

**BROCKHAM PARISH COUNCIL**

**Minutes of the General Meeting of Brockham Parish Council held on Monday 6<sup>th</sup> November 2017, in the Pavilion Middle Street, Brockham at 7.30 pm.**

**PRESENT:** Cllrs Hammond, Homewood, Washtell, Songhurst, Millward, Buckle, Venables, Kargani and Muggeridge District and Parish Councillor  
Ms A Wilks, Senior Housing Officer, MVDC  
District Councillor Paul Potter  
Simon Budd – BERT and Bonfire  
3 Parishioners  
Representatives from Oil Watch and Brockham Village Hall  
2 Parishioners

147. **APOLOGIES:** No apologies were received.

148. **MINUTES:**  
Minutes of the Meeting held on the 2<sup>nd</sup> October 2017 were read, approved and signed.

149. **DECLARATIONS OF INTEREST**  
There were no Declarations of Interest relating to planning and other issues.

150. **PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**  
Cllr Hammond agreed to submit the November report to the Parish News.

151. **COMMUNITY POLICE REPORT:**  
Surrey Police reported a total of 32 incidents in Brockham during September and October with criminal damage and road related offences high on the list. Mole Valley Area Patrol Inspector reported that Officers are investigating a series of offences.

**Ms A Wilks, Senior Housing Officer for MVDC**

Ms Wilks explained procedures regarding rural affordable housing initiatives and particularly rural exception sites and said there would be consultations with residents and the Parish Council once a site has been identified. Firstly Surrey Community Action have carried out a Housing Needs Survey to establish whether there is a need. Results awaited and the Parish Council need to identify there is a requirement for affordable housing which would be mainly rented with a strong local connection criteria. Social rent is usually 60% of market applied rent and affordable rent 80% of market value. She referred to the Kiln Lane site and said she was aware of the history surrounding this site. Mole Valley have not received any application to date for a rural exception site. They will liaise closely with the Parish Council but applicants must be on Mole Valley's housing register.

152. **MATTERS ARISING:**  
**Brockham Oil Site** - Angus Energy – the outcome of SCC legal position with Angus Energy has still to be resolved. Brockham Oil Watch is in regular communication with the Council, Environment Agency and Health and Safety Executive regarding activities at Brockham. For more detailed news go to [www.brockhamoilwatch.org](http://www.brockhamoilwatch.org)  
**BERT** – A work party has been organised for November. It was reported that extra storage space had been acquired.

**Remembrance Day** – it was confirmed that Cllr Homewood would lay the wreath on behalf of the Parish Council and Sgt M Mann would lay Surrey Police’s wreath. No road closure was applied for this year. Review situation for 2018 following parade. Volunteers were thanked for displaying the poppies on the Borough Bridge and in the Church yard.

**153. CHAIRMAN’S REPORT:**

The Chairman congratulated the Bonfire Committee on another successful event and thanked the volunteers for their hard work.

Whealers Lane verge at junction with Middle Street posts now installed which is hoped will prevent people driving across the grass.

Data Protection Regulations – need to be compliant by 25<sup>th</sup> May 2018. Matters to be raised under Part 2

Chairman’s drinks for Councillors confirmed as 8<sup>th</sup> December.

Chairman reminded the meeting of Carol Singing at Christmas Corner on 24<sup>th</sup> December between 7.00 – 8.00 at junction with Brockham Lane/Kiln Lane. The Poland Trust make a small donation to the organisations who attend.

**154. BROCKHAM VILLAGE HALL:**

Chair of the Brockham Village Hall announced that the Club will close on the 26<sup>th</sup> November for an indefinite period until things are sorted out. The Trustees and Club Committee are working together and there will be a public meeting in December with an up date and fund raising news. The Youth Café will need to find a temporary venue until matters are resolved. Cllr Kargani offered to speak to Youth Café. Cllr Venables thanked the Trustees for the work they are doing. This will be a monthly Agenda item.

**155. BROCKHAM OIL WATCH**

Item raised under Matters Arising – [www.brockhamoilwatch.org](http://www.brockhamoilwatch.org)

**156. FINANCIAL REPORT:**

Current Acc	12,728.36	Precept received £12,355.50
Deposit Acc	9,761.05	
Reserve Acc Web	1,508.75	
War Memorial Acc	1,125.63	
BERT Acc	0.00	
EBF Acc	285.40	
Youth Council	13,674.95	
2048 Dorking Stationers	£70.08	
2049 Ascend Internet	£170.40	
2050 Mrs C M Plumb	£772.38	
2051 SSALC	£48.00	
2052 SES water rates	£196.08	
2053 VOID		
2054 Recreation Committee	£30.00	
2055 BDO LLP - audit	£276.00	
2056 N Fuller – Kiln Lane Hedge	£342.00	
2057 SSALC	£21.60	
2058 Mr C Long	£370.00	
205 Mrs C M Plumb	£163.50	
2060 Mr J Parker	£200.00	

2061 Bill Kear WL/Middle St £1080.00

2062 Mrs C M Plumb £780.53

H M Revenue and Customs direct payment from Bank £104.80

Owed £350 for Village Loos and £50 and £175 towards tree surgery around the Green

### **WEB TEAM**

Changed hosting domain £197.75 for brockham.org and  
£197.75 for brockhamhistory.org - needed to change as current  
host retiring. Agreed – Clerk liaising with Team

### **Youth Council**

Parish Council owes contribution towards Youth Café £300  
Also need to check amount owed to Brockham Village Hall  
re Youth Café.

Authorisation Form for November 2018 attached.

## **157. CLERK'S REPORT:**

MVDC – Clerks meeting 4<sup>th</sup> October await news regarding the grass cutting of verges and Parish Council's involvement. Up date on the Mole Valley Local Plan plus question and answer session.

SALC - AGM and Joint Autumn Conference 12<sup>th</sup> October Dorking Halls

Topics covered the need for the reduction of recycling centres with closure of some sites due to financial restraints. Decluttering of village signs and parking charges at some SCC/Surrey Wildlife areas ie Norbury Park. Also the question of the turning off of street lighting was under a review.

MVDC - Youth Voice 23 March 2018. [youthvoice@molevalley.gov.uk](mailto:youthvoice@molevalley.gov.uk) closing date for entries 4<sup>th</sup> December. Cllr Venables to contact the parents of a possible nominee.

Wicksteed playgrounds – match funding

Clerks and Councils Direct – [www.greenbarnes.co.uk](http://www.greenbarnes.co.uk) lectern notice boards 01280701093

Cllr Venables to investigate the suitability and costings.

Mole Valley Rural Community Strategy 2017-18 passed to Cllr Homewood

Surrey Hills Newsletter passed to Cllr Kargani

CPRE NEWSLETTER passed to Cllr Washtell

SALC – Data Protection Seminar 30<sup>th</sup> January – Clerk to attend.

Clerk to contact BT again with regard to the refurbishment of the telephone kiosk on Brockham. The telephone is in working order. Suggestions put forward for the installation of a defibrillator in the telephone kiosk. Enquiries to be made.

## **158. PARISH PLAN AND EMERGENCY PLAN (SCC)**

Await confirmation of date for the next Flood Forum meeting. Cllr Washtell presented a précis of the Atkins Report - Following the flooding in the village 2013/14 - SCC produced a report in accordance with the 2010 Flooding and Water Management Act and this identified Brockham and Strood Green as being one of the worst affected and most at risk areas of flooding in Mole Valley (known as the Atkins Report). The major cause was surface water flowing from the surrounding higher grounds overwhelming the poor and badly maintained drainage system. Await the outcome of their proposals meanwhile BERT have contributed to reducing the risks but everybody should be vigilant regarding ditches etc. Précis available.

Cllr Hammond requested dates for a SCC Highways Meeting from CC H Clack. Clerk to liaise with CC Clack's PA.

**159. COMMUNITY ISSUES:**

**Betchworth Castle** – Mr Higgins to attend December meeting to present drawings/plans for the site and his long term plans for the future. Cllr Buckle to liaise with Mr Higgins.

**Carols on the Green** - 22<sup>nd</sup> December at 5.30 pm. Cllr Venables organising the event.

**Balchins Pond** - Cllr Venables reported that overgrow vegetation around the pond had taken place. The removal of invasive and non-indigenous plant covering most of the surface of the pond is schedule for the autumn of 2018 (16<sup>th</sup> September 2018). The Parish Council is in contact with MVDC with regard to funding for the purchase of an information lectern. Cllr Venables to submit report to Parish Magazine requesting information and photographs about the pond – Details to [balchinspond@gmail.com](mailto:balchinspond@gmail.com). Cllr Venables and Mr Budd thanked for the work on the project.

**Weather Station** – discussion took place regarding possibility of installing weather station at North Downs School. Clerk to contact Mr Ian Currie, the weatherman, to seek his advice and also invite him to our Annual Parish Meeting next April. Cllr Venables to contact the school regarding the suggestion.

**160. YOUTH COUNCIL FOR BROCKHAM:**

Cllr Kargani has agreed to communicate with the Youth Café regarding their position when Brockham Village Club closes. Await invoice from Club for meetings.

**161. RECREATIONAL FACILITIES INCLUDING THE EBF:**

Cllr Millward carried out his monthly inspection and also did some minor maintenance work Drainage is alright. Final weeding been carried out. Replacement swing seats and goal posts will be needed next year. Agreed to order heavy duty bark chippings early March.

**162. BROCKHAM WEBSITE:**

The team are up dating information and Cllr Kargani has agreed to liaise with the team.

**163. PLANNING MATTERS:**

There were no objections to the undermentioned

MO/2017/1699/CAT	Brockham Green	Tree Surgery
MO/2017/1691/PLAH	40 Nutwood Avenue	Demolition of existing conservatory and erection of single storey rear ext
MO/2017/1486/PCL	3 Hillside Close	Certificate of Lawfulness for the proposed development in respect of the erection of a single rear extension
MO/2017/1830/CCM	Moores Open Storage	Variation of conditions 10 & 12 of application MO/2012/1125 to demolish former Happy Eater Restaurant and return to open countryside to allow an extension to the open storage facility into land behind Happy Eater and construction of new gate house, creation of new access road for A25 to existing and proposed storage area and closure of access to Old Reigate Road etc
MO/2017/1777/CAT	35 The Borough	Tree Surgery
MO/2017/1817/PLAH	3 Hillside Close	Erect a single storey rear ext.
MO/2017/1861/PLAH	25 Nutwood Avenue	Detached double garage and tool shed following demolition of existing structures.

**DECISIONS:**

MO/2017/1535/PLAH 102 Brockham Lane single storey rear and side ext following demolition of existing conservatory & single storey rear projection APPROVED

MO/2017/1482/LBC	Holly Cottage, 1 Middle Street	modify 2 windows, replace window in kitchen and remove internal plasterboard studwork	<b>Approved</b>
MO/2017/1777/CAT	35 The Borough	Tree Surgery	<b>No Objection</b>
MO/2017/1486/PCL	3 Hillside Close	Certificate of Lawfulness for the proposed development in respect of the erection of a single storey rear ext	<b>Withdrawn</b>
MO/2017/1699/CAT	Brockham Green	Tree Surgery	<b>No Objection</b>
<b>Development Control Committee – Former Sewage Works – result -</b>			<b>refused</b>
Appeal Decision – MO/2017/0581	Dykemead, Wellhouse Lane		Dismissed
Appeal Decision - M0/2016/1691	Velgrad, Mill Hill Lane		Allowed

**164. HIGHWAYS AND GENERAL PURPOSES:**

Speeding in Brockham – to be included in the Local Committee for November MVDC/SCC. Still awaiting news about joint parish council traffic calming and possible speed watch. Brockham Lane – dip in road – again reported to SCC who are going to refer the matter back to the contractor who carried out the resurfacing of Brockham Lane. Condition of the hedge adjacent to Kiln Lane – matter in dispute with landowner and SCC. Speed Watch- is there enough interest to revive the scheme. Request to be placed in Parish News.

**165. ALLOTMENTS:**

There are plots available on both sites.  
*Wheeler's Lane site* – Tree Surgeon inspected the boundary and found no unsafe trees but reported a tree near the entrance requiring some work. Owners to be notified. It is with regret to report several incidents of vandalism on Wheeler's Lane plots. Reference to be made in Parish News. Water turned off on site.  
*Middle Street Allotments* – Water turned off on site.

**166. REPORTS OF MEETINGS:**

None

**167. ANY OTHER URGENT BUSINESS:**

Numerous complaints regarding inconsideration parking in the Tynedale Road area.

**PUBLIC TIME**

**PART 2**

The Chairman identified specific requirements needed by the Parish Council to comply with the Data Protection Regulations which come into effect in May 2018.

Meeting closed at 10.20 pm .....

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