

BROCKHAM PARISH COUNCIL

Minutes of the General Meeting of Brockham Parish Council held on Monday 1st August 2016, in the Pavilion Middle Street, Brockham at 7.30 pm.

PRESENT: Cllrs Hammond, Homewood, Washtell, Songhurst, Budd, Buckle, Hamilton and District/Parish Councillor Muggeridge.
2 Parishioners 2 Representatives from Brockham Village Hall

63. APOLOGIES: Apologies were received from Cllr Millward and County Councillor Helyn Clack and District Councillor Paul Potter.

64. MINUTES:
Minutes of the Meeting held on the 4th July 2016 were approved and signed as a true record.

65. DECLARATIONS OF INTEREST
There was one personal not prejudicial declaration from Cllr Washtell regarding planning application MO/2016/0009 – 2 sheltered units at Anthony West House - and the remaining Declaration Forms were signed

66. PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:
Cllr Hammond agreed to submit the August report to the Parish News.

67. COMMUNITY POLICE REPORT:
There was no Police Report available as details can be found on the police website, although they are not as up to date as those available to local PCSOs and at the recent Clerks Meeting which Inspector Hamlin attended he confirmed that if there was a serious local crime issue the police would attend the meeting. He said he intends to visit all parishes annually. Inspector Hamlin confirmed he had been in contact with the DVLA regarding the Surrey Recovery Vehicles and instructed his officers to take action when appropriate. The Police confirmed they would attend the annual Remembrance Day Parade.

68. MATTERS ARISING:
BERT update – BERT considering applying for independent Charity status which means the Parish Council would not be responsible for their finances etc as it would not have any control over them. It was requested that we keep a link with BERT if it becomes a stand alone charity.
They will be required to appoint Trustees.
It was reported that the fallen tree in the River Mole was removed by the Environment Agency in time for the annual duck race organised by Brockham Nursery.
Enquiries to be made regarding the damaged parapet on the bridge in Old School Lane Tynedale Road questionnaire - Cllr Homewood preparing a new draft to be circulated for comment.

69. CHAIRMAN'S REPORT:
Cllr Hammond reported he had agreed to serve a further term on MVDC's Standards Committee as a Parish Council representative.
Cllr Hammond congratulated and thanked the Village Weekend Committee for another very successful event enjoyed by the village with many organisations taking part and raising funds

for their clubs and societies. The Art Exhibition was also very successful.

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The condition of the Green at the junction of Wheelers Lane with Middle Street was raised and enquiries are being made with MVDC and SCC about installing bollards to prevent more damage occurring to the corner.

70. BROCKHAM VILLAGE HALL:

Two representatives attended from Brockham Village Hall/Club. They appreciated the opportunity to inform the village of the changes and activities happening at the Club and agreed to it becoming a monthly Agenda item. A request was made for financial support towards repairs to the flat roof and lead flashing. It was agreed before this could be considered two additional quotes would be required and it was suggested they approach other companies for possible grants. It was agreed that the Management of the Hall/Club should be sorted out before any donation could be considered.

71. FINANCIAL REPORT:

Current Acc	3,767.64
Deposit Acc	11,754.36
Reserve Acc Web	2,264.70
War Memorial Acc	1,124.92
BERT Acc	5,669.50
EBF Acc	285.40
Youth Council	15,781.35

Cheques:

1937	H M Revenue and Customs	Tax	£97.00
1938	Surrey Sports and Turf Management	EBF	£90.00
1939	Recreation Committee	Hire of Halls	£25.00
1940	Dorking Business Supplies	Cartridges-paper	£95.14
1941	John Anderson Hire Ltd	Loos for Village Weekend	£780.00
1942	Mr C Long	EBF Village Maintenance	£260.00
1943	Mrs C M Plumb	Clerk's Salary	£725.00
1944	H M Revenue and Customs	Tax	£97.00
1945	Mrs C M Plumb	Expenses	£154.02
1946	Christ Church Brockham Green	Donation to Parish News	£360.00
1947	Mrs C M Plumb - Denzil Print	Printer/Scanner	£119.95

BERT

Receipt	Donation	£50.00
	Petty Cash	£300.00

Youth Council

No Transactions

The hire of the Club for the Youth Café will now be reduced to £20 per session from April 2016 await a new invoice reflecting the payments made. which equates to 6 weeks hire owed.

Payment of £625 was made in July at £25 for 25 weeks.

List of cheques for authorisation: ** Attached

Issues of payment for toilets re Village Weekend – Part 2

Budget meeting to consider a Grants Policy to be held in October.

72. CLERK'S REPORT:

Invitation from MVDC to attend the official opening of the Deepdene Trail on Saturday 10th September. More information www.deepdenetrail.co.uk

SCC Recycling centres – changes to opening times and introduction of charges at centres take affect from 1st September – more information on www.surreycc.gov.uk/recycling. Clerks were briefed by MVDC on Prevent which is the Counter Terrorism and Security Act which received Royal Assent on the 12th February 2015 which states a specified authority must, in the exercise of its functions, have due regard to the need to prevent people from being drawn into terrorism. SCC has a duty to lead the coordination of local partners including all Districts and Boroughs.

MVDC are reviewing the Local Plan – Consultation in the Autumn - and there is a Rural Strategy Meeting on 7th September. Await more details from MVDC.

Community Infrastructure Levy CIL being processed and should be adopted early 2017.

Statement of Community Involvement SCI. MVDC promoting MY ALERT System regarding how information on planning applications is delivered. My Alerts enables users to receive electronic notification within a specific area. Info on how to register www.molevalley.gov.uk and follow the 'My Mole Valley' link. How to comment – copy of draft Statement of Community Involvement is available on MVDC's website at www.molevalley.gov.uk/sci comments must be received by 12th September. Information from SCC regarding changes and charges at their Recycling Sites to be covered in the Parish Magazine.

Letter received from parishioner expressing concern over the possible loss of part of the island at Strood Green to parking. Cllr Homewood working on a draft questionnaire regarding the island at Strood Green and parking issues in the area. Agenda item for September meeting.

73. PARISH PLAN AND EMERGENCY PLAN (SCC)

Await date for next Flood Forum meeting from County Councillor H Clack

74. COMMUNITY ISSUES:

Community Shop at Strood Green reported an improvement with parking following a polite Notice. The two new dog bins have been installed on a) Island at Strood Green and b) on the footpath approach to the Chimney Pots.

75. YOUTH COUNCIL FOR BROCKHAM:

Cllr Budd in communication with the London Marathon Trust and SCC regarding the position on grants. Both sponsors need timelines for the project and three quotes. MVDC to supply names of skatepark designers. Both Paul Anderson and Tony Wynn of MVDC will attend a meeting early September to discuss the way forward.

Awaiting news from the Hamilton Estate regarding the Land Registry – Weller/Hedleys sent a further reminder to the Estate Solicitors. Need the assistance of County Councillor Helyn Clack

regarding SCC stopping up order.

76. RECREATIONAL FACILITIES INCLUDING THE EBF:

Cllr Millward unable to attend the meeting – no report available.

77. BROCKHAM WEBSITE:

No report received.

78. PLANNING MATTERS:

There was no action in respect of these planning applications
MO/2016/1029/TFC Century Cottage Brockham Green Tree Surgery (rear garden)

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MO/2016/1036/TFC	19 Middle Green	Tree Surgery
MO/2016/1118/PLAH	Greystones, Chalkpit Lane	Erection of detached double garage following removal of existing detached single garage
MO/2016/1161/PLAH	9 Kiln Lane	Erection of single storey front ext
MO/2016/1167/PCL	34 Glenfield Road	Certificate of Lawfulness for a Proposed development in respect of a loft extension incorporating a rear dormer window
MO/2016/0409/PLAH	Lawnswood, Kiln Lane	Erection of outbuilding for storage/workshop

(MVDC – labelled ‘No Further Action’ by Planning Department – Cllr Homewood requested clarification from MVDC – a full planning application is now required.

MO/2016/0009 – Building/demolition works proposed at rear of Anthony West House – 2 sheltered units at Anthony West House. Application to be considered at the Development Control Committee on 3rd August.

DECISIONS

MO/2016/0868/TFC	5 Nutwood Avenue	Tree Surgery	Approved
MO/2016/1036/TFCM	19 Middle Green	Tree Surgery	Approved
MO/2016/0737/PLAH	4 Jubilee Terrace	Erection of pitched roof to existing front dormer window and new pitched roof dormer window to rear of roof elevation	Approved
MO/2016/0669 & 0700PLAH	6 & 8 Oakdene Close		WITHDRAWN
MO/2016/0949/PLAH	8 Dodds Park	Replace existing front bay window	

window

With new UPVC window, rebuild bay window roof structure including fitting of new lead roof and apply new render to front and side exterior walls (Article 4 Direction)
Approved

79. HIGHWAYS AND GENERAL PURPOSES:

MVDC – Grass cutting around Village including the Green – MVDC and SCC aware of problems – issues raised at Clerks and SCC Rural Highways meetings.

Footpath to Chimney Pots – improvements by residents quote for £2616 – Parish Council agreed to make a contribution of £600 (Allotment Access etc) Dorking Paving providing a quotation. In 2013 Parish Council made a contribution towards repairs carried out at the mouth of footpath from Wheelers Lane.

MVDC – await news regarding repairs to the railings around the Village Pump and H lines on the road across Tanners Hill.

SCC – Speeding of vehicles in Middle Street – Highways Officer Anita Guy anita.guy@surreycc.gov.uk reported that Brockham had been selected for traffic calming and would be arranging a meeting to discuss the issues in the Autumn. The cost of replacing a VAS sign is approximately £2,500. Pavement Horizon Pavements and Roads deals with some refurbishment not construction. Brockham is not covered in this round of work.

Cllr Budd reported that she had been asked by a resident if the high stile at The Green end of Footpath 89 (across the fields and onto Old School Lane) could be replaced by a wooden ‘kissing gate’.

Valerie Sexton SCC Senior Transport Officer referred to changes in the local bus services 21 and 29 from 3rd September. Details of timetable on their website.

Cllr Hammond to liaise with MVDC regarding verge and posts on Wheelers Lane and also

final stage of bollards on Penfold Approach – await invoice from MVDC.

80. ALLOTMENTS:

There are plots available on both sites.

81. REPORTS OF MEETINGS:

Dorking Rural Highways Forum – Charlwood Parish Hall – 27th July.

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Issues covered Project Horizon Roads and Transport, Speeding and Traffic Calming Flanchford Bridge update, Rural cuts, changes to Public Transport and Gatwick update Routes 3 & 4 and 2nd Runway status – decision now delayed as there is an air quality problem which has to be investigated. The public are urged to report any changes to the flight path on Flight info 24. Request that David Munroe attend the next meeting as the new Police and Crime Commissioner.

62. ANY OTHER URGENT BUSINESS:

No issues raised.

PART 2

Village Weekend – toilets – it was agreed to increase the amount allocated due to a change in circumstances.

PUBLIC TIME:

A parishioner raised a question about Anthony West House and asked had residents been properly informed about the planning application for the various works including two more bungalows in the rear quadrangle of the house? There was a lively discussion and the Chairman responded that it was a matter for the Trustees and Management Committee to deal with and have policies in place to protect both parties. The Parish Council could only deal with the planning issues.

A resident asked what the traffic priority was at the North end of Brockham Lane – traffic turning right out of the lane, or traffic turning in from the A25 (Both ‘stop’ lines have dotted lines).The Parish Council will consult the Traffic Superintendent at Burford.

Cllr Budd was thanked for the delicious cake she provided.

Meeting closed at 10.45pm

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