

BROCKHAM PARISH COUNCIL

Minutes of the General Meeting of Brockham Parish Council held on Monday 4th September 2017, in the Pavilion Middle Street, Brockham at 7.30 pm.

PRESENT: Cllrs Hammond, Homewood, Songhurst, Millward, Buckle and Venables
County Councillor H Clack
Inspector Karen Coyne, Mole Valley Area Patrol Inspector
Ms Karen Gargani – interest in becoming a Parish Councillor
1 Parishioner

105. APOLOGIES: Apologies were received from Councillors Washtell and Muggeridge

106. MINUTES:
Minutes of the Meeting held on the 7th August 2017 were read – item 89 amended to read “Brockham, Betchworth and Buckland” then approved and signed as a true record.

107. DECLARATIONS OF INTEREST
There were no Declarations of Interest advised.

108. PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:
Cllr Hammond agreed to submit the September report to the Parish News.

109. COMMUNITY POLICE REPORT:
Inspector Karen Coyne attended the meeting and informed Cllrs of her role with Surrey Police. She confirmed the Police would attend the Remembrance Day Parade but could not undertake traffic control and a road closure would need to be applied for from Mole Valley District Council. Clerk to liaise with MVDC. It is understood that PCSO Sadler has been carrying out speed checks in the village and this will continue. Reported incidents for August – there were 19 in total including anti-social driving; speeding; theft of caravan; 2 burglaries and 1 criminal damage offence. She did inform the meeting that there is a reported increase in the theft of high priced bikes. A discussion took place regarding speeding in Middle Street and a petition was presented to the Inspector. Cllr Clack agreed to have the matter put on the Local Committee Agenda with a Parishioner prepared to speak on the matter. It was felt that the village could benefit from a Community Speed Watch scheme being reintroduced. A number of volunteers would be required to set the scheme up. No details were currently available regarding the recent burglary at the Community Shop at Strood Green. Inspector Coyne was thanked for attending the meeting and then left.

110. MATTERS ARISING:
Brockham Oil Site - Angus Energy – Mole Valley Development Control Committee passed the application MO/2017/0089 and 0916 for the installation of on-site facilities at Feltons Farm as “no objection” this should be reported to SCC and the outcome of SCC legal position with Angus Energy has still to be resolved. SCC will be visiting the site regarding the refurbishments. Await response from Environment Agency and the Health and Executive regarding the granting of a licence. We understand that Angus Energy has to make an application for re-permission to establish its operational competence to carry out oil extraction. This item is to be a monthly Agenda item.
BERT – A work party is being organised for October.
Spring Bulbs – await news regarding planting of bulbs.

111. CHAIRMAN'S REPORT:

Whealers Lane verge at junction with Middle Street. Cllr Hammond confirms contractor to start work on 25th September.

112. BROCKHAM VILLAGE HALL:

Mrs Helen Melia, a Trustee and Chair of the Village Hall sent a report confirming a community survey was underway with published results in October. This is intended to find out all the different ways in which the community would like to see all the building spaces used. The Trustees are working closely with the Club to reach a satisfactory outcome. This will be a monthly Agenda item.

113. BROCKHAM OIL WATCH

Item raised under Matters Arising

114. FINANCIAL REPORT:

Current Acc	4,132.45	
Deposit Acc	9,760.24	
Reserve Acc Web	1,508.75	
War Memorial Acc	1,125.54	
BERT Acc	0.00	
EBF Acc	285.40	
Youth Council	14,674.95	£12,500 grant and £1,000 Betchworth United Charities. Leaves £1,174.95 and PC's £300

Cheques:

2027	Braidwood Wheeler - account now submitted	£408.00
2040	Recreation Committee	£30.00
2041	Mr C Long	£300.00
2042	Mrs C M Plumb	£788.73
2043	Void	-----
	Payment via Bank direct to HM Revenue and Customs	£104.80

WEB TEAM

No transactions

Youth Council

Return £1,000 to Betchworth United Charities	£1,000.00
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AON ceasing its involvement with Parish Councils in 2018 – new insurer to be sought– Council will need to go out to tender.

Authorisation Form for July 2018 attached.

BDO – Auditors - Clerk's Salary – clarified Clerk's status and salary again – Scale SP 25 – rate £11.77 per hour for 15 hours a week. 780 hours plus 105 hours holiday and public holiday pay = £10,416 plus £4 per week working from home - £208 = £10,624.

Braidwood Wheeler, Internal Auditor account £340 plus £68 VAT. Agreed to settle.

115. CLERK'S REPORT:

Suggestions for a **Welcome Pack** for new residents? Clerk to liaise with Buckland and Betchworth Parish Councils. Ideas to be put forward at October meeting. Need to appoint a sub-committee. Cllr Venables and Mrs Budd expressed an interest.

SCC – Mole Valley Local Committee – 13th September at Pippbrook

SALC - AGM and Joint Autumn Conference 12th October Dorking Halls 9.30 am

Balchins Pond - Details re PIC monies from MVDC for use re POND - Cllrs Hammond, Homewood and Venables met with Mr Elson, Reigate Conservation Volunteers to discuss some of the possibilities for regeneration of Balchins Pond. Main areas for consideration – management of overgrown plants – Cllr Venables to discuss this with Simon Budd (BERT) with a view to may be some action this autumn. Parish Council to book Reigate Conservation Volunteers for September 2018 to undertake work on the pond. Cllr Venables to investigate costs for a possible lectern style information stand at the pond, which would be appealing to local families and also to request residents to submit information and photos relating to the pond.

SALC – General Data Protection Regulation Compliance Training - Cllr Hammond to attend session 13th September – East Grinstead.

Still awaiting copies of Good Councillors Guide – SALC out of stock.

Cllrs were reminded of a £2 donation towards the Poppy Wreath for Remembrance Day and Cllr Homewood volunteered to lay the wreath.

The Chairman suspended Standing Orders –

Concern was raised as to the recent activity of drones being seen flying around the village. The Police advised that if used for recreational purposes they must not be flown more than 400 feet high nor more than 500 metres away from the operator, horizontally otherwise permission is required from the CAA. Any misuse of drones, especially using cameras and privacy, could lead to criminal prosecution.

116. PARISH PLAN AND EMERGENCY PLAN (SCC)

Await confirmation of date for the next Flood Forum meeting. Cllr Hammond requested copy of Atkins report from County Councillor H Clack. Cllr Washtell to précis this document.

Cllr Hammond requested dates for a SCC Highways Meeting from CC H Clack. Clerk to liaise with CC Clack's PA.

117. COMMUNITY ISSUES:

SCC Consultation regarding closure of 4 recycling centres including the Ranmore Road, Dorking site. Await outcome of consultation.

Parking issues on the Precision Engineering site on the Reigate Road at Brockham. Further letter sent to MVDC requesting if application is approved the site is regularly monitored to ensure any conditions are adhered to.

Betchworth Castle – Cllrs Hammond, Buckle and Venables met with Mr Higgins on site and heard his proposals for future development. Continuing finance is required to maintain the site. Cllr Buckle agreed to speak to Mr Higgins requesting the next step and to see possible plans for the site.

Cllr Venables informed the meeting she would be organising an evening of Carols on the Green. Possible dates 21st or 22nd December. More details to follow.

MVDC/SCC – grass cutting programme awaiting a decision from MVDC.

MVDC have agreed to tree work on the Green. Mr Mason is in contact with MVDC. It was agreed that the Parish Council and the Bonfire Committee would share the cost of this work – approximately £400.

118. YOUTH COUNCIL FOR BROCKHAM:

Betchworth United Charities have requested the return of the grant of £1,000 towards the Skatepark. They confirm they will support the project when issues have been clarified. Clerk to organise the return of the grant.

119. RECREATIONAL FACILITIES INCLUDING THE EBF:

Clerk made enquiries with MVDC regarding topping-up the bark chippings in the play area. Await quotation for a heavier duty bark as supplied to MVDC. Cllr Millward carried out his monthly inspection and carried out minor repairs to the play equipment. Mr Long to carry out some minor pruning adjacent to the field. Replacement swing seats and goal posts will be need next year.

120. BROCKHAM WEBSITE:

Nothing to report

121. PLANNING MATTERS:

There were no objections to the undermentioned

MO/2017/1232/PLA **5 Middle Street** Change existing roof of detached garage
to full pitch

MO/2017/1242/PLA **Brushwood, Reigate Road** Conversion of garage. Snooker room and
utility room and erection of a first floor side extension, all to create an attached annexe

MO/2017/1277/PLAH **Tanner Mead, Coach Road** erection of detailed oak garage

MVDC – Future Mole Valley – Parish Council submitted a response to the Consultation.

DECISIONS:

2017/0874/PLAH 90 Middle Street Erection of single storey/rear/side ext
APPROVED

2017/0916/SCC Brockham Well site Installation of on-site facilities – 2
generators and parking area until December 2036 with restoration to agricultural (retrospective)
SCC Application for consultation purposes only NO OBJECTION

2017/0945/PLAH 37 The Borough Erection of single storey timber garage
APPROVED

2017/1060/PLAH 38 Nutwood Avenue Two storey side and single store rear ext
APPROVED

122. HIGHWAYS AND GENERAL PURPOSES:

Speeding in Brockham – a lengthy discussion took place with the Police, County Councillor and resident. Petition regarding speeding in Middle Street handed to Police. It was agreed to request the matter be heard at the next Local Committee. Traffic Calming issues to be discussed at Leigh Parish Council on Thursday. Possible joining with other parishes to engage with a traffic consultant for his advice on traffic calming. Await news from Charlwood Parish Council.

123. ALLOTMENTS:

There are plots available on both sites.

Whealers Lane site – Clerk to contact two allotment holders regarding the condition of their plots. Letter to be sent. Request Tree Surgeon to inspect the boundary for any unsafe trees.

New allotment holder at Wheelers Lane.

Middle Street Allotments – Cllr Hammond and Clerk met with Mr Cannon to inspect the site and confirm plan of plots. Await revised plan from Mr Cannon. Request to move a greenhouse approved. Two allotment holders to be contacted regarding the condition of their plots.

124. REPORTS OF MEETINGS:

Brockham Big Field Management Committee meeting 25th September. Cllr Hammond and Clerk to attend.

125. ANY OTHER URGENT BUSINESS:

None

PART 2

Decision of Co-option of Councillor – The Chairman confirmed the co-option of Karen Gargani to the Parish Council. S Gargani has been involved in village life sporting both the bonfire and village weekend events. Cllr Homewood proposed Ms Karen Gargani and Cllr Hammond seconded the motion.

Brockham Convenience Stores – agreed to monitor the situation.

Meeting closed at 10.15 pm

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