reported that he had received
a response from Sir Paul Beresford and the Environment Agency are unable to produce a
map equivalent to MVDC which relates to potential flooding of specific properties.
Property owners can request this information from MVDC. Cllr Songhurst has sent
MVDCs letter
to the Local Government Association to enquire whether they are able to do the same.
Await Middle Mole up date of options for future potential schemes.
- 218. CHAIRMAN'S REPORT:**

The Chairman reported the sad passing of Ken Luff. Ken was on the original Neighbourhood

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Council and was the first Chairman of the Parish Council. He was the instigator of the permanent Clappers (raised footway) in Old School Lane enabling residents access to the Village during flooding. He also served on the Betchworth United Charities, Bonfire and Village Hall Committees. The funeral - 11th March at Betchworth Church and in view of Ken's dedicated service to the village it was agreed to make a donation of £100 to his chosen Charity – Betchworth United Charities.

The Princess Royal visited Brocks Chocs and spent time talking to the owner Danesh Patel and colleagues. It was a very well organised event and enjoyed by those attending.

A MVDC and countrywide initiative in conjunction with the Queen's 90th Birthday – Clean for the Queen - litter pick took place on the 6th March. Mauve bags were supplied together with high viz jackets and litter pickers.

SALC – Forum on 21st April – (another event to mark Her Majesty's Birthday) at Loseley – no Cllrs available to attend.

219. BROCKHAM VILLAGE HALL:

There was no report available from Brockham Village Hall or the Club.

220. FINANCIAL REPORT:

Current Acc	2,779.93
Deposit Acc	11,751.98
Reserve Acc Web	2,264.70
War Memorial Acc	1,124.69
BERT Acc	3,623.51
EBF Acc	284.33
Youth Council	15,619.28

Cheques:

1878	Mr D Holgate	CD Player (await receipt)	99.99
1900	SSALC	Clerk's Training	78.00
1901	Recreation Committee	Meeting and Flood Forum Hire of Hall	50.00
1902	Mrs S Boyce	Re: Accounts	115.00
1903	Mr C Long	EBF	115.00
1904	Surrey Playing Fields	Donation	30.00
1905	Mrs C Plumb	Clerk's Wages	535.00
1906	H M Revenue & Customs	Tax	55.00
Receipt	Brockham Community Sports	Re Big Field Ditch-contribution	1,075.00

BERT

Payments

0032	VOID		
0033	C Truran	Equipment	761.69
0034	C Truran	Equipment	319.96

Youth Council

Receipt

0004	N C Insurance	Public Liability Insurance for YC	132.93
	Interim Account from Wellers (awaiting payment)	£469.20	
	27/07/15 – 21/08/15		
	Interim Account from Wellers (awaiting payment)	£248.40	
	25/08/15 – 26/08/15		

Interim Account from Wellers (awaiting payment) £165.60
List of cheques for authorisation: ** Attached
SALC subscription for 2016/17 £667.31 plus NALC £151.93 = £819.24 AWAIT INVOICE

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Budget meeting October to consider an item under the Heading - Grants - for next precept
Enquiries have been raised as to whether there are any funds outstanding following the
closure of the Village Society. Clerk to make enquiries.

Clerk claimed VAT for the year 2015/16.

Clerk to make enquiries regarding insurance quotes for 2016/17.

221. CLERK'S REPORT:

Heartstart Course – awaiting a new date from South Coast Ambulance (Murray)

SALC – Clerks Training Day at Wootton House, 8th March – Clerk to attend

MVDC – Clerks Meeting at MVDC – 17th March at 2.00 pm. Clerk to attend.

Condition of Telephone Kiosk on Green reported to BT for painting etc. Deferred decision as
to whether to purchase the kiosk as the public phone would then be removed.

CPRE – Surrey Voice – Newsletter passed to Cllr Budd.

222. PARISH PLAN AND EMERGENCY

Flood Forum – next meeting 18th March in the Pavilion – CC Helyn Clack to chair the
meeting.

223. COMMUNITY ISSUES:

Village Tea Dance to celebrate Queen Elizabeth's 90th Birthday on Sunday 22nd May in the
Village Hall. Plans are in hand and the Parish Council agreed contributed a cake for the
occasion. Await more details.

Dog Bins await news from MVDC's Dog Warden.

MVDC – Talk over Tea – Community Resilience - Parish Networking – Cllr Buckle to
attend. Status of the Island at Strood Green – await information from CC Helyn Clack.

Complaints received regarding the length of time it takes for the Brockham Surgery to answer
the phone. Cllr Hammond to write to the Doctors.

Prudential Ride London takes place 31st July 2016. More details to follow.

224. YOUTH COUNCIL FOR BROCKHAM:

Report supplied by Mrs Ritchie- Letter to be sent to the Hamilton Estate chasing up the Land
Registry issue. County Councillor Helyn Clack said she would make enquiries regarding
ownership of the Land since SCC had used the site for many years. Awaiting up date.

Youth Council future – Mrs Ritchie informed the Parish Council of her intention to stand
down from the Youth Council after 6 years for personal reasons. She would be prepared to
carry out a handover of the Youth Council, Youth Café and Skatepark projects. She would
speak to the Village Hall with regard to them taking over the Youth Café. Volunteers are
urgently needed for the Youth Council. Cllr Hammond to advertise the need for help in order
to progress the
projects.

225. RECREATIONAL FACILITIES INCLUDING THE EBF:

Cllr Millward estimated amount of hardwood chippings needed for the play area (100-80 litre
bags). Order to be placed in April. Cllr Millward carried out monthly inspection and checked
the drainage issue. Enquiries to be made by Friends of EBF as to the justification for a table
tennis table with concrete base. Weedkilling to be undertaken in the spring.

226. BROCKHAM WEBSITE:

Nothing to Report

227. PLANNING MATTERS:

There was no objection to the undermentioned:

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MO/2016/0125/PLA	Dolly Farm, 74 Old School Lane	Tree Surgery
MO/2016/0162/CAT	Brooklands Cottage, Brockham Green	Tree Surgery
MO/2016/0148/PCL	6 The Avenue	Certificate of Lawfulness
for a proposed dwelling in respect of 1 dormer window of side roof elevation.		
MO/2016/0165/PLAH	13 Nutwood Avenue	Erection of conservatory
to the rear elevation		

MO/2016/0348/EBC West of Hillside Gardens & Borough
Installation of 2 poles, 4 stays and underground cables and then removal of 7 spans of overhead line. - **Ask for clarification of the work being undertaken.**

MO/2016/0153/CC 19 Castle Gardens Variation of Condition 10 of the approved planning application MO/2015/1162 for the erection of a replacement dwelling to allow the construction of a basement in accordance with drawings PO2 and PO5.
Enquire from MVDC whether an independent assessment has been undertaken in view of the history of the site.

Two issues being investigated with MVDC – Framework shed in Kiln Lane planning application required following visit from Enforcement Officer.

Grumpy Mole – parking area – following letter to MVDC and visit from Enforcement Officer this now requires a planning application.

DECISIONS:

MO/2015/1789/PLAH	21 Tanners Meadow	single storey rear ext	APPROVED
MO/2016/0125/CAT	Dolly Farm 74 Old School Lane	Tree Surgery	NO OBJECTION
MO/2016/0162/CAT	Brooklands Cottage	Tree Surgery	NO OBJECTION
MO/2015/1975/	Brooklands Cottage	single storey front and rear ext	APPROVED
MO/2016/0016/LBC	14 Castle Gardens	Erect conservatory following removal of two outbuildings (LBC application)	APPROVED
MO/2016/0017/PLAH	14 Castle Gardens	Erect conservatory following removal of two outbuildings.	APPROVED

228. HIGHWAYS AND GENERAL PURPOSES:

MVDC – Parish Council agreed to contribute £500 towards parking improvements on The Green. Work due to commence shortly.

Island at Strood Green – following recent parking issues at Strood Green suggestions were put forward for a one-way system around the Island and perhaps reducing the green area by 2 metres thus widening the road. County Councillor Clack agreed to check the status of the Island with SCC – await further information.

Plans submitted from MVDC for clarification from Parish Council regarding the grass cutting schedule for the village. Circulated to Councillors and now Clerk to request clearer plans.

Complaints regarding speeding in Middle Street – matter to be referred to Surrey Police and SCC.

229. ALLOTMENTS:

Inspection of allotments on both sites being carried out in March, subject to weather and a review of the Rules undertaken.

Allotment meeting for the collection of annual rents 12th April 2016 in the Pavilion.

230. REPORTS OF MEETINGS:

Brockham Big Field Community Sports – the committee to prepare a business plan for submission to the National Trust by 25th March with regard to acquiring the lease to the whole of the Big Field namely 48 acres - at present 12 acres are being farmed. Next meeting 25th April.

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231. ANY OTHER URGENT BUSINESS:

Cllr Buckle had received a Thank You note from the Brownies regarding the monies distributed at Christmas Corner for Carol Singing.

PUBLIC TIME

The size of the vehicles delivering to The Green has caused concerned with traffic, parking and safety issues. Also the lack of respect for The Green and the surrounding area. Enquiries to be made as to whether there are any conditions on delivery times. This matter was raised again.

RH/MH

BW 52 – flooding issues. Cllr Hammond and Mr Abbott to draft letter with comments and observations.

PART 2

Councillors’ attendance at meetings.

Meeting closed at 9.55 pm

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