

BROCKHAM PARISH COUNCIL

Minutes of the General Meeting of Brockham Parish Council held on Monday 7th August 2017, in the Pavilion Middle Street, Brockham at 7.30 pm.

PRESENT: Cllrs Hammond, Homewood, Songhurst, District/Parish Councillor Muggeridge, Buckle and Venables
District Councillor P Potter
Representatives from BERT and Brockham Village Hall
4 Parishioners

84. APOLOGIES: Apologies were received from Councillors Washtell and Millward.

85. MINUTES:
Minutes of the Meeting held on the 3rd July 2017 were read approved and signed as a true record.

86. DECLARATIONS OF INTEREST
There were no Declarations of Interest advised.

87. PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:
Cllr Hammond agreed to submit the August report to the Parish News.

88. COMMUNITY POLICE REPORT:
Inspector Karen Coyne has been invited to the September meeting. Clerk requested her assistance with policing the Remembrance Day Parade. It is understood that PCSO Sadler will be carrying out speed checks in the village. Police reported for July – there were 4 criminal damage offences, 2 reported thefts, 1 fraud, several warnings issued for speeding in the village during speed enforcement duties, reported concerns about swimmers in the River Mole and BERT reported teenagers were creating a nuisance on the Green.

89. MATTERS ARISING:
Brockham Oil Site - Angus Energy – Mole Valley Development Control Committee passed the application MO/2017/0089 and 0916 for the installation of on-site facilities at Feltons Farm as “no objection” this should be reported to SCC and the outcome of SCC legal position with Angus Energy has still to be resolved. This item is to be a monthly Agenda item.
BERT – reported that BERT had a stall at the Village Weekend and engaged in community awareness and raised some funds for equipment. A work party is being organised for October.
Spring Bulbs – confirm the sum of £2,000 has been donated to be shared between the villages of Brockham, Betchworth and Leigh. Possible locations for Brockham – island at Strood Green (MH) against Church Wall, Wheelers Lane, Coach Road. Advice to be sought regarding suitable bulbs and planting programme.

90. CHAIRMAN’S REPORT:
The Chairman reported that MVDC had confirmed that no request had been received for an Election, therefore, Co-option can now take place. Part 2
Wheelers Lane verge at junction with Middle Street. Cllr Hammond to contact contractor to get a date for commencement of the works.

91. **BROCKHAM VILLAGE HALL:**

Mrs Helen Melia ,a Trustee and Chair of the Village Hall attended and gave an up date. The 1921 Deed of Trust determines that Brockham Village Hall must be used for the benefit of the village residents for entertainment, meetings and a club. They are in the process of sorting out the legal issues to comply with the Charity Commission. A community consultation is due to take place during September with published results in October. This is intended to find out all the different ways in which the community would like to see all the building spaces used. The management of the whole building and activities within it are the responsibility of the village hall trustees and the management of the social club remains the responsibility of the social club's committee, and it will be for that committee to decide how it wishes to take that management forward as an entity separate from the charity. This will be a monthly Agenda item. It was confirmed that the Youth Café was safe and could remain in the Club.

92. **BROCKHAM OIL WATCH**

Item raised under Matters Arising

93. **FINANCIAL REPORT:**

Current Acc	6,663.28	
Deposit Acc	9,759.84	
Reserve Acc Web	1,508.75	
War Memorial Acc	1,125.49	
BERT Acc	0.00	
EBF Acc	285.40	
Youth Council	14,674.95	£12,500 grant and £1,000 Betchworth United Charities. Leaves £1,174.95 and PC's £300

Cheques:

2027	Braidwood Wheeler - awaiting account	
2033	Mr T George – Wheelers Lane Allotments	£240.00
2034	Mr C Long – EBF £306 Village £30 BW52 £100	£436.00
2035	John Anderson Hire – Loos Village Weekend	£792.00
2036	Mrs C M Plumb	£788.73
2037	Christ Church Brockham Green – donation	£360.00
2038	Mrs C M Plumb – expenses Internet etc	£157.50
2039	Recreation Committee	£30.00
	Payment via Bank direct to HM Revenue and Customs	£96.60
	Receipts Allotment Rent	£60.00

WEB TEAM

No transactions

Youth Council

No transactions

BDO raised a query regarding Assets on Annual Return. Matter now clarified – printer and Dog bins had been omitted from the schedule.

AON have announced they are ceasing providing Parish Councils insurance in 2018 – new insurer needs to be instructed.

Authorisation Form for July 2018 attached.

Grants Form passed to the Strood Green Shop. Cllr Washtell.

94. **CLERK'S REPORT:**

Good Councillors Guide- await copies.

Suggestions for a Welcome Pack for new residents was discussed. Agreed it was a good

idea. Need to appoint a sub-committee. Cllr Venables and Mrs Budd expressed an interest. CPRE newsletter passed to Cllr Homewood.

Clerk reported that MVDC were holding approximately £710 PIC monies which the Parish Council were considering using towards Balchins Pond. Cllr Venables meeting Mr Simon Elson from Surrey Amphibians Group on 11th August to discuss the current state of the pond. SALC – General Data Protection Regulation Compliance Training – Cllr Hammond agreed to attend session on 13th September in East Grinstead.

95. PARISH PLAN AND EMERGENCY PLAN (SCC)

Await confirmation of date for the next Flood Forum meeting. Cllr Hammond to request copy of Atkins report from County Councillor H Clack. Concern was raised as to where the monies had gone which were allocated for local issues.

Cllr Hammond to request dates for a SCC Highways Meeting from CC H Clack.

96. COMMUNITY ISSUES:

Chairman sent congratulations to the Village Weekend Committee for an excellent event.

SCC Consultation regarding closure of 4 recycling centres including the Ranmore Road, Dorking site. Awaiting the outcome of the consultation. Letter strongly objecting to the proposal sent to SCC.

Parking issues on the Precision Engineering site on the Reigate Road at Brockham. Further letter sent to MVDC strongly expressing concern over the access to the site adjacent to the A25.

97. YOUTH COUNCIL FOR BROCKHAM:

Await news from Solicitors regarding the Skatepark. Betchworth United Charities have requested the return of the grant of £1,000 towards the Skatepark. They confirm they will support the project when issues have been clarified.

Trustees to the Village Hall have confirmed that the Youth Café can continue to meet in the Club on a Wednesday.

98. RECREATIONAL FACILITIES INCLUDING THE EBF:

Clerk made enquiries with MVDC regarding topping-up the bark chippings in the play area.

Await quotation for a heavier duty bark as supplied to MVDC. Details passed to Cllr Millward for the Surrey Playing Fields Association with a view to applying for a grant towards the replacement goal nets. Await further news on the future of the Friends of the Elizabeth Bailey Field. Contractor replaced damaged/rotten edging to the play area. The weed killing programme appears to be more effective this year and it was agreed to one further application towards the end of the summer.

99. BROCKHAM WEBSITE:

Nothing to report

100. PLANNING MATTERS:

There were no objections to the undermentioned

MO/2017/1059/PLAH	50 The Borough	1 st floor side extension
MO/2017/1060/PLAH	38 Nutwood Avenue	Erect two storey side and single storey rear extension
MO/2017/1163/PLAH	Tanners Barn, Coach Road	Insertion of 2 roof lights to side roof elevation

Appeals lodged for

MO/2016/1691 Velgrad, Mill Hill Lane

MO/2017/0581 Dykemead, Wellhouse Lane

DECISIONS

MO/2017/0934/PLAH Feltons Farm House, Old School Lane Erection of a single storey 3 bay garage in south east corner of the garden 9.6m x 6.0 m **APPROVED**

MO/2017/1059/PLAH 50 The Borough 1st floor side ext **REFUSED**

MO/2017/0826/PLA The Steading, Wheelers Lane 2 residential dwellings with garaging and associated landscaping following the demolition of existing outbuildings **REFUSED**

MVDC – Future Mole Valley – response – Consultation period extended to 1st September.
Meeting to draft the Council's response to be arranged. Cllr Homewood

101. HIGHWAYS AND GENERAL PURPOSES:

SCC - VMS (Variable Message System) await up dated plans.

Speeding in Brockham – request for the brambles at the entrance gateway to the village, Brockham Lane, to be cut exposing the speed sign. Agreed to have this work carried out.

Parish Councils - Highways Meeting with SCC to be arranged for September. Await dates from County Councillor H Clack.

Traffic calming study – await news from Charlwood Parish Council regarding a joint parish study.

Bridleway 52 from Mill Hill Lane to boundary with Betchworth Parish cut to enable easier access for pedestrians and wheelchair users.

Concern regarding the condition of the road surface now following the recent replacement of water mains in The Avenue/Hillside Gardens and Nutwood Avenue area. SCC and SES to be contacted regarding the reinstatement of the surface.

SCC to be contacted regarding the drains in Brockham Lane and uneven surface.

102. ALLOTMENTS:

There are plots available on both sites.

Wheelers Lane site – Contractor completed hedge cutting at the Allotments. Cost £200 plus VAT was agreed. Request for shed approved.

Middle Street Allotments – Cllr Hammond and Clerk to meet with Mr Cannon to inspect the site and confirm plan of plots. Request to move a greenhouse approved.

Concern over bonfires being lit during the day. Matter to be mentioned in the Parish News.

103. REPORTS OF MEETINGS:

SES Meeting – cancelled

104. ANY OTHER URGENT BUSINESS:

None

PART 2

Vacancy for Parish Councillor
Brockham Convenience Stores

PUBLIC TIME

Mr Higgins, owner of Betchworth Castle, attended the meeting to explained his vision and plans for the future of the site. The site has been repaired and is now safe. Considering handing the site to a charitable trust to look after. It will be challenging to find the income to maintain it. It takes about £7,000 pa. The site is open to the public with approximately 4,000 visitors a year. Agreed Cllrs to meet Mr Higgins on 24th August at the site to hear the proposals.

Clerk to contact MVDC regarding the condition of trees on the Green which require pruning then liaise with Mr Budd. MVDC confirm responsibility for the damage caused to the tree outside Providence Cottages. This will be replaced when the time is right. Cllr Hammond to inspect ash tree along the Coach Road and consider what action is required.

Meeting closed at 10.05 pm

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