

BROCKHAM PARISH COUNCIL

Minutes of the Annual Meeting of Brockham Parish Council held on Tuesday 2nd May 2017, in the Pavilion Middle Street, Brockham at 7.30 pm.

PRESENT: Cllrs Hammond, Homewood, Washtell, Millward, Songhurst, Buckle, District/Parish Councillor Muggeridge and Venables
County Councillor Helyn Clack
Inspector Richard Hamlin attended for part of the meeting
Representative from BERT and Brockham Village Hall Committee
2 Parishioners

22. ELECTION OF CHAIRMAN AND COMMITTEES:

Cllr Hammond was proposed as Chairman by Cllr Millward and seconded by Cllr Muggeridge. Cllr Homewood was proposed as Vice-Chairman by Cllr Hammond and seconded by Cllr Washtell. They signed the statutory Declaration of Acceptance of Office.

The following committees were confirmed –

Planning	Cllrs Homewood, Washtell, Songhurst and Hamilton
Highways and General Purposes	Cllrs Muggeridge, Hamilton and Songhurst
Recreation	Cllrs Millward and Venables
Responsible Financial Officer	Clerk and Cllr Washtell (Advisory)
Hedgerow Officer	Cllr Buckle
Ditch Officer	Cllr Buckle
Big Field Committee	Cllrs Hammond, Muggeridge and Clerk
War Memorial	Cllrs Washtell and Songhurst
Representative on SALC	Cllr Hammond
Betchworth United Charities	Cllr Hammond
Poland Trust	Cllr Washtell

Cllrs signed the Register of Members' Financial and Other Interests Form registering no changes

23. APOLOGIES: Apologies were received from District Councillor Potter and Cllr Hamilton

24. MINUTES:

Minutes of the Meeting held on the 3rd April 2017 – item 11 - was amended then the Minutes were approved and signed as a true record.

25. DECLARATIONS OF INTEREST

There were no Declarations.

26. PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:

Cllr Hammond agreed to submit the May report to the Parish News.

27. COMMUNITY POLICE REPORT:

Inspector Richard Hamlin attended the meeting and explained the slight increase in crime figures due to a different reporting system. He explained the Police's position on the recent oil protest and answered questions relating to the Nottingham Knockers, out of control dogs and changes to the police 101 system of dealing with enquiries. The recent traffic accident in Middle Street was discussed and issues relating to speeding highlighted. Cllr Hammond to contact

SCC for an up-date on their suggested proposals for traffic calming in Middle Street. Inspector Hamlin to arrange for the monitoring of the site. The issue of an encroaching boundary hedge onto the highway from a property in Brockham Lane was again raised. Police and SCC to take action. Inspector Hamlin then left the meeting.

PUBLIC TIME

Helyn Clack reported that the planning issues relating to Angus Energy's activities were still under investigation with SCC and they were still waiting for Counsel's Advice.

It was reported that SES were carrying out replacement water mains in Nutwood Avenue and The Avenue/Hillside Gardens. The traffic management of the site required improvement for safety of pedestrians and traffic. Helyn Clack to liaise with Authority to clarify issues.

28. MATTERS ARISING:

BERT – reported that BERT would be carrying out a training day on Sunday and volunteers were welcome. Their next Trustees meeting to be held 23rd May.

Tynedale Road questionnaire - Cllr Homewood in contact with SCC regarding the possibility of marking out parking bays outside the Strood Green Store and also creating disability parking. Wheelers Lane verge at junction with Middle Street. Cllrs Hammond and Songhurst inspected the site regarding positioning of the posts to protect the verge and now awaiting a quote from the contractor. Site meeting with contractor arranged for 10th May. Neither SCC nor MVDC raise any concerns regarding the matter. RH/BS

29. CHAIRMAN'S REPORT:

Cllr Hammond reminded the meeting of the local Elections to be held on Thursday 4th May.

30. BROCKHAM VILLAGE HALL:

A representative attended from Brockham Village Hall Club to report on the meeting of the Extra-ordinary meeting held on 7th March appointing Trustees in order to comply with the Charity Commissions Regulations. Restructuring was being undertaken and the present Committee were continuing for the time being. No further communication had been received from SCA since appointing the Trustees. Helyn Clack agreed to contact SCA to assess the situation. It was reported that the Club subsidises the Hall. A suggestion was made that the Youth Café move into the Hall. This was discussed and it was unanimously agreed that was not appropriate for the Youth Café as there were no facilities in the Hall and members were familiar with the Club. Meanwhile grants had been successfully approved and work had been undertaken on the roof repairs.

31. FINANCIAL REPORT:

Current Acc	13,072.79
Deposit Acc	9,758.63
Reserve Acc Web	1,508.75
War Memorial Acc	1,125.35
BERT Acc	0.00
EBF Acc	285.40
Youth Council	14,715.95

Cheques:

2004	Mr C Long	£130.00
2005	SES (Sutton and East Surrey Water)	£77.26
2006	Mrs C M Plumb	£788.93
2007	H M Revenue and Customs	£96.40

2008	Alex Bagnell MVDC Deepdene Trail	£50.00
2009	Recreation Committee	£30.00
2010	GACC subscription	£25.00
2011	Mr C Long	£220.00
2012	SALC Ltd	£840.71
2013	Mrs CM Plumb	tbc
2014	H M Revenue and Customs	tbc
2015	Mrs C M Plumb	£157.50
2016	Community Support in the Countryside	£335.87
2017	Dorking Business Supplies	£30.94
2018	Dorking Paving Landscapes Ltd	£2,616.00
2019	VOID	-----

WEB TEAM

No transactions

BERT All BERT funds transferred to the Charity - Community Support in the Countryside
Youth Council No transactions – await Youth Café invoice BVHC

Preparing all accounts and full year financial analysis together with invoices and Minutes for Internal Audit. External Audit 12th June.

Payroll Administrator appointed with effect 1st April 2017.

Work now completed on the footpath to the Allotments in Wheelers Lane – Council contribution now due. Account for payment. VAT to be claimed.

Request received for financial grant towards awning for Shop at Strood Green – Clerk to forward Grant Form to representative.

Authorisation Form for May 2017 attached.

Renewal of Insurance with AON - £600.27 investigating other quotes

32. CLERK'S REPORT:

Invitation to Surrey Artists' Studios Open 3rd – 18 June

Brockham War Memorial – Christ Church Churchyard, Brockham – MVDC notified by Historic England that the Secretary of State for the Department of Culture, Media and Sport has agreed to list Brockham War Memorial as a building of special architectural or historic interest. It was listed at Grade 11 on 6th April 2017.

Thank you letter received from Strood Green Shop regarding the Web Team contribution towards a replacement computer and the Parish Council's support.

Telephone Kiosk – await refurbishment of this Kiosk before a decision is made regarding its future purpose.

CPRE newsletter passed to Cllr Buckle.

33. PARISH PLAN AND EMERGENCY PLAN (SCC)

Await confirmation of date for the next Flood Forum meeting.

34. COMMUNITY ISSUES:

Village Pump – Mr Budd explain how when repairing the Village Pump the proposal is to put 'Miniature' Time capsules into the posts. 10 organisations have been selected. Cllr Venables organised the Parish Council group photograph and has requested Cllrs provide a question/comment to be added into the Parish Council's capsule and brought to the June meeting.

Some suggestions for planting the bulbs – Island at Strood Green, adjacent to the Church Wall Wheelers Lane and Brockham Lane. Reference to be made in Parish News.

35. YOUTH COUNCIL FOR BROCKHAM:

Await news from Solicitors regarding the Skatepark. Brockham Village Hall Club's suggestion to move the Youth Café into the Hall was felt inappropriate. Await further news. Cllr Hammond to write to BVHC.

36. RECREATIONAL FACILITIES INCLUDING THE EBF:

Cllr Millward reported he had carried out the monthly inspection of the field and was investigating the gate closure issue. MVDC to be contacted for advice. It was reported that the weedkilling had been done and will be repeated twice more this year. Mr Long had turfed the area around the goal posts and the drainage appears in order. Replacement goal nets are needed. Cllr Hammond suggested approaching Surrey Playing Fields for a grant. The Friends of the Elizabeth Bailey Field may cease as a group due to changing circumstances.

37. BROCKHAM WEBSITE:

Nothing to report

38. PLANNING MATTERS:

There were no objections in respect of the undermentioned planning applications

MO/2017/00435/CAT	33 Wheelers Lane	Tree Surgery
MO/2017/0453/CAT	The Paddock, 6 Middle St	Tree Surgery
MO/2017/0462/CAT	Holly Cottage, 1 Middle St	Tree Surgery
MO/2017/0525/CAT	10 Wheelers Lane	Tree Surgery
MO/2017/0526/PLAH	31 Hillside Gardens	Single storey rear ext
MO/2017/0554/CAT	Maple Lodge, Coach Road	Tree Surgery
MO/2017/0667/CC	Brooklands, Brockham Green	Variation of Condition 2 of approved Planning application MO/2016/0871

Letter to be sent to MVDC objecting to this application 2017/0401 as we feel that the site is unsuitable for the purposes for which it is currently being used bearing in mind its proximity to residents and to Green Belt areas.

MO/2017/0401/CCM	Moore's Open Storage	Demolition of former Happy Easter Restaurant etc (Betchworth)
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Letter to be sent to MVDC as the Planning Committee unable to comment due to the poor drawings and lack of information.

MO/2017/0464/PLAH	58 Tynedale Road	Erection of two storey rear ext
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DECISIONS

MO/2017/1691/PLA	Velgrad Mill Hill Lane	Erection of 6 dwellings following demolition of existing buildings	REFUSED
MO/2017/0215/PLAH	Haverrig, Brockham Green	Conversion of garage to habitable accommodation	APPROVED
MO/2017/0218/PLAH	Victorian Cottage, Brockham Green	Erection of 1 st floor rear extension	APPROVED
MO/2017/0435/CAT	33 Wheelers Lane	Tree Surgery	NO OBJECTION
MO/2017/0453/CAT	6 Middle Street	Tree Surgery	NO OBJECTION
MO/2017/0462/CAT	1 Middle Street	Tree Surgery	NO OBJECTION
MO/2017/0525/CAT	10 Wheelers Lane	Tree Surgery	NO OBJECTION
MO/2017/0554/CAT	Maple Lodge Coach Road	Tree Surgery	NO OBJECTION

Enquiries to be made to MVDC regarding the change of use at the former Precision Engineering Site on the Reigate Road, Brockham, RH3 7ET.

Concern expressed regarding the loss of hedges which are being replaced with fences - this changes appearances and affects wildlife. Letter to be sent to Planning Department.

39. HIGHWAYS AND GENERAL PURPOSES:

Brockham Lane – a property has extended its boundary onto the highway see Community Police Report.

SCC - VMS (Variable Message System) await up dated plans.

Land in Wheelers Lane adjacent to Star Building premises – the exposed roots will be covered and the area grass seeded – awaiting suitable conditions to complete the work.

Tree Specialist dealing with the replacement Willow Trees for Brockham Lane. RH

Speeding in Middle Street - see Community Police Report.

40. ALLOTMENTS:

There are plots available on both sites.

Allotment Meeting 18th April 2017 in the Pavilion at 7.00 pm. Majority of rents collected and Rules returned signed. Agreed to hire a skip for the Middle Street site to clear up unwanted rubbish. Await suitable date – Cllr Hammond to advise. Cllr Buckle thanked for serving coffee.

Wheelers Lane site – quote received for cutting of the hedge on the footpath boundary – Coppice Hazel to 2 mtrs on boundary and Public Footpath £300 –from stile to end of allotment Hedge (top and sides of smaller hedge £150. Lift lower branches on allotment side £150 plus VAT. Appears work would be best undertaken in the autumn. Received a request for the boundary hedge at Wheelers Lane Allotments to be cut - adjacent to houses in Oakdene/Wheelers Lane - then resident has offered to tidy-up the ditch. Mr Kendrick – 07730 044744. Cllr Homewood to make contact with the resident. Await action MH

41. REPORTS OF MEETINGS:

No external meetings attended.

42. ANNUAL PARISH MEETING:

Meeting 28th April at 7.30 pm in the Pavilion, Middle Street.

The Deepdene Trail - Alex Bagnell, MVDC, the project manager for the scheme – gave an illustrated talk – www.deepdenetrail.co.uk . Well attended and a very good speaker. Cllrs Millward, Venables and Mr Budd were thanked for serving coffee. Organisations represented were BERT, Village Weekend, Betchworth United Charities, Wheels 4 You, Brockham Village Hall Club and Surrey Police to attend our Annual Meeting instead due to work commitments. There were no political reports.

43. ANY OTHER URGENT BUSINESS:

Request for a crossing/dropped kerb at Puddenhole Cottages, Reigate Road Brockham discussed but with the concern over the cost it was felt unlikely to happen.

Concern again expressed over the traffic management in place for the replacement water mains. Matter to be raised with SCC.

PART 2

No issues raised

Meeting closed at 10.25 pm

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