

BROCKHAM PARISH COUNCIL

Minutes of the Meeting of Brockham Parish Council held on Monday 4th April 2016, in the Pavilion Middle Street, Brockham at 7.30 pm.

- 232. PRESENT:** Cllrs Hammond in the Chair
Cllrs Homewood, Millward, Songhurst, Budd, Hamilton,
Buckle District Councillor/Parish Councillor J Muggeridge
County Councillor H Clack
7 Parishioners
- 234. APOLOGIES:** Apologies were received from Cllrs Washtell and Councillor Paul Potter.
- 235. MINUTES:**
Minutes of the Meeting held on the 7th March 2016 were approved and signed as a true record.
- 236. DECLARATIONS OF INTEREST**
Cllr Songhurst declared an interest in planning applications MO/2016/0344/0345 and 0346.
- 237. PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**
Cllr Hammond agreed to submit the April report to the Parish News.
- 238. COMMUNITY POLICE REPORT:**
PCSO Dave Sadler sent the following report. 4 Crimes – 1 Drink Drive, 1 Vehicle Crime, 1 Criminal Damage and 1 Violent Crime - all occurred between 7th March and 1st April 2016 and it was confirmed that there will not always be a police presence at a Council meeting but crime figures should be available.
- 239. MATTERS ARISING:**
BERT – The BERT team had been busy again clearing ditches and Mr Budd gave an account of the various tasks undertaken particularly on Easter Sunday following Storm Katie.
Discussion took place regarding the method SCC are adopting for ditch clearance and concern that they are digging trenches and putting the spoil on the side of the road which narrows the lanes.
Flooding issues relating to house insurance - Cllr Songhurst reported he had sent MVDCs letter to the Local Government Association to enquire whether they are able to do the same and Clerk to send a follow-up requesting a response.
Disappointingly no response received from Traffic Commissioners yet regarding the issues of certain parked vehicles around the village.
Cllr Homewood spoke to the Wayleave Surveyor at Freedom Infrastructure Services re replacement of overhead power lines rear of Hillside Gardens by underground cabling. It is to comply with Health and Safety regulations from OFFCOM – high-voltage power lines oversailing gardens must be removed and put underground.
- 240. CHAIRMAN'S REPORT:**

The Chairman reported that several Cllrs and Clerk attended the funeral of the late Mr Kenneth

Luff – a donation of £100 was made to his chosen charity –Betchworth United Charities. SALC – Forum on 21st April – (another event to mark Her Majesty’s Birthday) at Loseley – no Cllrs available to attend.

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241. BROCKHAM VILLAGE HALL:

There was no report available from Brockham Village Hall or the Club.

242. FINANCIAL REPORT:

Current Acc	2,298.36		
Deposit Acc	11,752.36		
Reserve Acc Web	2,264.70		
War Memorial Acc	1,124.73		
BERT Acc	5,596.00		
EBF Acc	284.33		
Youth Council	15,664.00	less: Hedley	
Cheques:			
1907	Betchworth United Charities re Ken Luff (deceased)		£100
1908	Recreation Committee Meetings x 3		
1909	Mr C Long- EBF and Middle Street		110.00
1910	Dorking Business Supplies	Stationary	68.57
1911	Sutton and East Surrey Water	MS £13.64	
		WL £14.93	28.57
1912	SALC Ltd	Subscription	819.24
1913	Mrs C M Plumb	Salary	£550.00
1914	H M Revenue and Customs	Tax	64.00
Receipt			
0076	Balance on Allotment Rents		25.00
	VAT refund		2,451.62
	Youth Council (£178 and BERT £1,852.49)		
<u>BERT</u>			
Receipt	VAT Refund		1,852,49
	Donations		120.00
<u>Youth Council</u>			
Receipt	VAT Refund		178.00

Interim Account from Wellers (awaiting payment)	£469.20
27/07/15 – 21/08/15	
Interim Account from Wellers (awaiting payment)	£248.40
25/08/15 – 26/08/15	
Interim Account from Wellers (awaiting payment)	165.60
25/09/15 – 06/10/15	

List of cheques for authorisation - attached

Clerk to make enquiries regarding insurance quotes for 2016/17.

Braidwood and Co – Internal Audit note change of address

Notification from BDO re Annual Audit- Annual Return to be completed at May Meeting

Audit Date 13th June 2016.

To discuss in Budget making a heading GRANTS enabling the Parish Council to consider applications for a specific project.

Clerk to investigate insurance quotes before finalizing on the AON figure.

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243. CLERK'S REPORT:

Heartstart Course – awaiting a new date from South Coast Ambulance (Murray)

SALC – Clerks Training Day at Wootton House, 8th March – useful event enabling Clerk to clarify issues relating to BERT and the Skatepark.

MVDC – Clerks Meeting at MVDC – 17th March at 2.00 pm. Clerk attended.

Condition of Telephone Kiosk on Green reported to BT for painting etc. Deferred decision as to whether to purchase the kiosk as the public phone would then be removed.

Surrey Hills Society – Review of Surrey Hills AONB Planning Issues 12th April in Abinger – Cllr Muggeridge to attend.

244. PARISH PLAN AND EMERGENCY

Flood Forum – meeting 18th March in the Pavilion – CC Helyn Clack chaired the meeting.

It was reported that SCC now have a new drainage policy and are investing money in drainage clearance. Teams to be trained in this particular task.

Drainage issues were discussed at Horton's Yard and Cllr Homewood to check the original Planning application to clarify the conditions and what drainage precautions were in place before being signed off.

Environment Agency have concerns regarding a Critical Drainage Area as they would have the right to comment on any application for planning. The Environment Agency, Nick Phillpott, are applying for additional funding for the River Mole. There is a £35,000 Action Plan for Brockham. Work is being carried out on the Kiln Lane ditch to ease the flooding on the field.

Concern was expressed about the amount of mud on the local roads following farming activity in the fields. It was felt that as a safety issue the roads should be cleared when excess mud occurs or at least a warning sign displayed.

245. COMMUNITY ISSUES:

Village Tea Dance to celebrate Queen Elizabeth's 90th Birthday on Sunday 22nd May in the Village Hall. Plans are in hand and the Parish Council agreed contributed a cake for the occasion. Parishioners to indicate if they will be attending – so numbers can be confirmed.

MVDC confirmed they will shortly be installing the dog bins on the Island at Strood Green and

on the footpath to the Chimney Pots (by Wheelers Lane Allotments).

Status of the Island at Strood Green was discussed and it is owned by SCC and managed by MVDC. CC Helyn Clack to investigate the possibility of introducing a one-way system around the Island and also reducing the size by putting granite sets down enabling people to park but not damage the grass.

Concern was raised over the parking outside the Shop at Strood Green and plans are in hand to

obtain a sign advertising the Shop – The Betchworth Estate are supportive of the idea. Await quotes then the Parish Council will consider making donation towards it.

MVDC – Talk over Tea – Community Resilience - Parish Networking – Cllr Buckle attended. Report attached Bob Thomas gave an up date on BERT.

Following complaints - Cllr Hammond to write to the Surgery expressing concern regarding the length of time it takes for the phones to be answered.

Ride Prudential London – 31st July CC Helyn Clack explained there was to be a shortened route and a reduced time for road closures. Await more details.
Footpath between the gardens of the houses in Oakdene Road and Warrenne Road appears to have restricted access. Cllr Homewood to walk the route and make enquiries with MVDC

246. YOUTH COUNCIL FOR BROCKHAM:

Report supplied by Mrs Ritchie – Letter sent to the Hamilton Estate from Hedleys chasing up the Land Registry issue.

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County Councillor Helyn Clack said she would make enquiries regarding ownership of the Land since SCC had used the site for many years. It was confirmed that SCC does not own the subsoil and that upon stopping up the land would revert to the subsoil owner out of which a lease could be granted. Await news from the Hamilton Estate.

Youth Council future – Mrs Ritchie informed the Parish Council of her intention to stand down from the Youth Council after 6 years for personal reasons. She would be prepared to carry out a handover of the Youth Council, Youth Café and Skatepark projects. She would speak to the Village Hall with regard to them taking over the Youth Café. Volunteers are urgently needed for the Youth Council. Cllr Hammond to advertise the need for help in order to progress the projects. CC Helyn Clack offered to speak to Mrs Ritchie regarding advertising the position on either MVDC or SCC Websites.

247. RECREATIONAL FACILITIES INCLUDING THE EBF:

Cllr Millward estimated amount of hardwood chippings needed for the play area (100-80 litre bags). Order to be placed in May. Cllr Millward carried out monthly inspection and checked the ditches. Weedkilling to be undertaken when a dry spell is forecast.

248. BROCKHAM WEBSITE:

Nothing to Report

249. PLANNING MATTERS:

There was no objection to the undermentioned:

MO/2016/0363/PCL	23 Oakdene Close	Certificate of Lawfulness for the proposed development in respect of the erection of a single storey rear extension.
MO/2016/0297/CAT	35 Brockham Lane	Tree Surgery
MO/2016/0440/PLAH	61 Middle Street	single storey side and rear ext

Letter to MVDC objecting to the undermentioned – attached Cllr Homewood

MO/2016/0344/PCL	59 Hillside Gardens	loft conversion with the raising of a hip to gable roof and rear dormer
MO/2016/0345/PLAH	59 Hillside Gardens	erection of timber outbuilding for use as home office/recreational pilates/gym studio and store following demolition of existing garage.
MO/2016/0346/PCL	59 Hillside Gardens	erection of single storey side ext

DECISIONS:

MO/2016/0074/ECL	74 Oakdene Road	Certificate of Lawfulness for the existing use in respect of a single storey rear extension	APPROVED
MO/2016/0092/PLAH	64 Brockham Lane	Single storey side extension and new front porch following demolition of existing side extension	APPROVED
MO/2016/0297/CAT	35 Brockham Lane	Tree Surgery	NO OBJECTION

250. HIGHWAYS AND GENERAL PURPOSES:

SCC undertaken footpath clearance and now ditch clearance adjacent to Kiln Lane/Big Field. Concern expressed over the depth of the ditch and the spoil left behind.

Plans submitted from MVDC for clarification from Parish Council regarding the grass cutting schedule for the village. Circulated to Councillors and now Clerk to request clearer plans.

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MVDC – extended kerbing/posts along Penfold Lane across the Green. Request for an end post – Cllr Hammond to speak to Tony Wynn – MVDC - await request for the contribution Parish Council agreed to.

Mr Long cut hedge in Middle Street following request from resident concerning speeding along this stretch of road and the fact that the speed signs were obscured.

251. ALLOTMENTS:

Inspection of allotments on both sites being carried out in April, subject to weather, and a review of the Rules to be undertaken.

Allotment meeting for the collection of annual rents 12th April 2016 in the Pavilion. Cllr Hamilton agreed to serve coffee.

252. REPORTS OF MEETINGS:

Brockham Big Field Community Sports – the committee to prepare a business plan for submission to the National Trust by 25th March with regard to acquiring the lease to the whole of the Big Field namely 48 acres - at present 12 acres are being farmed. Next meeting 25th April.

253. ANNUAL PARISH MEETING:

The meeting will take place 22nd April in the Pavilion at 7.30 pm

Ms Helen Fairfax will give a talk on the Royal National Lifeboat Institute. Agreed to make a donation of £50 towards the RNLI. Cllr Hamilton agreed to serve coffee.

253. ANY OTHER URGENT BUSINESS:

None

PUBLIC TIME

BW 52 – flooding issues. Cllr Hammond and Mr Abbott to draft letter with comments and observations.

Issues concerning speeding in Middle Street were raised. CC Helen Clack said there was a new Casualty Reduction Officer who she would speak to with regard to undertaking some spot speed checks. SCC are responsible for introducing traffic calming measures. The possibility of

starting the Speed Watch scheme run by volunteers was discussed and also a mobile speed camera at Tweed Lane.

Julia Hatto spoke about an initiative by the Royal Society of Chemistry to have a National Chemical Landmark plaque placed on the Shop at Strood Green, the nearest publicly accessible site to that of the original invention, on the 10th June to celebrate the work carried out by scientists working at Beecham Research Laboratories at Brockham Park. Two of the original scientists will be present on the day.

Resident from Tynedale Road raised issues relating to the upkeep of the Island and the condition of the trees. It was reported that the grass cutting was badly done and various issues of parking on the Island. Cllr Hammond proposed that the Parish Council increase responsibility for the maintenance of the Island in 2017/18. It was agreed to get the trees inspected and the roots checked. Also residents were in favour of introducing a one-way system. CC Clack to investigate. CC Clack also to take up the issue of parking outside the Shop at Strood Green.

PART 2

BERT's relationship with the Parish Council.
Clerk's salary including holiday pay to be reviewed.

Meeting closed at 10.50 pm