

BROCKHAM PARISH COUNCIL

Minutes of the General Meeting of Brockham Parish Council held on Monday 2nd October 2017, in the Pavilion Middle Street, Brockham at 7.30 pm.

PRESENT: Cllrs Hammond, Homewood, Washtell (part of the meeting) Songhurst, Millward, Buckle and Kargani
County Councillor H Clack (part of the meeting)
Ms L Williams (SCA) Rural Housing Enabler
District Councillor Paul Potter
Simon Budd – BERT and Bonfire (part of the meeting)
3 Parishioners

126. APOLOGIES: Apologies were received from Councillors Venables and Muggeridge

127. MINUTES:
Minutes of the Meeting held on the 4th September 2017 were read, approved and signed.

128. DECLARATIONS OF INTEREST

Ms Gargani signed the necessary Acceptance Forms in relation to her appointment as a Parish Councillor. There were no Declarations of Interest relating to planning issues.

129. PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:

Cllr Hammond agreed to submit the October report to the Parish News.

130. COMMUNITY POLICE REPORT:

No police report was received from Surrey Police this month. Parishioner reported damage to his vehicle and has now been issued with a Crime Reference Number.

SURREY COMMUNITY ACTION – RURAL HOUSING ENABLER

Ms Williams from Surrey Community Action addressed the meeting regarding Rural Housing and a Housing Needs Survey about to be undertaken in the Village to establish whether there have been any changes since the last one in June 2014. Mole Valley require this in order to consider any planning application to be put forward by Mount Green Housing Association. A site identified is within the Green Belt but may be put forward as a Rural Exception Site but with a number of market value houses together with social/affordable housing. Results of shortened version of Survey to be available end of October. Suggest Mole Valley Housing Officer attends the November meeting to explain the current position. Ms Williams was thanked for attending to explain the position.

131. MATTERS ARISING:

Brockham Oil Site - Angus Energy – the outcome of SCC legal position with Angus Energy has still to be resolved. SCC will be visiting the site regarding the refurbishments. Await response from Environment Agency and the Health and Executive regarding the granting of a licence. We understand that Angus Energy has to make an application for re-permission to establish its operational competence to carry out oil extraction. No further news.
This item is to be a monthly Agenda item.

BERT – A work party has been organised for 8th October. It was reported that under Mr B Bartlett's guidance a number of BERT members were involved in the Farwell Parade marking

the leaving of the DMRC - Defence Medical Rehabilitation Centre from Headley Court after more than 30 years on the site.

Spring Bulbs – programme for planting has been organised between the three villages. The island at Strood Green to be one of Brockham's sites.

132. CHAIRMAN'S REPORT:

The Chairman welcomed Karen Kargani to the meeting as a Parish Councillor Wheelers Lane verge at junction with Middle Street. Cllr Hammond in contact contractor to establish when work is to start.

Data Protection Regulations – need to be compliant by 25th May 2018. Chairman attended seminar organised by SALC. Matters to be raised under Part 2

133. BROCKHAM VILLAGE HALL:

No report submitted. Await results of the consultation which ends in the middle of October. The Trustees are working closely with the Club to reach a satisfactory outcome. This will be a monthly Agenda item.

134. BROCKHAM OIL WATCH

Item raised under Matters Arising

135. FINANCIAL REPORT:

Current Acc	14,416.82	
Deposit Acc	9,760.68	
Reserve Acc Web	1,508.75	
War Memorial Acc	1,125.59	
BERT Acc	0.00	
EBF Acc	285.40	
Youth Council	13,674.95	£12,500 grant - Leaves £1,174.95 and PC's £300

Cheques:

Bank Transfer to HMRC		£104.80	
2043	VOID		
2044	SALC	Data Protection Regulation Seminar	£57.50
2045	Recreation Committee		£30.00
2046	Mr C Long		£190.00
2047	CPRE	subscription	£36.00
2048	Mrs C M Plumb		£772.38

WEB TEAM

No transactions

Youth Council

Return £1,000 to Betchworth United Charities

Clerk still awaiting Conclusion of Audit from BDO and at present cannot comply with the regulation to display the Annual Return by the end of September. Clerk to chase BDO, External Auditors, for this Certificate.

Budget meeting fixed for 25th October at Cllr Washtell's house at 7.30 pm

Clerk working on Forecast for 2018/2019.

Authorisation Form for October 2018 attached.

136. CLERK'S REPORT:

Cllrs made a donation towards the Parish Council wreath for Remembrance Day.

Clerk confirmed Parish Council Elections will be in 2019.

Welcome Pack for new residents – it was agreed that more information should appear on the website rather than produce a leaflet which would become out of date very quickly. Cllr Kargani agreed to liaise with web team.

MVDC – Clerks meeting 4th October

SALC - AGM and Joint Autumn Conference 12th October Dorking Halls – Clerk to attend

SCC – Starting School September – leaflets to be distributed in local shops

SALC – Data Protection Seminar 30th January – Clerk to attend.

MVDC – Clerk to request British Legion poppies for display in the village.

Clerk spoken to BT with regard to the refurbishment of the telephone kiosk on Brockham Green. They confirmed it is on the list and should be carried out before the end of the year.

137. PARISH PLAN AND EMERGENCY PLAN (SCC)

Await confirmation of date for the next Flood Forum meeting. Cllr Hammond requested copy of Atkins report from County Councillor H Clack. Cllr Washtell to précis this document.

Cllr Hammond requested dates for a SCC Highways Meeting from CC H Clack. Clerk to liaise with CC Clack's PA. CC H Clack left the meeting after this Agenda item.

138. COMMUNITY ISSUES:

SCC Consultation regarding closure of 4 recycling centres including the Ranmore Road, Dorking site. Opening times to be reduced and certain charges to be applied. Await details.

Betchworth Castle – invite Mr Higgins to the November meeting to view drawings/plans for the site and his long term plans for the future. Cllr Buckle to liaise with Mr Higgins.

Carols on the Green. Possible dates 21st or 22nd December. More details to follow.

MVDC/SCC – grass cutting programme awaiting a decision from MVDC.

Balchins Pond, Cllr Venables sent in a report on the work to date. Some of the overgrown vegetation has taken place and some tree clearance is due to take place later in the month. The removal of invasive and non-indigenous plant covering most of the surface of the pond is scheduled for the autumn of 2018 (16th September 2018). The Parish Council is in contact with MVDC with regard to funding for the purchase of an information lectern. Cllr Venables to submit report to Parish Magazine requesting information and photographs about the pond – Details to balchinspond@gmail.com.

Discussion took place regarding the Remembrance Day parade and possible road closure. MVDC and Surrey Police aware of the situation.

SCC – Pay and Conserve – Consultation regarding proposed car parking charges at some of SCC open spaces managed by Surrey Wildlife Trust closing date for response 6th November.

Norbury Park is the nearest site to Brockham.

Concern was expressed over the possible closure/move of the Performing Arts Library at Denbies. Cllr Homewood to investigate the matter.

139. YOUTH COUNCIL FOR BROCKHAM:

The grant given by Betchworth United Charities of £1,000 towards the Skatepark has been returned and they confirm they will not be able to support the project in the future due to their Charity Commission status.

140. RECREATIONAL FACILITIES INCLUDING THE EBF:

Clerk made enquiries with MVDC regarding topping-up the bark chippings in the play area. Await quotation for a heavier duty bark as supplied to MVDC.

Cllr Millward carried out his monthly inspection and carried out minor repairs to the play equipment. Mr Long laid some additional turf by the goal posts and requested final weeding before the winter. Replacement swing seats and goal posts will be needed next year.

141. BROCKHAM WEBSITE:

The team are up dating information and Cllr Kargani has agreed to liaise with the team.

142. PLANNING MATTERS:

There were no objections to the undermentioned

MO/2017/1482/LBC	Holly Cottage Middle Street	modify 2 windows, replace window in kitchen and remove internal plasterboard stud wall
MO/2017/1489/CAT	Riverbanks Kiln Lane	Tree Surgery
MO/2017/1528/PLAH	33 Oakdene Road	single storey rear ext following demolition of existing
MO/2017/1532/CAT	24 The Borough	Tree Surgery
MO/2017/1535/PLAH	102 Brockham Lane	Erection of single storey rear and side ext following demolition of existing conservatory and single storey rear projection
MO/2017/1633/TFCM	Robinwood Reigate Road	Tree Surgery
MO/2017/1643/CAT	3 Way House Wheelers Lane	Tree Surgery
MO/2017/1644/CAT	102 Brockham Lane	Tree Surgery
MO/2017/1649/PLAH	9 Kiln Lane	Erection of single storey front and side ext

DECISIONS

MO/2017/1232/PLA	5 Middle Street	Change existing roof of detached garage to full pitch	APPROVED
MO/2017/1242/PLA	Brushwood, Reigate Road	Conversion of garage. Snooker room and utility room & erection of a first floor side extension, all to create an attached annexe	APPROVED
MO/2017/1633/TFCM	Robinwood, Reigate Road	Tree Surgery	NO OBJECTION
MO/2017/1643/CAT	3 Way House, Wheelers Lane	Tree Surgery	NO OBJECTION
MO/2017/1644/CAT	102 Brockham Lane	Tree Surgery	NO OBJECTION
MO/2017/1163/PLAH	Tanners Barn, Coach Road	2 roof lights to side roof elevation	APPROVED
MO/2017/1277/PLAH	Tanners Mead, Coach Road	Erection of detached oak garage	REFUSED
MO/2017/1498/CAT	Riverbanks, Kiln Lane	Tree Surgery	NO OBJECTION
MO/2017/1532/CAT	24 The Borough	Tree Surgery	NO OBJECTION
MO/2017/1020/LA	Forecourt, The Betchworth	Change of use of land to use for display and sale of motor vehicles	APPROVED

143. HIGHWAYS AND GENERAL PURPOSES:

Speeding in Brockham – to be included in the Local Committee for November MVDC/SCC. Await news about joint parish council traffic calming and possible speed watch. Clappers, Old School Lane request contractor to clear walkway before the Bonfire. SCC visited Kiln Lane to inspect the overgrown hedge, following complaints from motorists. Landowner has been contacted.

144. ALLOTMENTS:

There are plots available on both sites.

Wheelers Lane site – Tree Surgeon inspected the boundary and found no unsafe trees but reported a tree near the entrance requiring some work. Owners to be notified.

Middle Street Allotments – Cllr Hammond and Clerk met with Mr Cannon to inspect the

site and confirm plan of plots. Await revised plan from Mr Cannon. Request for shed slightly larger than the standard size in the Rules. Approved the shed size due to its location and undertaking that it would be removed should the allotment be vacated. Mr Cannon to submit an invoice for clearance work undertaken on the site.

145. REPORTS OF MEETINGS:

Brockham Big Field Management Committee meeting 25th September. No report as neither Cllr Hammond nor Clerk could attend.

146. ANY OTHER URGENT BUSINESS:

None

PUBLIC TIME

Concern was expressed as to exactly what was being transported from the site. Enquiries to be made.

PART 2

The Chairman identified specific requirements needed by the Parish Council to comply with the Data Protection Regulations which come into effect in May 2018.

Meeting closed at 9.42 pm

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