

BROCKHAM PARISH COUNCIL

Minutes of the General Meeting of Brockham Parish Council held on Monday 6th June 2016, in the Pavilion Middle Street, Brockham at 7.30 pm.

PRESENT: Cllrs Hammond, Washtell, Millward, Songhurst, Hamilton and Buckle
District Councillor Paul Potter
2 Parishioners

23. APOLOGIES: Apologies were received from Cllrs Homewood, Budd, Muggeridge and County Councillor Helyn Clack.

24. MINUTES:

Minutes of the Meeting held on the 3rd May 2016 were approved and signed as a true record.

25. DECLARATIONS OF INTEREST

There were no declarations from Councillors.

26. PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:

Cllr Hammond agreed to submit the June report to the Parish News.

27. COMMUNITY POLICE REPORT:

No apologies or report was received from PCSO Dave Sadler. Concern was expressed regarding the lack of response from Surrey Police regarding the parking of Surrey Recovery Vehicles

on residential roads in the village. Some of the vehicles appear to be untaxed, therefore, should not be parking on the highway. Following a discussion it was agreed to write to Inspector Hamlin requesting that he raise the issue with the DVLA.

28. MATTERS ARISING:

BERT – confirmed that BERT needs to be a sub-committee of the Parish Council for the purposes of Insurance and that an adult must always be present when work is being carried out and a risk assessment in place. A Parish Councillor must be on the sub-committee and it was agreed to nominate Cllr Muggeridge.

Letter to be sent to Circle Housing regarding an obstruction on the footpath between the houses in Oakdene Road and Warrenne Road. Matter continuing.

Island at Strood Green – H and G P item

29. CHAIRMAN'S REPORT:

The Chairman thanked Mr Budd, Mrs Bates and Mrs Ross together with the team for the wonderful Tea Dance organised to celebrate Her Majesty's 90 Birthday. The whole community

contributed towards the event – Invitation and Menu attached. Mr Nadell was thanked for the Birthday Cake and it was agreed to send a thank-you.

The Royal Society of Chemistry will award a National Chemical Landmark plaque for the work carried out by scientists working for Beecham Research Laboratories at Brockham Park on 10th June and it will be installed at the Strood Green Shop as this is the nearest publicly accessible site to that of the original invention.

30. BROCKHAM VILLAGE HALL:

There was no representative or report available from Brockham Village Hall or the Club.

-8-

31. FINANCIAL REPORT:

Current Acc	6,986.19		
Deposit Acc	11,773.34		
Reserve Acc Web	2,264.70		
War Memorial Acc	1,124.82		
BERT Acc	5,596.00		
EBF Acc	285.40		
Youth Council	15,664.35	less: Hedley	£883.20
Cheques:			
1922	VOID		
1923	Mrs C M Plumb Internet	£86.52 – Mileage	£37.50
		Telephone	£30.00
			£154.02
1924	Giffords	Cushionfall for EBF	£456.00
1925	Recreation Committee	Hire of Hall	£25.00
1926	Tim George	Tree Clearance - Wheelers Lane	£192.00
1927	GACC	Subscription	£25.00
1928	Braidwood Wheeler	Internal Audit	£360.00
1929	Mrs C M Plumb	Salary	£725.00
1930	H M Revenue and Customs	Tax	£97.00

Receipt			
0085	Allotment Rents		£47.00
	2 cheques returned wrong payee	£30	
0086	Allotment Rents		£45.00
	Re-issued cheques	£30	

BERT

Receipt	Betchworth Parish Council	Donation	£50.00
---------	---------------------------	----------	--------

Following a lengthy discussion it was agreed to pay the undermentioned invoices as the Council was not in dispute with Hedley/Wellers just concerned at the escalating costs.

Youth Council

Interim Account from Wellers (for payment)	£469.20
27/07/15 – 21/08/15	
Interim Account from Wellers (for payment)	£248.40
25/08/15 – 26/08/15	
Interim Account from Wellers (for payment)	165.60
25/09/15 – 06/10/15	

List of cheques for authorisation - attached

Annual Return for 2015/16 – Section - Annual Governance Statement 2 signed and Minuted that Cllrs have read and approved the Governance requirements. RFO and Chairman signed the

form. When the Annual Return is signed all documents to be forwarded to the External Auditor BDO by 13th June 2016. Clerk to advertise Electors Rights on the two notice boards. After a discussion it was agreed to renew the Council's subscription to SALC but review again next year.

The Chairman confirmed MVDC had completed the work on the Green (re extending the posts along Penfold Approach) and would contact them regarding the Parish Council's contribution.

Consider making a heading GRANTS on next precept at the Budget meeting

Insurance – revised quote from AON was £826 now £586.87 agreed to accept quote.
Clerk's Salary – agreed 2015 for 102 hours holiday pay at the new agreed rate £11.19 per hour
Spinal column Profile L1 Scale and SP 24 column.

-9-

32. CLERK'S REPORT:

Heartstart Course – awaiting a new date from South Coast Ambulance (Murray)
Mole Valley Local Committee 15th June St Paul's Church, St Paul's Road at 2.00 pm
Clerk to speak to the BERT team regarding their involvement with Betchworth Parish Council and issues over insurance.

Noise Board Gatwick – await guidance from GACC regarding the appointment of a representative

33. PARISH PLAN AND EMERGENCY PLAN (SCC)

Flood Forum – no date set for next meeting – await news from CC Helyn Clack

34. COMMUNITY ISSUES:

MVDC confirmed they will shortly be installing the dog bins on the Island at Strood Green and

on the footpath to the Chimney Pots (by Wheelers Lane Allotments).

Status of the Island at Strood Green was discussed and it is owned by SCC and managed by MVDC. CC Helyn Clack to investigate the possibility of introducing a one-way system around the Island and also reducing the size by putting granite sets down enabling people to park but not damage the grass. Cllr Homewood preparing a questionnaire to be circulated to local residents to gauge their views.

RH/MH/JW

Plans are in hand to obtain a sign advertising the Shop – The Betchworth Estate are supportive of the idea. Await quotes then the Parish Council will consider making donation towards it. Await information following the AGM of the Strood Green Shop.

Recreation Ground AGM – 8th June in the Pavilion.

Mr Budd gave a resume of the arrangements for the Village Weekend – up date at July meeting

It was confirmed that the music on the Saturday evening will finish at 11.30 pm.

35. YOUTH COUNCIL FOR BROCKHAM:

The future of the Youth Council was discussed following Mrs Ritchie's decision to stand down.

Cllr Budd now has some of the documentation relating to the Skatepark. Still no news regarding Hedley's and the Hamilton Estate. Youth Café – Await invoice for the hire of the Club. Agreed to pay Hedley's invoices amounting £883. MVDC to be approached regarding information on Skateparks.

36. RECREATIONAL FACILITIES INCLUDING THE EBF:

Cushionfall delivered to EBF on the 27th May and our thanks to Mr Budd and his helpers for spreading this in the play area. Cllr Millward has carried out the monthly inspection and checked drainage at the rear of the field. No news from the Friends of the Elizabeth Bailey Field but a meeting is required to establish the need/wish for the table tennis table.

37. BROCKHAM WEBSITE:

Nothing to Report

38. PLANNING MATTERS:

There was no action in respect of these planning applications

MO/2016/0586/PLA	The Gate House, Coach Road	Tree Surgery
MO/2016/0598/CAT	3 Warrenne Road	Tree Surgery
MO/2016/0690/PLA	Grumpy Mole, The Green	Retrospective application for extended car parking area at rear
MO/2016/0695/PLAH	7 The Smithers	single storey rear/side ext
MO/2016/0588/CAT	31 Wheelers Lane	Tree Surgery
MO/2016/0699/PLAH	6 Oakdene Close	Erection of two storey rear ext

-10-

MO/2016/0700/PLAH	8 Oakdene Close	Erection of two storey rear ext
MO/2016/0759/PCL	34 Glenfield Road	Certificate of Lawfulness for the proposed development in respect of change to roof hip to gable and insertion of rear dormer window
MO/2016/0868/TFC	5 Nutwood Close	Tree Surgery
MO/2016/0737/PLAH	4 Jubilee Terrace	Pitched roof to existing front dormer window and new pitched roof dormer window to rear roof elevation

ACTION:

It was agreed to write to MVDC expressing concern that there will be two catteries adjacent to each other.

MO/2016/0817/CU	6 Puddenhole Cottages	Change of use of part of the rear garden for residential (Class C3) to a Cattery accommodating 6 – 12 cats
-----------------	-----------------------	--

DECISIONS:

MO/2016/0012/PLA	Pound Cottage, Brockham Green	1 two storey house to replace existing single storey bungalow (demolition of existing bungalow is requested in Application Mo/2016/0009)	APPROVED
MO/2016/0363/PCL	23 Oakdene Close	Certificate of Lawfulness for the proposed development in respect of the erection of a single storey rear ext	APPROVED

MO/2016/0598/CAT	3 Warrenne Road	Tree Surgery	NO OBJECTION
MO/2016/0440/PLAH	61 Middle Street	single storey side and rear ext	APPROVED
MO/2016/0588/CAT	31 Wheelers Lane	Tree Surgery	NO OBJECTION
MO/2016/0786/CAT	The Gate House, Coach Road	Tree Surgery	NO OBJECTION
MO/2016/0794/	1 Brockham Row		
	80-82 Middle Street)	Single storey extension	
MO/2016/0446/PCL	6 Links View Avenue	Certificate of Lawfulness for the proposed development in respect of roof alterations and insertion of dormer window	

ACTION

APPROVED

MO/2016/0409/PLAH	Lawnswood, Kiln Lane	Erection of outbuilding for storage/workshop
-------------------	----------------------	--

(MVDC have rejected the application and referred the matter back to the applicant for detailed plans of the site)

39. HIGHWAYS AND GENERAL PURPOSES:

Speeding along Middle Street – Clerk in contact with SCC requesting a site meeting and also requesting the Surrey Police Crime Reduction Officer to carry out speed checks.

Resurfacing of the footpath to the Wheelers Lane Allotments. Residents requested permission to carry out some work on this footpath and SCC have given permission but unable to offer any financial assistance. Quote for works £2,600 – parish council require more information as to what materials will be used but agreed in principle to contribute towards the repairs.

BW 52 flooding issues - Cllr Hammond and Mr Abbott in discussion regarding its condition. Chairman to contact MVDC regarding parking work on The Green and the Parish Council's contribution.

The Village Pump – the railings around the Pump are in need of repair. Clerk to liaise with MVDC with regard to getting this work done.

The H lines on Tanners Hill require repainting. Clerk to contact MVDC and SCC regarding this work.

Concern over the grass cutting programme and urgent need for verges to be cut around the village. Clerk to contact Mr Anderson at MVDC.

-11-

40. ALLOTMENTS:

Maintenance work at Wheelers Lane now completed. Request for replacement fruit cage and small shed on Wheeler Lane Allotment approved. Mr Archer was thanked for repairing the water tank on the Wheelers Lane site.

BERT to undertake some ditch clearance work on the Middle Street site.

There are vacancies on both sites. Clerk has details.

41. REPORTS OF MEETINGS:

Clerk attended the bi monthly Clerks Meeting at MVDC. Issued covered – East Surrey Community Payback informed the meeting of the type of work they are able to undertake and explained the type of beneficiaries ie village halls, church halls etc. <http://ksscrc.co.uk/community-payback> to nominate a project. Community Resilience, MVDC Local Plan which is scheduled for 2018. The Big Event to be held at Meadowbank on 13th August from 10-3 pm, Fun Family Event.

Dorking Rural Transport Meeting – date TBC

42. ANY OTHER URGENT BUSINESS:

No issues raised.

PART 2

PUBLIC TIME:

Speeding issues in Middle Street.

Meeting closed at 9.30 pm

.....
.....