

**BROCKHAM PARISH COUNCIL**

**Minutes of the General Meeting of Brockham Parish Council held on Monday 3rd July 2017, in the Pavilion Middle Street, Brockham at 7.30 pm.**

**PRESENT:** Cllrs Hammond, Homewood, Songhurst, District/Parish Councillor Muggeridge and Venables  
County Councillor H Clack and District Councillor P Potter  
Representatives from BERT and Brockham Village Hall  
9 Parishioners

64. **APOLOGIES:** Apologies were received from Councillors Washtell, Millward and Buckle.
65. **MINUTES:**  
Minutes of the Meeting held on the 5<sup>th</sup> June 2017 were read approved and signed as a true record.
66. **DECLARATIONS OF INTEREST**  
There were no Declarations of Interest advised.
67. **PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**  
Cllr Hammond agreed to submit the July report to the Parish News.

**Presentation by Mole Valley District Council on Future Mole Valley**

Ms Jane Smith gave a presentation on their new local plan – Future Mole Valley. It will set out plans for development in the District over the 15 years from 2018 – 2033. It will include targets for delivering new housing, identify locations for new development, and contain policies for guiding the type, scale and mix of new development. It will also set out those areas which will continue to be protected for landscape, heritage or nature conservation purposes. The consultation period is until 12<sup>th</sup> August. There will be a roadshow by MVDC in the Village Hall on the 21<sup>st</sup> July 4.00 pm – 8.00 pm with a further opportunity to ask questions. The consultation period ends 12<sup>th</sup> August. You can visit [www.futuremolevalley.org](http://www.futuremolevalley.org) to give your views.

68. **COMMUNITY POLICE REPORT:**  
The Clerk reported that Inspector Richard Hamlin had now moved on and has been replaced by Inspector Karen Coyne, whose speciality is community policing. Clerk to request her assistance with policing the Remembrance Day Parade. There were 8 reported crimes during June including burglaries and vehicle crime.
69. **MATTERS ARISING:**  
**Brockham Oil Site** - Angus Energy – they have submitted a retrospective planning application to SCC. We have written to SCC saying that until a legal position has been settled Cllrs will delay their response. Now a monthly Agenda item.  
**BERT** – reported that BERT will be having a stall at the Village Weekend and displaying equipment and engaging in community awareness.  
**Tynedale Road** – await support from the County Councillor regarding the marking of parking bays outside the shop.

**70. CHAIRMAN'S REPORT:**

The Chairman thanked Cllr Venables (Parish Council capsule) and Mr Simon Budd for the work involved in organising the different community groups to produce individual time capsules which were buried adjacent to the Village Pump.

It was with regret that the Chairman informed the meeting that Cllr Anthony Hamilton had decided to resign for personal reasons. He had contributed too many aspects of the Council.

This now leaves a vacancy for a Councillor. The position will be advertised and if no election is requested the Parish Council will be in a position to co-opt. If you are interested in becoming a Councillor please contact either the Chairman or Clerk for further details.

Wheeler's Lane verge at junction with Middle Street. Cllrs accepted the quotation received from the contractor - £900 plus VAT. Now await installation of the posts.

**71. BROCKHAM VILLAGE HALL:**

Surrey Community Action reported that the Trustees were now in place and undertaking the legal work with Solicitors to regularise the village hall and social club. This is a transition period. At present the Youth Café can continue to meet as the bar area is not open and should not be open and the sale of alcohol is not taking place whilst the Youth Café is on the premises. The decision as to who can hire or the type of activities that take place is down to the Village Hall Trustees.

**72. FINANCIAL REPORT:**

Current Acc	7,844.80
Deposit Acc	9,759.43
Reserve Acc Web	1,508.75
War Memorial Acc	1,125.44
BERT Acc	0.00
EBF Acc	285.40
Youth Council	14,674.95

**Cheques:**

<b>2027</b>	<b>Braidwood Wheelers</b>	<b>await invoice</b>	
<b>2028</b>	<b>Youth Council</b>	<b>VAT refund</b>	<b>£219.00</b>
<b>2029</b>	<b>Recreation Committee</b>		<b>£30.00</b>
<b>2030</b>	<b>Mr C Long EBF£160 and Village Maintenance</b>	<b>£30</b>	
	<b>Footpath clearance £240</b>		<b>£430.00</b>
<b>2031</b>	<b>Mrs C M Plumb</b>	<b>Clerk's Salary</b>	<b>£788.53</b>
	<b>H M Revenue and Customs</b>	<b>Tax</b>	<b>£96.40</b>
	<b>(Now void as paid telephone banking)</b>		
<b>2032</b>	<b>Mrs W Harvey – replacement light shade Youth Café</b>		<b>£12.99</b>
<b>Receipts</b>	<b>Allotment Rent</b>		<b>£195.00</b>

**WEB TEAM**

	No transactions	
<b><u>Youth Council</u></b>	Youth Council paid refund of VAT -	£219
	£260 Youth Café invoice BVHC - paid	

Authorisation Form for July 2017 attached.

Confirmed all documents relating to the External Audit forwarded to BDO for 12<sup>th</sup> June.

Grants Policy – form to be submitted to The Strood Green Shop regarding assistance with new awning - Cllr Washtell.

**73. CLERK'S REPORT:**

Good Councillors Guide - order some copies from SALC

CPRE Newsletter – passed to Cllr Hammond

SES Water – invitation to discuss water issues that relate to the Parish 21<sup>st</sup> July Reigate

Manor Hotel – Cllr Hammond to confirm his attendance.

MVDC – Fund of PIC to be used towards environmental issues within the village. Balchins

Pond was chosen as a suitable project. Clerk handed Cllr Venables application form from

MVDC to apply for the monies. Clerk to liaise with Cllr Venables over issues relating to

Balchins Pond and possible purchase of a notice board.

**74. PARISH PLAN AND EMERGENCY PLAN (SCC)**

Await confirmation of date for the next Flood Forum meeting. Cllr Hammond to request copy of Atkins report from County Councillor H Clack.

**75. COMMUNITY ISSUES:**

Balchins Pond – Cllr Hammond to contract Mr Simon Elson regarding a visit and pond clearance later in the year.

SCC Consultation regarding closure of 4 recycling centres including the Ranmore Road, Dorking site. Letter to be sent to SCC – Cabinet Member for Environment and Planning strongly objecting to the proposals and setting out the concerns about increased fly-tipping.

Also contacting other Clerks in Mole Valley seeking their support to the planned closures.

Parking issues on the Precision Engineering site on the Reigate Road at Brockham. Planning Application for change of use now submitted to MVDC. Clerk written expressing concern as to the entrance and exit access onto the A 25.

**76. YOUTH COUNCIL FOR BROCKHAM:**

Await news from Solicitors regarding the Skatepark.

Cllrs agreed to replace the broken lampshade in the Village Club due to an unfortunate accident at a recent Youth Café meeting. Replacement value £12.99.

**77. RECREATIONAL FACILITIES INCLUDING THE EBF:**

Clerk to make enquiries with MVDC regarding topping-up the bark chippings in the play area.

Cllr Hammond to approach Surrey Playing Fields Association for a grant towards the replacement goal nets. Await further news on the future of the Friends of the Elizabeth Bailey Field. Contractor agreed to replace damaged/rotten edging to the play area.

**78. BROCKHAM WEBSITE:**

Nothing to report

**79. PLANNING MATTERS:**

There were no objections to the undermentioned

MO/2017/0866/CAT 15 Middle Street

Tree Surgery

MO/2017/0947/PLAH 37 The Borough

Erection of single storey timber garage

Letter sent to MVDC raising concerns with access onto the A25

MO/2017/1020/PLA

The Betchworth, Reigate Road

Change of use of

former petrol station to use for display and sale of motor vehicles

MO/2017/0916/SCC Angus Energy at Feltons Farm, Old School Lane  
Installation of on-site facilities comprising hardstanding, site office, site toilet facilities, site Security office and mess facility: storage containers; lighting units incorporating CCTV equipment 2.4 metres high palisade fence and gates; electrical control buildings; 2 no site generators and parking area for car/van until 31<sup>st</sup> December 2036 with restoration to agriculture Retrospective). SCC application – for consultation purposes only). Letter sent to SCC expressing the Council’s view that it would be premature to respond until the outcome of SCC’s legal dispute.

**DECISIONS**

MO/2017/0688/PLAH	Tanners Mead, Coach Road	Erection of single storey side/rear ext and erection of 2 porches at front	APPROVED
MO/2017/0464/PLAH	58 Tynedale Road	Erection of two storey rear ext	APPROVED
MO/2017/0866/CAT	15 Middle Street	Tree Surgery	APPROVED

**80. HIGHWAYS AND GENERAL PURPOSES:**

SCC - VMS (Variable Message System) await up dated plans.

Tree Specialist dealing with the replacement Willow Trees for Brockham Lane. RH  
Speeding in Brockham – SCC have visited Brockham Lane and “there is only one terminal sign currently in place there is also a 30 mph roundel of the road surface which clearly indicates that the speed limit is 30 mph”. SCC now in contact with Surrey Police to clarify the new Traffic Signs Regulations and General Directions 2016 and why they are unable to carry out enforcement.

Footpath to Chimney Pots and Penny Lane adjacent to Big Field cleared by contractor. Following complaints regarding the overgrown condition of BW 52 towards Betchworth it was agreed to ask contractor to clear the stretch from Mill Hill Lane up to the boundary with Betchworth.

Parish Councils - Highways Meeting with SCC to be arranged for September. Await dates from County Councillor H Clack.

Traffic calming study – await news from Charlwood Parish Council regarding a joint parish study.

MVDC Grass cutting/highway verge schedule – At present MVDC deliver the Environmental Maintenance Contract on behalf of SCC but due to cut backs MVDC has to decide whether to continue to deliver the service, either at the current level, or a reduced level or return the contract to SCC. The Parish Council are being asked to contribute towards the funding in order to maintain the current level. The Council await to know the amount it is being asked to contribute before it makes a final decision.

Concern regarding the condition of the road surface now following the recent replacement of water mains in The Avenue/Hillside Gardens and Nutwood Avenue area. SCC and SES to be contacted regarding the reinstatement of the surface.

**81. ALLOTMENTS:**

There are plots available on both sites.

*Wheelers Lane site* – Cllr Homewood met contractor on site regarding hedge cutting.

Quotation received for £200 plus VAT. Cllrs agreed that this work should proceed. MH

*Middle Street Allotments* – Cllr Hammond and Clerk to meet with Mr Cannon to inspect the site and confirm plan of plots. Letters to be sent out to allotment holders on both sites who have breached the Rules.

**82. REPORTS OF MEETINGS:**

MVDC Clerks Meeting – cancelled

**83. ANY OTHER URGENT BUSINESS:**

The topic of installing a crossing on the A25 at the top of Brockham Lane was again raised but the cost of providing this is too expensive.

**PART 2**

Vacancy for Parish Councillor

Brockham Convenience Stores

Meeting closed at 10.15 pm

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