

BROCKHAM PARISH COUNCIL

Draft Minutes of the General Meeting of Brockham Parish Council
Monday 4th June 2018, in The Pavilion, Middle Street, Brockham at 7.30 pm.

PRESENT:

Cllr Roger Hammond – Chairman

Cllrs Homewood, Songhurst, Buckle, Gargani, Washtell, Venables and Knight.

District Councillor and BERT Simon Budd, Helyn Clack (SCC)

Samantha Rider – Brockham Oil Watch

Clerk – Tracy Hamer

Also present – 2 representatives from Young BERT, Ada Zaffina – Brockham Oil Watch and

Helen Melia – Brockham Village Hall, plus 12 members of the public.

301. **APOLOGIES:** Apologies were received from Cllr. Muggeridge.

302. **DECLARATIONS OF INTEREST:**

Cllrs. Knight, Washtell and Homewood – MO/2018/0700/PLAJA.

Cllr. Venables – MO/2018/0779/PLA

303. **MINUTES:** Minutes of the meeting dated Tuesday 8th May 2018 were read, approved and signed.

304. **PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:** Cllr. Hammond agreed to submit the June report to the Parish News.

305. **COMMUNITY POLICE REPORT:** The following report was received via email from Andy Reid 12011, Police Office Manager. Damage caused to orangery window – no lines of enquiry. Altercation involving delivery driver – under investigation.

Suspicious circumstances	2
Missing person	2
Concern for safety	2
Trespass	2
Wildlife	1
Nuisance neighbours	1
Hoax calls	1
Noise	1
Abandoned vehicle	1
Vehicle nuisance	1
TOTAL	14

306. **MATTERS ARISING:**

BERT: Cllr. Hammond congratulated BERT on their recent Queen's Award for Voluntary Service. Two representatives from Young BERT attended the meeting and explained that more young volunteers, aged 13+ years are needed.

DEFIBRILLATOR: Cllr. Gargani reported it has now been confirmed that the land occupied by the phone box is owned by MVDC and that she is continuing to progress plans for the defibrillator to be fitted asap.

BROCKHAM OIL WATCH: Ada Zaffina reported that Surrey CC have delayed the planning meeting again until 11th July 2018, and therefore further objections/comments can be submitted until 10th July 2018.

ROAD CLOSURE FOR REMEMBERNACE SUNDAY: It was agreed that the road should be officially closed for 2 hours to allow for the 2-minute silence and the parade as well. TH to investigate.

307. **TANNERS MEADOW PLANNING APPLICATION – MO/2018/0700/PLAJA**

Cllr. Hammond suspended standing orders at 7.57pm to allow attending members of the public to inform the Parish Council of their concerns regarding the recent application.

The main concern is generally in relation to the problem of flooding and how the site plan and ponds will carry water away to Tanners Brook, which also floods independently in the Old School Lane area. The recent application shows no improvement in how drainage will be addressed in comparison to the previous application some years ago.

With the above in mind, there also needs to be a plan in place in perpetuity, for the ongoing safety and maintenance of the ponds.

Despite assurances of community involvement, no pre-planning consultation was presented prior to the current application, only reference to the previous application which is no longer relevant.

Concern was noted whether the new homes built on the land will be able to gain insurance based on the flood risk.

It was noted the applicant has disclaimed any responsibility to any houses that may be affected by flooding which are not located within the new scheme.

Helyn Clack advised the room to make their feelings known as the wider effect and impact of the development should be understood.

The Parish Council feels the arguments are compelling and relevant and will submit their comments of objection based on the major issue discussed above.

308. **BROCKHAM VILAGE HALL:** Helen Melia reported that the remaining funds from various grants will be used to update the main entrance and to install disabled access. The new lighting and electrics for the club lounge is ongoing. The café opened on the 19th May and is doing well. The Village Bar will reopen in July.

309. **FINANCIAL REPORT:** Tracy Hamer reported that the end of year accounts are ongoing. The financial statement was reviewed and circulated.

June 2018	Chq no	Amount
HMRC	2116	144.76
Tracy Hamer May Salary	2108	568.57
BHIB Ltd Insurance	2109	513.53
ICO	2115	40.00
June Meeting Pavilion Hire	2111	30.00
Roger Hammond – Allotment Skip Hire	2112	247.00
Chris Long	2113	247.00
Tracy Hamer May Expenses	2114	55.00

Bank balances as at 4th June 2018	
Current account	15007.45
Deposit account	9863.68

310. **CLERK'S REPORT:**

GDPR: Tracy Hamer reported that everyone apart from Cllr. Knight (has been requested) now has a Parish Council email address and needs to begin using them to ensure the Parish Council is GDPR compliant. Once everyone is using them a new email signature will be circulated to link to the new privacy statements which will be published via the website.

311. **COMMUNITY ISSUES:**

WEATHER STATION – Cllr. Venables to visit Reigate Grammar School with Ian Currie.

PARISHES IN BLOOM – Cllr. Venables reported that the judging date is Monday 18th June at 10am and that there are 3 main areas considered during judging; community involvement, environmental responsibility and horticultural. Cllr. Venables has devised a tour for the judging to ensure all categories are represented.

312. **YOUTH COUNCIL FOR BROCKHAM:** Cllr. Gargani commented that the current room is not user friendly and that the Youth Café will be suspended until mid-Summer, once the Old Reading Room has been decorated.

313. **RECREATIONAL FACILITIES:**

ELIZABETH BAILEY FIELD – TH reported that the cheques have been paid into the PC Current Account and the Nationwide Account but that a signatory needs to be confirmed to transfer the funds. The wood chippings are to be ordered. TH to action both points. A new sign is required for the play area with new contact details – Cllr. Knight and TH to action.

314. **BROCKHAM WEBSITE:** No updates.

315. **PLANNING:**

MO/2018/0694/PLAH	6 Providence Cottages	Two storey rear extension
(comments to be submitted regarding Method of Working Statement)		
MO/2018/0707/PLAH	29 Tweed Lane	Single storey rear extension
MO/2018/0713/PLAH	109 Middle Street	Two storey side and rear extension
MO/2018/0700/PLAJA	Tanners Meadow	30 residential dwellings
(see item 307)		
MO/2018/0033/PLAH	Dale Cottage, 56 Tynedale Rd	Single storey rear extension
MO/2018/0779/PLA	Former Sewage Works	4 bedroom dwelling, barn and pond
MO/2018/0796/PLAH	22 The Avenue	Single storey extension
MO/2018/0813/PLAH	19 Tynedale Rd	Single storey front/side/rear extension
MO/2018/0774/PLA	Church Hall, Brockham Green	Shed to replace existing one for nursery

DECISIONS BETWEEN MEETINGS

MO/2017/1830/CCM	Moores Open Storage	APPROVED WITH CONDITIONS
MO/2018/0390/PLAH	The Mardle	WITHDRAWN
MO/2018/0548/PLAH	13 Nutwood Avenue	APPROVED WITH CONDITIONS

VELGRAD – Concern has been raised regarding the permitted levels of the ongoing work.
Cllr. Homewood to investigate and comment as required.

316. **HIGHWAYS AND GENERAL PURPOSES:** Cllr. Songhurst reported that the grass island on Tyndale Road has not been cut. Helyn Clack to investigate who is responsible for the maintenance.

317. **ALLOTMENTS:** Cllr. Hammond organised a skip for the previous weekend.

318. **REPORTS OF MEETINGS:** Nil.

319. **AOB:** Nil.

320. **PART 2**

Cllr. Hammond to liaise with Celia to compile guest list and then the Village Hall will be booked.

The meeting closed at 10.35pm.

The next meeting will be held on Monday 2nd July at 7.30pm in the Pavilion.

Signed: Chairman

Dated:.....