

BROCKHAM PARISH COUNCIL

Minutes of the General Meeting of Brockham Parish Council held on Monday 5th March 2018, in the Pavilion Middle Street, Brockham at 7.30 pm.

PRESENT: Cllr Maurice Homewood – Vice-Chairman (Acting Chair)
Cllrs Washtell, Millward, Songhurst, Venables and Buckle.
Simon Budd – BERT and Bonfire
5 Parishioners

233. APOLOGIES: Apologies were received from Cllr Roger Hammond, Cllr Gargani, District and Parish Cllr Muggeridge, District Councillor Paul Potter, Helyn Clack (SCC) and Clerk (unwell).

234. MINUTES:
Minutes of the Meeting held on the 5th February 2018 were read, approved and signed.

235. DECLARATIONS OF INTEREST
There were no Declarations of Interest.

236. PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:
Cllrs Homewood and Venables agreed to submit the February report to the Parish News.

237. COMMUNITY POLICE REPORT:
The following report was received via email from Andy Reid 12011, Police Office Manager:

Crimes

Vehicle Crime

Thank you for your comments on social media and I’m sorry if you are a victim of crime... I can report that we have increased our patrols with assistance from Traffic, Firearms and Dog Sections who are assisting our local area policing team (APT). These patrols have resulted in reduction of reported offences in the Dorking and surrounding area. Please be vigilant and report any suspicious behaviour you may witness. We need your eyes and ears to assist us.... many thanks Mike.... Sgt 2892 Mann, Dorking

Criminal Damage

Lights on transit van were deliberately smashed in Strood Green on Friday night. (Please remind everyone to make sure they report all instances of criminal damage so we know what is happening in the area and to allocate appropriate resources.)

Missing Persons

OAP went missing and later located (thanks to all).

Theft

Two pairs of new wellington boots have been stolen from a doorstep.

Incidents

Vehicle nuisance	2
Suspicious circumstances	1
Road related offence	1
Concern for safety	1
Missing person	1
Grand Total	6

238. MATTERS ARISING:

Simon Budd reported on behalf of BERT:

February was a relatively quiet month, with less snow than expected. BERT turned out in force when police asked for assistance with a missing person. Twelve members were in attendance within 10 minutes and they worked outwards from the church, allowing them to inform police that the missing person was not in the village. He was later found in hospital. Congratulations to BERT in assisting so promptly in such a crucial matter.

Last week, members of BERT were invited to Loseley Park Tithe Barn as BERT has been nominated for a Queen's Award. Judges will visit the village in due course and it is thought that the outcome will be known on 2nd June. The Parish Council would like to congratulate BERT on this well-deserved nomination for such a prestigious award.

The closure of Pebble Hill in the snow was discussed. Unfortunately BERT were not informed, so were unable to communicate the closure to residents.

Kiosk on Green – Defibrillator

The Parish Council is going ahead and ordering the Defibrillator.

Jointly owned field beyond the Butchers – Cllr Venables reported that a parishioner has enquired about whether the Community Field Committee is still active. Cllrs Homewood and Millward to investigate.

Cllr Buckle reported on the East Dorking Regeneration Site - Local Community Reference Group Meeting at MVDC:

There was a lively, well-attended meeting on 5th February. Proposals put forward were for the regeneration of the eastern end of Dorking, around the Pippbrook offices and the car park behind Dorking Halls. The aim seems to be to build houses on the car park to the South and a hotel to the West of the council offices (where the staff usually park). The aim is to raise funds to renovate Pippbrook House. Plans range from relatively minor improvements through to major works to create offices. There was a lot of interest from people wanting an Arts Centre, but this would not raise funds. The Council has no budget for the works, so must raise what they need. Concerns were raised about where staff will park. One idea is to build a multi-storey car park behind Dorking Halls. This met with considerable resistance. The architects are to come up with three plans, with modest, mid and higher costs. In the meeting, the requirement for a better crossing was discussed.

239. CHAIRMAN'S REPORT:

Up date re Clerk's replacement:

There was a pleasing response to the advert for the Clerk vacancy. Cllr Gargani is conducting initial, informal conversations, which are ongoing.

Data Protection Regulation – 25th May 2018:

It is hoped that a new Clerk will take on responsibility for oversight of the new regulations.

240. BROCKHAM VILLAGE HALL:

Helen Melia, Village Hall Trustee attended to update us on the events of the past month:

There was a trustee meeting on 6th February. The trustees had stipulated that the group who expressed an interest in running the club must take steps towards forming a 'society' by later January. The group did not do so, and this, combined with financial factors led to notice being served. The trustees are in early talks with another party who has expressed an interest in running the bar as a social venue and a community resource. The trustees are currently working through some urgent maintenance issues, as the granting of an occupational license would be

subject to some repairs being completed. The Café operator is hoping to be in place by April and functioning by May. Planning permission is required for this phased development, due to the conservation area. The bonfire committee have received assurances that the front section can still be the epicentre of the bonfire operation. The Parish Council would like to thank Helen Melia and all the Hall Trustees for manoeuvring through very tricky waters in recent months. Their dedication to the cause, on behalf of us all, is laudable.

241. BROCKHAM OIL WATCH

No representative of Brockham Oil Watch attended.

242. FINANCIAL REPORT:

SALC Subscription for 2018/19 will be £855.84

List of cheques for Authorisation March

FINANCIAL REPORT :

Current Acc	2,190.61	
Deposit Acc	9,762.69	(41p interest)
Reserve Acc Web	1,508.75	
War Memorial Acc	1,125.82	(5p interest)
BERT Acc	0.00	
EBF Acc	285.40	
Youth Council	13,987.45	
2086 R & J Mason	540.00	
2087 AED Locator (EU) Ltd	2,457.60	contributions from BERT, Bonfire and Poland Trust awaited
2088 Recreation Ground	30.00	
2089 Dorking Business Supplies	139.77	
2090 Mrs C M Plumb	988.00	including £208 annual allowance home working
2091 Surrey Hills Society	25.00	
2092 Surrey Playing Fields	30.00	
2093 Sheena Boyce	300.00	

Cheque received from Dorking Rugby Club – awaiting presentation

3rd March H M Revenue and Customs direct payment from Bank £104.80

Youth Council

Transfer Brockham Village Hall Charity 440.00 Hire of Hall for Youth Café from Sept to end Feb 2018

Third Sector Protect - Insurance 140.02

243. CLERK'S REPORT:

We have received an invitation from Leigh Parish Council to their Annual Meeting 22nd March in Leigh Village Hall.

Highways Meeting possibly 16th or 23rd March. Cllrs Hammond and Homewood to attend.

Clerks Meeting at MVDC 28th March – hopefully both Celia and the new Clerk to attend.

244. PARISH PLAN AND EMERGENCY PLAN:

Flood Forum meeting await date from Helyn's PA, although it is thought that Flood Alleviation Groups may supersede Flood Forums.

Highways Meeting (SCC) dates either 16th or 23rd March TBC

245. COMMUNITY ISSUES:

Closure of the Police Desk at MVDC at the end of this month. A letter has been sent from the Parish Council on this matter.

Possible weather station at North Downs School – Cllr Venables reported on progress in information gathering for this ongoing project.

Parishes in Bloom – Cllr Venables was granted Parish Council approval to go ahead and apply for the 2018 'In Bloom' competition. The horticultural society and other relevant bodies are to be consulted asap.

Balchins Pond – Cllr Venables reported on the quotes received for a lectern and also on the collation of historical information about the pond from various parishioners. One long-standing member of the Brockham community has queried the name 'Balchin's Pond' and it was agreed, on the advice of various parishioners present in the meeting, to revert to 'The Village Pond'.

246. YOUTH COUNCIL:

Youth Café – funding – invoice received for Youth Café up to end Feb £440.

Insurance for Youth Council due £140

The Youth Café is temporarily closed during renovations but Cllr Gargani is conducting a meeting to gather views from Young People, to plan for the future. Some representatives could be invited to present their ideas to the Parish Council.

247. RECREATIONAL FACILITIES INCLUDING THE EBF:

Cllr Millward report

Quotes have been collected for the bark chippings. The edging needs to be replaced. There is a query from a resident relating to surfacing for access for driveways. Cllr Millward has resolved this issue.

Cllr Millward is arranging for the committee (Friends) of the EBF to meet on 13th March, to agree to close the account. The money will be used to update the goal posts and nets, for which other funding has also been procured. They are to be mainly of aluminium construction (with some powder-coated steel for weight), in a similar size to the current ones. The nets will be of more durable construction than the previous ones. Even if a new committee came forward, this type of account is inconvenient and archaic. The meeting will be a chance to discuss the possible future of the EBF committee. There has been a lack of people coming forward.

Cllr Millward has procured a Surrey Playing Fields grant of £1,000.

£300 is being donated by the Brockham Bonfire

£335 is available from the Friends of the EBF

£85 could be provided from the EBF account.

Martin Smith indicated that the Poland Trust may be able to help with the remaining £250.

Cllr Millward to follow up on this, which would allow the EBF account to retain approximately £200 for future projects.

248. BROCKHAM WEBSITE:

Cllr Gargani is organising email addresses for all Councillors.

249. PLANNING MATTERS:

As per Agenda

MVDC – Modest Extension to Rural Villages - up date

MO/2018/0285/PLAH Riverbanks, Kiln Lane part single part 2 storey side/rear extension

Cllr Songhurst advised that the majority of the proposed extension will not be visible from anywhere.

MO/2018/0150/CAT 6 The Borough Tree surgery
MO/0188/PCL 18 The Avenue Certificate of Lawfulness for a proposed development in respect of the erection of a dormer window to facilitate loft conversion.

DECISIONS:

MO/2018/0150/CAT	6 The Borough	Tree Surgery	No Objection
MO/2018/0147/CAT	Walnut Tree Cottage	Tree Surgery	No Objection
MO/2018/0148/CAT	4 Middle Street	Tree Surgery	No Objection

The Car Sales premises on the A25 have covered a previously plain wall with advertising, which was not part of the planning permission. Cllr Songhurst to draft a letter on this.

250. HIGHWAYS AND GENERAL PURPOSES:

Condition of BW 52 between the bridges – reported to SCC Rights of Way but there has been no response. This has come up before, but the path would have to be raised or a timber walkway would need to be provided. Perhaps the PC should refer this back to SCC. The path continues to be in a very poor state, which inconveniences large numbers of people, and is a safety issue for many, including residents of Poland house en route to the Bowling Club.

Condition of Bridleway 52 adjacent to Velgrad site. Email received from Bob Weston SCC with concerns about plans for the bridleway. Dave Pearcey, Development Engineer in the SCC Transport Planning Department has stated that there are no changes from the original plans, with no plans for a pavement nor for the removal of banks. The Parish Council agreed that this situation needs careful monitoring. Roger Abbott reported that there is a local ‘watch group’ who are liaising with the site foreman, amongst other things.

251. ALLOTMENTS:

Collection of Allotment rents 17th April in the Pavilion - Cllr Buckle to serve coffee.

Middle Street – Cllr Hammond, Brian Cannon and Clerk inspected plots and a letter is to be sent to an allotment holder regarding the condition of his plots. Martin Higgins offered to produce an up to date plan of Middle Street site.

252. REPORTS OF MEETINGS:

None.

253. ANNUAL PARISH MEETING:

20th April and Ian Currie has agreed to speak. Cllr Venables has produced a poster, which received approval. All councillors to assist in the distribution, as appropriate.

254. ANY OTHER URGENT BUSINESS:

None.

PUBLIC TIME

PART 2

Clerk's retirement at the end of March.

Cllr Millward and Washtell's position - Three candidates have come forward.
A parishioner attended to discuss a potential future project.

Meeting closed at 9.52pm

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